

Forest Charter School

470 Searls Avenue
Nevada City, CA 95959

Monthly Charter Council Meeting Agenda

April 8, 2025

5:00 p.m. Regular Session
470 Searls Avenue, Sequoia
Nevada City, CA 95959
Network User ID: FC_Public
Network Password: PineCedar2

10725 Pioneer Trail # 201, Truckee, CA 96161
23221 Foresthill Road, Foresthill, CA 95631
11952 Masters Court, Auburn, CA 95603

Dan Thiem, Chair
Amber Baker, Parent Representative
Makala Clinton Parent Representative
Amea Medeiros, Parent Representative
Gabriella Stockdale, Parent Representative
Tita Fowler, Secretary

Join the Meeting via Zoom:

<https://us02web.zoom.us/j/85408398614?pwd=Y2dzdFBFUXdQTUFxazI3bERnZGIYUT09>

Meeting ID: 854 0839 8614

Passcode: 873378

Dial by your location

+1 408 638 0968 US (San Jose)

Meeting ID: 854 0839 8614

Find your local number: <https://us02web.zoom.us/u/kb7yu4OPaF>

AGENDA:

1. Call To Order
2. Roll Call
3. Information/Action: A, B, C, and D may be considered for Consent Agenda--Meshawn Simmons
(E-Attachments)
 - Shall the Consent Agenda be approved?
 - A. Adoption of the April 8, 2025, Agenda
 - B. March 11, 2025, Charter Council Meeting Minutes (*page 4*)
 - C. Contracts (April) (*page 7*)

D. Warrants (March) (page 8)

4. Discussion: Other

This is an opportunity for audience members to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion.

The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to three minutes.

Information/Discussion Items:

5. Information: Charter Council Elections—Peter Sagebiel, Dan Thiem

Peter and Dan will discuss the upcoming Charter Council elections. (3 parent representative positions up for renewal)

6. Information: Learning Center Updates—Dawn Anthney, Janice Eggers, Christine Sween

Dawn, Janice, and Christine will provide learning center updates.

7. Information: NCCSA (Nevada County Charter Services Authority) Update - Staffing—Peter Sagebiel

Peter will provide an update on the new NCCSA director.

8. Information: Student Achievement—B.J. Hatcher

B.J. will provide an update on student achievement.

9. Information: LCAP (Local Control and Accountability Plan) Update—Peter Sagebiel

Peter will provide the Council with an update on the LCAP.

10. Information: 2024/25 Budget and Cash Flow—Meshawn Simmons

(page 12)

Meshawn will update the Council on 2024/25 Budget items and Cash Flow.

11. Information: 2025/26 Salary Schedules, Benefit Caps, Calendars and Sick Leave—Meshawn Simmons

Meshawn will discuss the 2025/26 Salary Schedules, Benefit Caps, Calendars and Sick Leave with the Council.

12. Information: Transitional Kindergarten (TK) Verification of Educator Experience—Meshawn Simmons

Meshawn will discuss the Transitional Kindergarten (TK) Verification of Educator Experience with the Council.

Action Items:

13. Action: Forest Charter School Job Description—Meshawn Simmons

- Should the Council approve the RTI Tutor Job Description?

14. Action: 2025/26 Forest Charter School Salary Schedules—Meshawn Simmons

- Should the Council approve the 2025/26 Salary Schedules?

15. Director's Update--Peter Sagebiel

- Enrollment
- Political Update
- Reading Difficulties Risk Screener (RDRS)
- Staffing Updates
- Other

16. Future Agenda Items

- Ethics Training for the Board (August)
- i-Ready Trends and Comparisons (subgroups)
- Tutor Job Description

17. Closed Session

The Council will meet in Closed Session in compliance with the Brown Act restrictions to consider qualified matters of litigation, negotiations, student discipline, and/or personnel qualifications that are timely.

