

Forest Charter School

470 Searls Avenue
Nevada City, CA 95959

Monthly Charter Council Meeting Agenda

March 11, 2025

5:00 p.m. Regular Session
470 Searls Avenue, Sequoia
Nevada City, CA 95959
Network User ID: FC_Public
Network Password: PineCedar2

10725 Pioneer Trail # 201, Truckee, CA 96161
23221 Foresthill Road, Foresthill, CA 95631
11952 Masters Court, Auburn, CA 95603

Dan Thiem, Chair Amber Baker, Parent Representative Makala Clinton Parent Representative Amea Medeiros, Parent Representative Gabriella Stockdale, Parent Representative Tita Fowler. Secretary

Join the Meeting via Zoom:

<https://us02web.zoom.us/j/85408398614?pwd=Y2dzdFBFUXdQTUFxazI3bERnZGIYUT09>

Meeting ID: 854 0839 8614

Passcode: 873378

Dial by your location

+1 408 638 0968 US (San Jose)

Meeting ID: 854 0839 8614

Find your local number: <https://us02web.zoom.us/u/kb7yu4OPaF>

AGENDA:

1. Call To Order
2. Roll Call
3. Information/Action: A, B, C, and D may be considered for Consent Agenda--Meshawn Simmons
(E-Attachments)
 - Shall the Consent Agenda be approved?
 - A. Adoption of the March 11, 2025, Agenda
 - B. February 11, 2025, Charter Council Meeting Minutes (page 4)
 - C. Contracts (March) (page 7)

4. Discussion: Other

This is an opportunity for audience members to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion.

The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to three minutes.

Information/Discussion Items:

5. Information: Director's Evaluation—Dan Thiem

Dan will update the Council on the Director's Evaluation.

6. Information: Learning Center Updates—Dawn Anthney, Janice Eggers, Christine Sween

Dawn, Janice, and Christine will provide learning center updates.

7. Information: Student Achievement—B.J. Hatcher

B.J. will provide an update on student achievement and the most recent i-Ready diagnostic data.

8. Information: Survey Results—B.J. Hatcher

B.J. will provide an update on the Healthy Kids Survey and the Parent/Guardian, Student, and Staff annual surveys

9. Information: LCAP (Local Control and Accountability Plan) Update—Peter Sagebiel

Peter will provide the Council with an update on the LCAP.

10. Information: 2024/25 Budget and Cash Flow—Meshawn Simmons

(page 12)

Meshawn will update the Council on 2024/25 Budget items and Cash Flow as well as discuss 2025/26 salary schedules.

Action Items:

11. Action: 2024/25 2nd Interim Budget—Meshawn Simmons

(page 13)

- Should the Council approve the 2024/25 2nd Interim Budget, Cash Flow, and 3-Year Projection?

12. Action: Forest Charter School Dropping Classes Policy Update—Dawn Anthney

(page 21)

- Should the Council approve updates to the Forest Charter School Dropping Classes Policy?

13. Action: Forest Charter School 24/25 Substitute Salary Schedule—Meshawn Simmons
(page 22)

- Should the Council approve the 24/25 Substitute Salary Schedule revisions?

14. Director's Update--Peter Sagebiel

- Enrollment
- Political Update - Enforcing Student Safety and Rights
- Other

15. Future Agenda Items

- Ethics Training for the Board (August)
- i-Ready Trends and Comparisons (subgroups)

16. Information: Reminder of Future Meetings

2025: 4/8, 5/13, 6/10**

***Special Meeting/Public Hearing **Budget Meeting**

17. Action: Adjourn

Forest Charter School

Monthly Charter Council Meeting Minutes – February 11, 2025

5:00 p.m. Regular Session
470 Searls Avenue, Sequoia
Nevada City, CA 95959

10725 Pioneer Trail # 201, Truckee, CA 96161
23221 Foresthill Road, Foresthill, CA 95631
11952 Masters Court, Auburn, CA 95603

Council Members:

Dan Thiem, Community Representative, and Chair
Amber Baker, Parent Representative
Makala Clinton, Parent Representative
Gabriella Stockdale, Parent Representative
Amea Medeiros, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Katy Baggett (Auburn Campus), Amber Baker, Susan Farwell (Foresthill Campus), Tita Fowler, B. J. Hatcher, Amea Medeiros, David Stanger, Gabriella Stockdale, Christine Sween
Absent: Makala Clinton

1. **Call to Order: 5:00 pm**
2. **Roll Call:** Dan Thiem, Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Katy Baggett (Auburn Campus), Amber Baker, Susan Farwell (Foresthill Campus), Tita Fowler, B. J. Hatcher, Amea Medeiros, David Stanger, Gabriella Stockdale, Christine Sween
3. **Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

February 11, 2025, Charter Council Agenda, January 14, 2025, Minutes, Contracts, and Warrants were presented for approval.

