

## Forest Charter School

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### Monthly Charter Council Meeting Minutes – February 10, 2026

5:00 p.m. Regular Session  
470 Searls Avenue, Sequoia  
Nevada City, CA 95959

10725 Pioneer Trail # 201, Truckee, CA 96161  
23221 Foresthill Road, Foresthill, CA 95631  
11952 Masters Court, Auburn, CA 95603

#### Council Members:

Dan Thiem, Community Representative, and Chair  
Amber Baker, Parent Representative  
Makala Clinton, Parent Representative  
Gabriella Stockdale, Parent Representative  
Amea Medeiros, Parent Representative  
Tita Fowler, Secretary

### Minutes

**Present:** Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Amber Baker, Makala Clinton, Janice Eggers, Tita Fowler, Katy Baggett (Auburn), B.J. Hatcher, Scott Namanny (Foresthill), David Stanger, Gabriella Stockdale, Christine Sween. **Absent:** Dan Thiem

1. **Call to Order: 5:04 pm**
2. **Roll Call:** Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Amber Baker, Makala Clinton, Janice Eggers, Tita Fowler, Katy Baggett (Auburn), B.J. Hatcher, Scott Namanny (Foresthill), David Stanger, Gabriella Stockdale, Christine Sween.
3. **Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

The February 10, 2026, Regular Meeting Charter Council Agenda, as well as the January 13, 2026, Regular Meeting Minutes, Contracts, and Warrants, were presented for approval.

Amber Baker made a motion to approve the Consent Agenda. Gabriella Stockdale seconded—all ayes.

**Ayes:** Amber Baker, Makala Clinton, Amea Medeiros, Gabriella Stockdale  
**Nays:** None

**4. Discussion: Other**

None.

**Information/Discussion Items:**

**5. Information: Director's Evaluation—Amea Medeiros**

Amea reviewed the upcoming deadlines and processes for the Director's Evaluation, including surveys, review, and feedback. Amea and Gabriella will support Dan on the Committee.

**6. Information: Form 700 Reminder—Peter Sagebiel, Amea Medeiros**

Amea and Peter reminded the Council to submit Form 700 before the 4/1/26 deadline.

**7. Information: Learning Center Updates—Dawn Anthney (Nevada City), Janice Eggers (Truckee), Christine Sween (Auburn/Foresthill)**

Janice, Dawn and Christine provided updates on learning center activities, field trips, and highlighted current classroom topics as we move through the 2nd Semester. The co-ops continue to work on exciting units highlighting Black History Month topics in various ways and working on various projects, including building a model and analyzing costs for a new shed on the Nevada City Campus, continued community service projects at the Truckee senior center, and a Foresthill field trip to the local Dollar General, where students learned about providing to those less fortunate. Acceptance letters are starting to come in, and Sierra College summer registration is right around the corner. The biggest buzz is that everyone at Forest Charter School is excitedly watching the Winter Olympics to see how our four Forest Charter students and alumni place in the current games!!

**8. Information: Local Control Accountability Plan (LCAP)—Peter Sagebiel**

Peter provided the Council with an LCAP update. Still working on data collection and waiting on feedback from Family, staff, and student surveys.

**9. Information: Student Achievement—B.J. Hatcher**

B.J. reported that more updates are to come as we close the i-Ready assessment window and prepare for CAASPP testing.

**10. Information: 2025/26 Budget and Cash Flow—Meshawn Simmons**

Meshawn reviewed the 2025/26 financial activity, indicating the budget is where it is expected to be, and the 2nd interim budget will be presented at the March Charter Council meeting.

**11. Information: Changes to the Special Ed Organizational Structure—Peter Sagebiel**

Peter updated the Council on how Forest Charter will staff Special Education personnel starting in the 2026-27 school year.