- Director's Evaluation

18. Information: Reminder of Future Meetings

2025: 5/13, 6/10**

***Special Meeting/Public Hearing **Budget Meeting**

19. Action: Adjourn

Forest Charter School

Monthly Charter Council Meeting Minutes – March 11, 2025

5:00 p.m. Regular Session
470 Searls Avenue, Sequoia
Nevada City, CA 95959

10725 Pioneer Trail # 201, Truckee, CA 96161
23221 Foresthill Road, Foresthill, CA 95631
11952 Masters Court, Auburn, CA 95603

Council Members:

Dan Thiem, Community Representative, and Chair
Amber Baker, Parent Representative
Makala Clinton, Parent Representative
Gabriella Stockdale, Parent Representative
Amea Medeiros, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Katy Baggett (Auburn Campus), Amber Baker, Makala Clinton, Lindsay Mercado (Foresthill Campus), Tita Fowler, B. J. Hatcher, David Stanger, Gabriella Stockdale, Christine Sween

Absent: Dan Thiem, Amea Medeiros, Tita Fowler

1. **Call to Order: 5:02 pm**
2. **Roll Call:** Dan Thiem, Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Katy Baggett (Auburn Campus), Amber Baker, Makala Clinton, Lindsay Mercado (Foresthill Campus), B. J. Hatcher, David Stanger, Gabriella Stockdale, Christine Sween
3. **Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

March 11, 2025, Charter Council Agenda, February 11, 2025, Minutes, Contracts, and Warrants were presented for approval.

Gabriella Stockdale made a motion to approve the Consent Agenda. Amber Baker seconded. All ayes.

Ayes: Amber Baker, Makala Clinton, Gabriella Stockdale
Nays: None

4. **Discussion: Other**

None.

Information/Discussion Items:

5. Information: Director's Evaluation—Dan Thiem

BJ reported on the evaluation timeline based on information provided by Dan.

6. Information: Learning Center Updates—Dawn Anthney (Nevada City), Janice Eggers (Truckee), Christine Sween (Auburn/Foresthill)

Dawn, Janice, and Christine provided learning center updates including independent study student and campus highlights. All campuses have exciting things going on including bake sales, college decisions, exciting field trips, and CAASPP testing prep.

7. Information: Student Achievement—B.J. Hatcher

Preparing for CAASPP testing that will start next week. BJ also presented the i-Ready participation and testing results. Overall, we are moving in the right direction in ELA and Math participation diagnostic results.

8. Information: Survey Results—B.J. Hatcher

B.J. presented the family, student, and staff survey as well as the CHKS (Healthy Kids) survey results.

9. Information: LCAP (Local Control and Accountability Plan) Update—Peter Sagebiel

Data collection has started. Peter will start working with the County for training and support in the next few weeks.

10. Information: 2024/25 Budget and Cash Flow—Meshawn Simmons

Meshawn reviewed the 2024/25 budget and cash flow with the Council and discussed the 25/26 salary schedules.

Action Items:

11. Action: Action: 2024/25 2nd Interim Budget—Meshawn Simmons

Meshawn presented the 2nd interim budget to the Council.

Amber Baker made a motion to approve the 2024/25 2nd interim budget. Makala Clinton seconded.

Ayes: Amber Baker, Makala Clinton, Gabriella Stockdale

Nays: None

12. Action: Forest Charter School Dropping Classes Policy Update—Dawn Anthney

Dawn reviewed the Forest Charter School Dropping Classes Policy with the Council.

Gabriella Stockdale motioned to approve Forest Charter School Dropping Classes Policy.
Amber Baker seconded.

Ayes: Amber Baker, Makala Clinton, Gabriella Stockdale
Nays: None

13. Action: Forest Charter School 24/25 Substitute Salary Schedule—Meshawn Simmons

Meshawn reviewed the revisions to the Forest Charter School 24/25 Substitute Salary Schedule.

Makala Clinton motioned to approve the revisions to the Forest Charter School 24/25 Substitute Salary Schedule. Amber Baker seconded.