Amber Baker made a motion to approve the Consent Agenda. Gabriella Stockdale seconded. All ayes.

Ayes: Amber Baker, Gabriella Stockdale, Dan Thiem
Nays: None

4. **Discussion: Other**

None.

Information/Discussion Items:

5. Information: Director's Evaluation—Dan Thiem

Dan gave the Council an update on the Director's Evaluation progress.

6. Information: Learning Center Updates—Dawn Anthney (Nevada City), Janice Eggers (Truckee), Christine Sween (Auburn/Foresthill)

Dawn, Janice, and Christine provided learning center updates including independent study student and campus highlights, current units of study in all co-ops, leadership and classroom fundraisers and campus cleanup, field trips including senior center visits, and a donation for a cool science program that will take students into the field.

7. Information: Student Achievement—B.J. Hatcher

B.J. informed the Council the i-Ready assessment window is closing this week and additional assessment data will be available at the next meeting.

8. Information: LCAP (Local Control and Accountability Plan) Update—Peter Sagebiel

Nothing new to report. Information and data are still being collected and training is being held.

9. Information: 2024/25 Budget and Cash Flow—Meshawn Simmons

Meshawn reviewed the 2024/25 budget and cash flow with the Council. 25/26 lottery applications are looking good. The first lottery pull will be at the end of March.

Action Items:

10. Action: 2025/26 Forest Charter School Academic Calendar—Peter Sagebiel

Peter reviewed the proposed 2025/26 Forest Charter School Academic Calendar with the Council.

Amber Baker motioned to approve the 2025/26 Forest Charter School Academic Calendar. Amee Medeiros seconded.

Ayes: Amber Baker, Amee Medeiros, Gabriella Stockdale, Dan Thiem

Nays: None

11. Action: 2024/25 Charter Council Meeting Calendar Revision—Peter Sagebiel

Peter reviewed the change to the 2024/25 Charter Council Meeting Calendar.

Gabriella Stockdale motioned to approve the change to the 2024/25 Charter Council Meeting calendar. Amee Medeiros seconded.

Ayes: Amber Baker, Amee Medeiros, Gabriella Stockdale, Dan Thiem

Nays: None

12. Action: Forest Charter School High School Graduation Requirements—Peter Sagebiel, Dawn Anthney

Dawn reviewed the new graduation requirements with the Council. Ethnic Studies and Personal Finance will both be added as graduation requirements starting with 2029/30 graduates.

Ameé Medeiros motioned to approve the new graduation requirements. Gabriella Stockdale seconded.

13. Action: Forest Charter School Title IX, Harassment, Bullying Policy Revision—Meshawn Simmons

Meshawn reviewed the 2024 policy to rescind and the 2020 Title IX, Harassment, Bullying Policy to reinstate with the Council.

Amber Baker motioned to reinstate the 2020 Title IX, Harassment, Bullying Policy. Stockdale seconded. All ayes.

14. Director's Update--Peter Sagebiel

- Enrollment - going well, info nights in the next few weeks.
- Political Updates - Enforcing Student Safety and Rights, there are State laws in the works and resources in place to protect students and keep student safety a top priority.
- Other - None.

15. Future Agenda Items

- i-Ready Trends and Comparisons (subgroups)
- Ethics Training for the Board (August 2025)

16. Information: Reminder of Future Meetings

Dates for the 2024/25 Charter Council meetings were set as follows:

2025: 3/11, 4/8, 5/13, 6/10****

***Special Meeting**

****Budget Meeting**

17. Action: Adjourn at 5:56 pm

Respectfully submitted:

Tita Fowler, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date

Contracts to be approved: (March 2025)

At-Will:

Stipends:

Hourly:

Montobbio, Julie	\$910.00	Tutor
Homan, Jennifer	\$480.00	Tutor
Saxelby, Jennifer	\$5780.00	Substitute