### **Action Items:**

#### **12. Action: Forest Charter School (FCS) Job Descriptions—Meshawn Simmons**

Meshawn presented the following job descriptions for approval:

- FCS Director of Student Services Job Description
- FCS Assistant Administrator and Lead Psychologist Job Description
- FCS School Psychologist Job Description
- FCS Administrative Assistant Job Description
- FCS School Nurse Job Description
- FCS Mental Health Counselor Job Description
- FCS Registered Behavior Technician (RBT) Job Description
- FCS Occupational Therapist (OT) Job Description
- FCS Certified Occupational Therapy Assistant (COTA) Job Description
- FCS Speech and Language Pathologist (SLP) Job Description
- FCS Speech and Language Pathologist Assistant (SLPA) Speech and Language Pathologist Job Description
- FCS Education Specialist - Moderate/Severe Support Needs Education Specialist Moderate/Severe Job Description
- FCS Education Specialist - Mild/Moderate Support Needs Education Specialist Moderate/Severe Job Description
- FCS Board Certified Behavior Analyst (BCBA) Job Description

Amber Baker made a motion to approve the listed Forest Charter School job descriptions.  
Gabriella Stockdale seconded—all ayes.

**Ayes:** Amber Baker, Makala Clinton, Amee Medeiros, Gabriella Stockdale

**Nays:** None

#### **13. Action: Forest Charter School Salary Schedules—Meshawn Simmons**

Meshawn presented the following Salary Schedules for approval:

- FCS Speech and Language Pathologist Salary Schedule
- FCS Classified Exempt Salary Schedule
- FCS BCBA, OT, Nurse Salary Schedule
- FCS Classified Hourly Salary Schedule
- FCS Aide Salary Schedule
- FCS COTA/SLPA Salary Schedule
- FCS Certificated Salary Schedule
- FCS School Psychologist Salary Schedule
- FCS Mental Health Counselor Salary Schedule
- FCS Administrative Salary Schedule

Gabriella Stockdale made a motion to approve the listed Forest Charter School salary schedules. Makala Clinton seconded—all ayes.

**Ayes:** Amber Baker, Makala Clinton, Amee Medeiros, Gabriella Stockdale

**Nays:** None

#### **14. Action: 2026 Comprehensive School Safety Plan - Peter Sagebiel**

Peter reviewed the updates and additions to the Forest Charter School 2026 Comprehensive School Safety Plan.

Gabriella Stockdale made a motion to approve the Forest Charter School 2026 Comprehensive School Safety Plan. Makala Clinton seconded—all ayes.

**Ayes:** Amber Baker, Makala Clinton, Ameer Medeiros, Gabriella Stockdale

**Nays:** None

#### **15. Action: Forest Charter School Enrollment Policy Updates - Meshawn Simmons**

Meshawn reviewed additional updates to the Forest Charter School Enrollment Policy.

Amber Baker made a motion to approve updates to the Forest Charter School Enrollment Policy. Gabriella Stockdale seconded the motion.

**Ayes:** Amber Baker, Makala Clinton, Ameer Medeiros, Gabriella Stockdale

**Nays:** None

#### **16. Action: 2026/27 Forest Charter School Academic Calendar—Peter Sagebiel**

Peter reviewed the 2026/27 Forest Charter School Academic Calendar with the Council.

Makala Clinton made a motion to approve the 2026/27 Forest Charter School Academic Calendar. Gabriella Stockdale seconded the motion.

**Ayes:** Amber Baker, Makala Clinton, Ameer Medeiros, Gabriella Stockdale

**Nays:** None

#### **17. Director's Update--Peter Sagebiel**

- Special Ed- Already discussed.
- Other - After years of dedicated service to Forest Charter and the Auburn/Foresthill Learning Centers, Christine will retire in June. Brittani Brackett has accepted the Foresthill/Auburn Learning Center admin position.

#### **18. Future Agenda Items**

- i-Ready Trends and Comparisons (subgroups)
- Approving a Committee (for Board Evaluation)
- Director Evaluation (April)

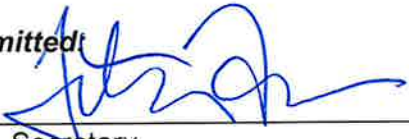
#### **19. Information: Reminder of Future Meetings**

Dates for the 2025/26 Charter Council meetings were set as follows:

**2026: 3/10\*\*, 4/21, 5/12, 6/9\*, 6/9\*\***

**20. Action: Adjourn at 5:39 pm**

***Respectfully submitted:***

  
\_\_\_\_\_  
Tita Fowler, Secretary

3/10/26  
Date

***Charter Council Approved:***

  
\_\_\_\_\_  
Arnee Medeiros, Chair (substitute)

3/10/2026  
Date