14. Director's Update--Peter Sagebiel

- Enrollment - strong end-of-the-year enrollment and good lottery numbers for the next school year
- Political Updates - Enforcing Student Safety and Rights
- Staffing - Nevada City has three retiring Supervising Teachers and one leaving. Lots of hiring. Shifting in the Special Ed JPA as well, including hiring a new Director.
- Other - None.

15. Future Agenda Items

- i-Ready Trends and Comparisons (subgroups)
- Ethics Training for the Board (August 2025)

16. Information: Reminder of Future Meetings

Dates for the 2024/25 Charter Council meetings were set as follows:

2025: 4/8, 5/13, 6/10**

***Special Meeting**

****Budget Meeting**

17. Action: Adjourn at 5:55 pm

Respectfully submitted:

Tita Fowler, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date

Contracts to be approved: (April 2025)

At-Will:

Stipends:

<u>Hourly:</u>		
Talbott, Toria	\$315.00	Tutor
Clark, Susan	\$160.00	Tutor

Checks Dated 03/01/2025 through 03/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
25-463006	03/07/2025	ALL ABOUT LEARNING PRESS INC	01-4300		185.42
25-463007	03/07/2025	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		3,269.47
25-463008	03/07/2025	ANTHEM BLUE CROSS	01-9514		43,127.29 ✓
25-463009	03/07/2025	ARNOLD JACOB RIVAS III	01-5800		240.00
25-463010	03/07/2025	B & C ACE HOME CENTER	01-4300		36.41
25-463011	03/07/2025	BODY BALANCE ACADEMY, INC.	01-5800		436.00
25-463012	03/07/2025	BRAVE WRITER LLC	01-5800		617.10
25-463013	03/07/2025	BRIGHT THINKER INC.	01-5800		295.00
25-463014	03/07/2025	BRUCE MAIRS	01-5800		3,920.00
25-463015	03/07/2025	CLEARFLY COMMUNICATIONS	01-5930		462.47
25-463016	03/07/2025	CLEVER MINDS	01-5800		960.00
25-463017	03/07/2025	ESSENTIALS IN WRITING	01-4300	172.19	
			Unpaid Tax	14.04-	158.15
25-463018	03/07/2025	FOREST CHARTER REVOLVING	01-4300		90.00
25-463019	03/07/2025	GOLD COUNTRY GYMNASTICS	01-5800		4,054.50
25-463020	03/07/2025	HOLT BALLET CONSERVATORY	01-5800		67.00
25-463021	03/07/2025	JAN TURTON'S MUSIC	01-5800		450.00
25-463022	03/07/2025	JJR Enterprises FILE 2388	01-5600		270.16
25-463023	03/07/2025	JUANITA MCCREERY	01-5800		405.00
25-463024	03/07/2025	JUDSON PIANO STUDIO	01-5800		640.00
25-463025	03/07/2025	KADER CAMP, INC.	01-5800		2,500.00
25-463026	03/07/2025	LANI HERMOSILLO	01-5800		1,462.50
25-463027	03/07/2025	LOGIC OF ENGLISH INC	01-4300		59.43
25-463028	03/07/2025	NORTHERN SIERRA SWIMMING	01-5800		183.00
25-463029	03/07/2025	PAMELOT A SCHOOL OF DANCE	01-5800		533.00
25-463030	03/07/2025	R&B COMMUNICATIONS	01-5800		395.00
25-463031	03/07/2025	RAINBOW RESOURCE CENTER	01-4300		170.52
25-463032	03/07/2025	ROCKLIN COMMUNITY THEATRE	01-5800		140.00
25-463033	03/07/2025	SARAH MARIE ALDRICH	01-5800		1,500.00
25-463034	03/07/2025	SEAN BIANCO	01-5800		150.00
25-463035	03/07/2025	SEBASTIAN	01-5930	119.63	
			01-5940	61.88	181.51
25-463036	03/07/2025	SINGAPORE MATH INC	01-4300		330.39
25-463037	03/07/2025	SKYLAR LARSON	01-5800		720.00
25-463038	03/07/2025	SUZIE GEMIGNANI	01-5800		180.00