Checks Dated 02/01/2025 through 02/28/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
25-461623	02/07/2025	ABSOLUTE COMM SOLUTIONS	01-5800		1,172.24
25-461624	02/07/2025	ALPENGLOW CLEANING INC	01-5800		2,640.00
25-461625	02/07/2025	ANASTASIA JDANOVA	01-5220		53.90
25-461626	02/07/2025	B & C ACE HOME CENTER	01-4300		45.03
25-461627	02/07/2025	BENNATIS MARTIAL ARTS	01-5800		179.00
25-461628	02/07/2025	BONNIE WIESZ	01-5800		1,075.00
25-461629	02/07/2025	BRUCE MAIRS	01-5800		4,293.38
25-461630	02/07/2025	CARRIE BLANCHE MORRIS DBA MASTERPIECE ART ACADEMY	01-5800		2,128.86
25-461631	02/07/2025	CLEARFLY COMMUNICATIONS	01-5930		462.47
25-461632	02/07/2025	CLEVER MINDS	01-5800		2,055.00
25-461633	02/07/2025	CORINA LOVING-MILLS	01-5220		75.60
25-461634	02/07/2025	COURTNEY JUDD TUTORING	01-5800		840.00
25-461635	02/07/2025	CULLIGAN OF SACRAMENTO	01-5540		390.00
25-461636	02/07/2025	GOLD COUNTRY GYMNASTICS	01-5800		3,978.50
25-461637	02/07/2025	GRASS VALLEY CROSSFIT	01-5800		165.00
25-461638	02/07/2025	HEATHER GROVE	01-5800		750.00
25-461639	02/07/2025	HOLLY HESS HART DBA COMPASSION ATE TUTORING	01-5800		435.00
25-461640	02/07/2025	HOLT BALLET CONSERVATORY	01-5800		565.98
25-461641	02/07/2025	JAN TURTON'S MUSIC	01-5800		450.00
25-461642	02/07/2025	JJR Enterprises FILE 2388	01-5600		15.00
25-461643	02/07/2025	JUDSON PIANO STUDIO	01-5800		560.00
25-461644	02/07/2025	KATHRYN NUNN	01-5800		710.00
25-461645	02/07/2025	LAKESHORE LEARNING MATERIALS	01-4300		160.99
25-461646	02/07/2025	LEARNING WITH LITERATURE	01-5800		1,591.75
25-461647	02/07/2025	LOOMIS GATEWAY ACADEMY	01-5802		1,975.00
25-461648	02/07/2025	MICHELLE HORTON	01-5802		7,000.00
25-461649	02/07/2025	NEVADA COUNTY SUPERINTENDENT	01-5800		10,290.55 ✓
25-461650	02/07/2025	QUINE, SARAH M	01-5220		73.70
25-461651	02/07/2025	SEBASTIAN	01-5930	175.47	
			01-5940	90.76	266.23
25-461652	02/07/2025	STACEY ANDERSON	01-5800		520.00
25-461653	02/07/2025	THE CLEANING SOLUTION	01-5800		2,930.00
25-461654	02/07/2025	THE CURIOSITY COLLECTIVE	01-5800		550.00
25-461655	02/07/2025	US BANK CORPORATE PAYMENT SYS	01-4300	6,187.88	
			01-5210	75.00	
			01-5800	179.63	
			01-5920	138.90	
			Unpaid Tax	103.47-	6,477.94 ✓
25-461656	02/07/2025	VERIZON	01-5800		38.01
25-461657	02/07/2025	WALTERSCHEID, NICOLE M	01-5220		73.70
25-461993	02/13/2025	4 ELEMENTS EARTH EDUCATION INC	01-5800		2,000.00
25-461994	02/13/2025	ALL ABOUT LEARNING PRESS INC	01-4300		103.49