25-463039	03/07/2025	TAHOE TOTAL HOME CARE DBA ALPE NGLOW	01-5800		1,705.00
25-463040	03/07/2025	THE CLEANING SOLUTION	01-5800		2,930.00
25-463041	03/07/2025	THE CURIOSITY COLLECTIVE	01-5800		150.00
25-463042	03/07/2025	Time4Learning	01-5800		109.85
25-463043	03/07/2025	VERIZON	01-5800		38.01
25-463044	03/07/2025	WILLIAM M BREWER DBA GRASS VAL LEY SIGN	01-4300		130.08
25-463045	03/07/2025	ZANER-BLOSER	01-4300		54.88
25-463454	03/14/2025	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300	6,296.77	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 03/01/2025 through 03/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
25-463454	03/14/2025	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4700	137.46	6,434.23 ✓
25-463455	03/14/2025	AQUA MI	01-5800		260.00
25-463456	03/14/2025	AUBURN RACQUET CLUB INC.	01-5800		750.00
25-463457	03/14/2025	BENNATIS MARTIAL ARTS	01-5800		179.00
25-463458	03/14/2025	BRANDILYN DAVIDSON	01-5800		100.00
25-463459	03/14/2025	CARRIE BLANCHE MORRIS DBA MASTERPIECE ART ACADEMY	01-5800		2,238.86
25-463460	03/14/2025	CLEVER MINDS	01-5800		1,225.00
25-463461	03/14/2025	EMILY PELLEGRINI	01-5800		1,744.00
25-463462	03/14/2025	EZ WAY DRIVING SCHOOL	01-5800		155.00
25-463463	03/14/2025	FULL STEAM AHEAD	01-5800		6,543.82 ✓
25-463464	03/14/2025	GPE	01-5400		5,160.00 ✓
25-463465	03/14/2025	HAFDIS TRAUSTADOTTIR	01-5800		337.50
25-463466	03/14/2025	HEATHER GROVE	01-5800		360.00
25-463467	03/14/2025	JJR Enterprises FILE 2388	01-5600		236.77
25-463468	03/14/2025	KATHERINE TODIRITA	01-5800		210.00
25-463469	03/14/2025	LEARNING WITHOUT TEARS	01-4300		61.43
25-463470	03/14/2025	LITTLE BIRD MUSIC, INC.	01-5800		666.00
25-463471	03/14/2025	LOOMIS GATEWAY ACADEMY	01-5802		1,975.00
25-463472	03/14/2025	NEW STAGE EDUCATION INC	01-5800		2,147.85
25-463473	03/14/2025	OFFICE DEPOT	01-4300		55.80
25-463474	03/14/2025	PACIFIC GAS & ELECTRIC COMPANY	01-5510	2,081.67	
			01-5520	2,258.93	4,340.60
25-463475	03/14/2025	PARAGON PEST CONTROL	01-5800		70.00
25-463476	03/14/2025	R&B COMMUNICATIONS	01-5800		395.00
25-463477	03/14/2025	RAINBOW RESOURCE CENTER	01-4300		18.49
25-463478	03/14/2025	ROBERT HEISER	01-5800		880.00
25-463479	03/14/2025	ROSE-MAY MICKELSON	01-5800		210.00
25-463480	03/14/2025	SARAH ROUSE DBA AMBASSADOR LRN ING ACADEMY INC	01-5800		350.00
25-463481	03/14/2025	SEAN BIANCO	01-5800		450.00
25-463482	03/14/2025	SHERRY TORGERSOIN	01-5800		450.00
25-463483	03/14/2025	SHIZUMI CRIMI	01-5800		190.00
25-463484	03/14/2025	SIERRA NEVADA BOULDERING GYM	01-5800		475.00
25-463485	03/14/2025	SINGAPORE MATH INC	01-4300		642.10
25-463486	03/14/2025	SPD MARKET- NEVADA CITY	01-5920		383.36
25-463487	03/14/2025	TARALEIGH DUFFY	01-5800		600.00
25-463488	03/14/2025	TEAMWORK EQUINE SERVICES	01-5800		150.00
25-463489	03/14/2025	TRUCKEE DONNER PUBLIC UTILITY REMITTANCE CENTER	01-5520	700.46	
			01-5540	128.30	828.76
25-463490	03/14/2025	US BANK CORPORATE PAYMENT SYS	01-4300	2,453.24	
			01-5210	900.00	
			01-5800	2,414.38	