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/01/2025 through 02/28/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
25-461995	02/13/2025	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		6,300.91 ✓
25-461996	02/13/2025	ANTHEM BLUE CROSS	01-9514		43,127.29 ✓
25-461997	02/13/2025	B & C ACE HOME CENTER	01-4300		93.06
25-461998	02/13/2025	BONNIE WIESZ	01-5800		3,600.00
25-461999	02/13/2025	BYU CONTINUING EDUCATION	01-5800		376.20
25-462000	02/13/2025	CATHLEEN WHITING	01-5800		1,083.75
25-462001	02/13/2025	COLTON WOOD	01-5800		1,200.00
25-462002	02/13/2025	DE LAGE LANDEN FINCL SRV INC	01-5600		1,008.18
25-462003	02/13/2025	EMILY PELLEGRINI	01-5800		1,540.80
25-462004	02/13/2025	FULL STEAM AHEAD	01-5800		5,286.81
25-462005	02/13/2025	GPE	01-5400		5,165.00 ✓
25-462006	02/13/2025	JACKRIS PUBLISHING	01-4300	95.10	
			Unpaid Tax	7.72-	87.38
25-462007	02/13/2025	JANA MARIE KRUMAL KRUMAL CLASSICAL TUTORIAL	01-5800		1,705.00
25-462008	02/13/2025	JUANITA MCCREERY	01-5800		540.00
25-462009	02/13/2025	KATHERINE TODIRITA	01-5800		490.00
25-462010	02/13/2025	KATHRYN NUNN	01-5800		300.00
25-462011	02/13/2025	LANI HERMOSILLO	01-5800		260.00
25-462012	02/13/2025	NANCIE MCLAUGHLIN	01-5800		160.00
25-462013	02/13/2025	NEVADA CITY BALLET ACADEMY	01-5800		1,140.00
25-462014	02/13/2025	NEW STAGE EDUCATION INC	01-5800		829.88
25-462015	02/13/2025	OFFICE DEPOT	01-4300		370.24
25-462016	02/13/2025	PACIFIC GAS & ELECTRIC COMPANY	01-5510	2,207.38	
			01-5520	2,195.47	4,402.85
25-462017	02/13/2025	PAMELOT A SCHOOL OF DANCE	01-5800		285.00
25-462018	02/13/2025	PARAGON PEST CONTROL	01-5800		70.00
25-462019	02/13/2025	PENELOPE SULLIVAN	01-5800		367.50
25-462020	02/13/2025	RAINBOW RESOURCE CENTER	01-4300		292.49
25-462021	02/13/2025	RICHARD T KIRKPATRICK	01-5800		490.00
25-462022	02/13/2025	ROBERT HEISER	01-5800		880.00
25-462023	02/13/2025	ROSE-MAY MICKELSON	01-5800		300.00
25-462024	02/13/2025	SEAN BIANCO	01-5800		150.00
25-462025	02/13/2025	SHERRY TORGERSOON	01-5800		450.00
25-462026	02/13/2025	SHIZUMI CRIMI	01-5800		190.00
25-462027	02/13/2025	SIERRA NEVADA BOULDERING GYM	01-5800		603.00
25-462028	02/13/2025	SINGAPORE MATH INC	01-4300		127.72
25-462029	02/13/2025	STACEY ANDERSON	01-5800		390.00
25-462030	02/13/2025	SUZIE GEMIGNANI	01-5800		180.00
25-462031	02/13/2025	TARALEIGH DUFFY	01-5800		600.00
25-462032	02/13/2025	TEACHING TEXTBOOKS INC	01-5800		191.85
25-462033	02/13/2025	TRUCKEE DONNER PUBLIC UTILITY REMITTANCE CENTER	01-5520	743.74	
			01-5540	128.96	872.70

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Checks Dated 02/01/2025 through 02/28/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
25-462034	02/13/2025	TRUCKEE-DONNER REC.& PARK DIST	01-5800		3,075.25
25-462035	02/13/2025	WAXIE SANITARY SUPPLY	01-4300		356.67
25-462036	02/13/2025	WILD ROOTS LEARNING CENTER LLC	01-5800		1,200.00
25-462037	02/13/2025	YOUNG MINNEY & CORR LLP	01-5802		309.00
25-462038	02/13/2025	ZANER-BLOSER	01-4300		85.52
25-462039	02/13/2025	Zenmac LLC Split Rock Music	01-5800		530.00
25-462357	02/21/2025	Airco Mechanical Inc	01-5800		1,088.00
25-462358	02/21/2025	ALL ABOUT LEARNING PRESS INC	01-4300		33.20
25-462359	02/21/2025	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300	3,630.62	
			01-4700	56.94	3,687.56
25-462360	02/21/2025	AT&T	01-5930		31.73
25-462361	02/21/2025	AT&T	01-5940		1,928.92
25-462362	02/21/2025	BODY BALANCE ACADEMY, INC.	01-5800		490.50
25-462363	02/21/2025	BRAVE WRITER LLC	01-5800		348.75
25-462364	02/21/2025	CANYON VIEW ASSEMBLY	01-5600		1,500.00
25-462365	02/21/2025	CHRISTY WHITE ACCOUNTANCY	01-5800		3,937.50
25-462366	02/21/2025	CLINTON WEAKLEY DBA COPPERWOOD CONSTRUCTION	01-5800		917.43
25-462367	02/21/2025	COMCAST	01-5930		312.61
25-462368	02/21/2025	CORINA LOVING-MILLS	01-5220		42.88
25-462369	02/21/2025	DENISE WEY	01-5800		1,000.00
25-462370	02/21/2025	DOMINICA MOTTARELLA	01-5800		120.00
25-462371	02/21/2025	ELIZABETH BROWN	01-5800		1,946.00
25-462372	02/21/2025	HAFDIS TRAUSTADOTTIR	01-5800		750.00
25-462373	02/21/2025	JJR Enterprises FILE 2388	01-4300	15.00	
			01-5600	461.17	476.17
25-462374	02/21/2025	K&T MANAGEMENT	01-5600	2,024.00	
			01-5800	176.00	2,200.00
25-462375	02/21/2025	LITTLE BIRD MUSIC, INC.	01-5800		474.00
25-462376	02/21/2025	MOVING BEYOND THE PAGE	01-4300		75.09
25-462377	02/21/2025	NASZADY, JOAN M	01-4300		58.61
25-462378	02/21/2025	NEVADA CITY SCHOOL DISTRICT	01-5600		14,791.67 ✓
25-462379	02/21/2025	NEVADA COUNTY CHARTER SERVICES AUTHORITY	01-5100		198,383.23 ✓
25-462380	02/21/2025	NICOLE GREENE	01-5800		275.00
25-462381	02/21/2025	O'HANRAHAN, LOREN	01-4300		18.96
25-462382	02/21/2025	PACIFIC GAS & ELECTRIC COMPANY	01-5510	45.76	
			01-5520	156.47	202.23
25-462383	02/21/2025	PIONEER COMMERCE CENTER	01-5600	11,625.06	
			01-5800	4,093.33	15,718.39 ✓
25-462384	02/21/2025	QUINE, GEOFFREY C	01-5220		75.04
25-462385	02/21/2025	RICHARD T KIRKPATRICK	01-5800		140.00
25-462386	02/21/2025	SEAN BIANCO	01-5800		150.00

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Checks Dated 02/01/2025 through 02/28/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
25-462387	02/21/2025	SINGAPORE MATH INC	01-4300		54.21
25-462388	02/21/2025	T-MOBILE	01-5800		275.79
25-462389	02/21/2025	TEACHING TEXTBOOKS INC	01-5800		121.38
25-462390	02/21/2025	VISTA HIGHER LEARNING	01-4300		253.91
25-462391	02/21/2025	WASTE MANAGEMENT	01-5570		319.98
25-462392	02/21/2025	WAVE	01-5940		108.83
25-462693	02/28/2025	AUBURN GYMNASTICS CENTER	01-5800		1,562.80
25-462694	02/28/2025	B & C ACE HOME CENTER	01-4300		86.73
25-462695	02/28/2025	BALLET REJOICE SCHOOL FOR THE ARTS	01-5800		198.00
25-462696	02/28/2025	BRIGHT THINKER INC.	01-4300		125.22
25-462697	02/28/2025	CATHLEEN WHITING	01-5800		1,102.50
25-462698	02/28/2025	CENTER STAGE DANCE STUDIO	01-5800		676.00
25-462699	02/28/2025	CLEVER MINDS	01-5800		850.00
25-462700	02/28/2025	CLINTON WEAKLEY DBA COPPERWOOD CONSTRUCTION	01-5800		1,825.87
25-462701	02/28/2025	EXTREME GYMNASTICS, INC	01-5800		220.00
25-462702	02/28/2025	HOLT BALLET CONSERVATORY	01-5800		726.88
25-462703	02/28/2025	INSPIRED LEARNING LLC	01-5800		130.00
25-462704	02/28/2025	JJR Enterprises FILE 2388	01-5600		549.87
25-462705	02/28/2025	NEVADA COUNTY SUPERINTENDENT	01-5850	50,290.00	
			01-5852	50,290.00	
			01-9514	3,382.79	103,962.79
25-462706	02/28/2025	SOUTHWEST GAS CORPORATION	01-5510		712.77
25-462707	02/28/2025	SPD MARKET- NEVADA CITY	01-4300	4.78	
			01-5920	21.20	25.98
25-462708	02/28/2025	THE CURIOSITY COLLECTIVE	01-5800		350.00
25-462709	02/28/2025	TYE W TREVETHICK DBA A1 CARPET MASTERS	01-5800		300.00