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Checks Dated 03/01/2025 through 03/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
25-463490	03/14/2025	US BANK CORPORATE PAYMENT SYS	01-5920	246.66	
			01-8699	169.35	
			Unpaid Tax	63.15-	6,120.48 /
25-463491	03/14/2025	VISTA HIGHER LEARNING	01-4300		421.59
25-463492	03/14/2025	WAVE	01-5940		108.83
25-463493	03/14/2025	WAXIE SANITARY SUPPLY	01-4300		81.90
25-463494	03/14/2025	WILD ROOTS LEARNING CENTER LLC	01-5800		1,200.00
25-463825	03/21/2025	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		4,033.41
25-463826	03/21/2025	ART OF PROBLEM SOLVING	01-5800		99.99
25-463827	03/21/2025	AT&T	01-5930		31.65
25-463828	03/21/2025	AT&T	01-5940		1,928.92
25-463829	03/21/2025	AUBURN GYMNASTICS CENTER	01-5800		1,178.80
25-463830	03/21/2025	BENNATIS MARTIAL ARTS	01-5800		179.00
25-463831	03/21/2025	BONNIE WIESZ	01-5800		1,075.00
25-463832	03/21/2025	BRAVE WRITER LLC	01-5800		39.90
25-463833	03/21/2025	BRIGHT THINKER INC.	01-4300		250.43
25-463834	03/21/2025	CITY OF NEVADA CITY	01-5540	388.00	
			01-5550	136.36	524.36
25-463835	03/21/2025	COMCAST	01-5930		312.61
25-463836	03/21/2025	DE LAGE LANDEN FINCL SRV INC	01-5600		1,008.18
25-463837	03/21/2025	FOREST CHARTER REVOLVING	01-4300		135.00
25-463838	03/21/2025	GOLD COUNTRY GYMNASTICS	01-5800		3,145.50
25-463839	03/21/2025	GOLD MINER PEST CONTROL INC.	01-5800		225.00
25-463840	03/21/2025	HIESTAND, VALERIE M	01-5210		198.00
25-463841	03/21/2025	INSPIRED LEARNING LLC	01-5800		520.00
25-463842	03/21/2025	JACKRIS PUBLISHING	01-4300	31.56	
			Unpaid Tax	2.57-	28.99
25-463843	03/21/2025	KAREN JANSON DBA DANCE NATURAL CREATIVE COMPLEX	01-5800		200.00
25-463844	03/21/2025	KATHRYN NUNN	01-5800		840.00
25-463845	03/21/2025	MATH U SEE INC	01-4300		117.76
25-463846	03/21/2025	MOVING BEYOND THE PAGE	01-4300		695.38
25-463847	03/21/2025	NEVADA CITY BALLET ACADEMY	01-5800		1,360.00
25-463848	03/21/2025	NEVADA COUNTY CHARTER SERVICES AUTHORITY	01-5100		166,814.32 /
25-463849	03/21/2025	OFFICE DEPOT	01-4300		83.61
25-463850	03/21/2025	PACIFIC GAS & ELECTRIC COMPANY	01-5510	47.68	
			01-5520	112.15	159.83
25-463851	03/21/2025	RICHARD T KIRKPATRICK	01-5800		490.00
25-463852	03/21/2025	T-MOBILE	01-5800		275.79
25-463853	03/21/2025	TEACHERS CURRICULUM INSTITUTE	01-5800		32.00
25-463854	03/21/2025	TEACHING TEXTBOOKS INC	01-4300	60.10	
			Unpaid Tax	4.90-	55.20