Total Number of Checks 135

513,868.35

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	FOREST CHARTER	135	513,979.54
	Total Number of Checks	135	513,979.54
	Less Unpaid Tax Liability		111.19-
	Net (Check Amount)		513,868.35

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ERP for California

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FOREST CHARTER SCHOOL FY 24-25

Fiscal Year 2024/25 Through 03/06/25

Object	Description	Revised Budget	Revenue	% Rcvd
Total Year To Date Revenues		12,403,192.00	4,984,827.32	40%
Object	Description	Adopted Budget	Actual	% Used
Total Certificated Salaries		4,312,429.00	2,828,528.92	66%
Total Classified Salaries		1,051,657.00	763,207.13	73%
Total Employee Benefits		2,005,846.00	1,080,200.68	54%
Books and Supplies				
4300	MATERIALS AND SUPPLIES	429,796.00	226,191.32	53%
4400	NON CAPITALIZED EQUIPMENT	3,000.00	0.00	0%
4700	FOOD	10,000.00	4,824.24	48%
Total Books and Supplies		442,796.00	231,015.56	52%
Services and Other Operating Expenditures				
5100	SUBAGREEMENTS FOR SERVICES	2,340,864.00	1,796,145.62	77%
5210	CONFERENCE	11,000.00	5,832.75	53%
5220	MILEAGE REIMBURSEMENT	3,500.00	1,881.27	54%
5300	DUES AND MEMBERSHIPS	20,000.00	1,740.00	9%
5400	INSURANCE	75,000.00	65,527.27	87%
5510	GAS HEATING/FUEL	8,500.00	8,158.73	96%
5520	ELECTRICITY	30,000.00	21,203.08	71%
5540	WATER	6,500.00	3,772.42	58%
5550	SEWER	1,000.00	545.44	55%
5570	GARBAGE	5,500.00	2,559.84	47%
5600	RENT,LEASES,REPAIRS/NON CAP	435,000.00	284,458.89	65%
5800	PROF/CONSUL/SVCS/OP EXPENSE	755,123.00	587,543.76	78%
5801	ADVERTISING	5,000.00	0.00	0%
5802	LEGAL FEES	35,000.00	26,670.91	76%
5806	DATA PROCESSING SERVICES	50,000.00	32,672.57	65%
5840	FINGERPRINTING	1,000.00	418.00	42%
5850	OVERSIGHT	101,305.00	50,290.00	50%
5852	BUSINESS SERVICES	101,305.00	50,290.00	50%
5920	POSTAGE/SHIPPING (OUT)	5,000.00	980.90	20%
5930	TELEPHONE	35,000.00	8,187.18	23%
5940	INTERNET	35,000.00	15082.22	43%
Total Services and Other Operating Expenditures		4,061,113.00	2,963,960.85	73%
Total Year To Date Expenditures		11,873,841.00	7,866,913.14	66%

Forest Charter School

Budget Narrative and Assumptions
 2024-2025 2nd Interim Budget
 Date: March 3, 2025
 Board Approved: March 11, 2025

Summary

The Second Interim budget report is the final opportunity to adjust the current revenue and expenditure projections to reflect how the school is spending in the current fiscal year, as well as a multi-year projection of the two subsequent fiscal years.

On January 10, 2025, Governor Gavin Newsom released the proposed state budget for 2025-26. The Governor's Budget represents an increase of approximately \$7.5 billion in Proposition 98 guarantee funding over the three-year period relative to the 2024 Budget Act. However, the budget proposes to provide only \$117.6 billion for education programs in 2024-25, instead of the current calculated Proposition 98 level of \$119.2 billion for that year. This is intended to mitigate the risk of appropriating more resources than are ultimately available when the final calculation for 2024-25 are made after the end of the fiscal year. The 2025-26 budget includes \$118.9 billion in Proposition 98 funding for all TK-12 programs for continued fiscal stability to meet the obligations to TK-12 education.

The major TK-12 funding provisions in the 2025-26 Governor's Budget that could impact Forest Charter are as follows:

- Proposed COLA to the LCFF, special education, and other categorical programs is 2.43%
- Several one-time funds including fully funding the Learning Recovery Emergency Block Grant (LREBG), evidence based literacy screening and professional development, literacy and math coaches, and curriculum development.