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 03/01/2025 through 03/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
25-463855	03/21/2025	THE CURIOUS FORGE LLC	01-5800		132.00
25-463856	03/21/2025	WASTE MANAGEMENT	01-5570		319.98
25-463857	03/21/2025	WAXIE SANITARY SUPPLY	01-4300		95.65
25-463858	03/21/2025	YESHIVA DERECH HATORAH	01-4300	139.36	
			Unpaid Tax	11.36-	128.00
25-464162	03/28/2025	ALL ABOUT LEARNING PRESS INC	01-4300		162.22
25-464163	03/28/2025	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		4,750.05
25-464164	03/28/2025	B & C ACE HOME CENTER	01-4300		40.12
25-464165	03/28/2025	STACEY ANDERSON	01-5800		1,300.00
25-464166	03/28/2025	WAXIE SANITARY SUPPLY	01-4300		356.67
Total Number of Checks			120		<u><u>315,836.83</u></u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	FOREST CHARTER	120	315,932.85
	Total Number of Checks	120	315,932.85
	Less Unpaid Tax Liability		96.02-
	Net (Check Amount)		<u><u>315,836.83</u></u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

FOREST CHARTER SCHOOL FY 24-25

Fiscal Year 2024/25 Through 04/01/25

Object	Description	Revised Budget	Revenue	% Rcvd
Total Year To Date Revenues		10,168,694.00	5,744,145.00	56%

Object	Description	Revised Budget	Actual	% Used
Total Certificated Salaries		4,280,728.00	3,056,091.64	71%
Total Classified Salaries		1,102,944.00	822,766.63	75%
Total Employee Benefits		2,000,097.00	1,165,663.29	58%

Books and Supplies

4300	MATERIALS AND SUPPLIES	367,585.00	251,672.75	68%
4400	NON CAPITALIZED EQUIPMENT	3,000.00	0.00	0%
4700	FOOD	10,000.00	4,961.70	50%
Total Books and Supplies		380,585.00	256,634.45	67%

Services and Other Operating Expenditures

5100	SUBAGREEMENTS FOR SERVICES	2,321,885.00	1,962,959.94	85%
5210	CONFERENCE	11,000.00	6,930.75	63%
5220	MILEAGE REIMBURSEMENT	3,500.00	1,881.27	54%
5300	DUES AND MEMBERSHIPS	20,000.00	1,740.00	9%
5400	INSURANCE	72,500.00	70,687.27	97%
5510	GAS HEATING/FUEL	14,000.00	10,288.08	73%
5520	ELECTRICITY	30,000.00	24,274.62	81%
5540	WATER	6,500.00	4,288.72	66%
5550	SEWER	1,000.00	681.8	68%
5570	GARBAGE	4,500.00	2,879.82	64%
5600	RENT,LEASES,REPAIRS/NON CAP	420,000.00	285,974.00	68%
5800	PROF/CONSUL/SVCS/OP EXPENSE	1,006,561.00	647,449.11	64%
5801	ADVERTISING	5,000.00	0.00	0%
5802	LEGAL FEES	35,000.00	28,645.91	82%
5806	DATA PROCESSING SERVICES	50,000.00	32,672.57	65%
5840	FINGERPRINTING	1,000.00	418.00	42%
5850	OVERSIGHT	101,687.00	50,290.00	49%
5852	BUSINESS SERVICES	101,687.00	50,290.00	49%
5920	POSTAGE/SHIPPING (OUT)	5,000.00	1,610.92	32%
5930	TELEPHONE	25,000.00	9,113.54	36%
5940	INTERNET	35,000.00	17181.85	49%
Total Services and Other Operating Expenditures		4,270,820.00	3,210,258.17	75%

Total Year To Date Expenditures		12,035,174.00	8,511,414.18	71%
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