Although the Governor's Budget fully funds the estimated COLA and avoids cuts to ongoing education programs, the financial impact of the devastating wildfires in Southern California, absenteeism due to immigration concerns for families, and potential federal policy and funding changes with a new administration, bring a risk of state budget shortfalls in future years.

MSimmons/FCS

Given the risks associated with the state budget, Forest Charter will exercise caution before budgeting for any of the increases included in the Governor's Budget other than statutory COLA. These increases, especially the \$1.8 billion for Student Support and Professional Development Discretionary Block Grant, will likely change before the final state budget is enacted.

Overview of Local Control Funding Formula (LCFF):

Implemented in 2012, the intent of the Local Control Funding Formula (LCFF) is to increase flexibility and accountability at the local level so that those closest to students can make the decisions and ensure that student needs drive the allocation of resources.

- FCS will receive a Base Grant of \$7,205,745 and \$1,564,782 from in-lieu property taxes.
- As part of the total funding received, \$791,627 is estimated to be generated as *supplemental funds* principally directed to support our FRPM population.
- FCS is not eligible for the concentration grant.

Education Protection Account (EPA)

The Education Protection Account (EPA) provides schools with general purpose State aid funding pursuant to Proposition 30, approved by voters November 6, 2012. In 2016 voters approved extending the personal tax increase to support education through 2030. The EPA is a component of the school's general purpose entitlement.

- As outlined in Proposition 30, EPA monies are collected through taxes throughout the year and paid to schools on a quarterly basis.
- The FCS governing board is required to make the spending determinations with respect to monies received from the EPA in open session of a public meeting. These spending determinations are posted on our website at www.forestcharter.com.
- FCS estimates we will receive \$1,398,167 in EPA funding for the 2024-25 school year.

Educator Effectiveness Block Grant

FCS received \$150,601 to provide professional learning for teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils to be spent by the end of the 2025-26 school year. The FCS Governing board approved the EEBG Spending plan on December 14, 2021 with a focus on coaching/mentoring, professional development and training, and purchasing supplemental materials.

Learning Recovery Emergency Block Grant

As part of the 2022 Budget Trailer Bill, Governor Newsom established the Learning Recovery Emergency Block Grant (LREBG) of which \$617,781 will be allocated to FCS to be used through MSimmons/FCS

the 2026-2027 fiscal year. We will spend the remainder of the LREBG in the 2024-25 school year.

Arts, Music, and Instructional Materials Discretionary Block Grant

As part of the 2022 Budget Trailer Bill, Governor Newsom established the Arts, Music, and Instructional Materials Discretionary Block Grant (AMIM) of which \$485,643 will be allocated to FCS to be used through the 2025-2026 fiscal year.

FCS has developed a spending plan which focuses on two of the five allocated spending areas: obtaining standards-aligned professional development and instructional materials for specified subject areas and operational costs, including retirement and health care cost increases. We have budgeted to spend \$150,579 in the 2024-25 school year.

Proposition 28

In November 2022, California voters passed Proposition 28, which mandates the annual allocation of 1% of the TK-12 portion of Proposition 98 funding for arts and music instruction in schools (\$111,035 for FCS). FCS has developed a spending plan focusing on materials and salaries.

State guidelines require that the programs developed need to support new learning opportunities with 80% of expenditures going toward staffing and the remaining 20% on training, supplies and materials, and arts educational partnership programs. There is an annual waiver regarding expenses however the intent is for this funding to be spent on direct service to students, and we plan to apply for this waiver to better support our Independent Study model.

Second Interim Budget in Summary

The Second Interim Budget is based on an ADA of 826 and reflects a net increase of \$452,834.

FCS will focus on closely monitoring the school's budget and spending trends by implementing the following:

- Monitor cash flow regularly, and bring cash flow report monthly to the board.
- Monitor and analyze the effectiveness of our one-time spending to make sure we are utilizing the one-time funds in the most effective way possible.
- Review annual costs of school programs to analyze ongoing sustainability, especially in regards to the one-time spending/hiring over the next few years.

Multi-Year Projection

Our Budget Summary and Multi-Year Projection identifies the following key points:

MSimmons/FCS

- 2024-25
 - Enrollment and ADA at 848/826
 - LCFF revenue based on FCMAT LCFF Calculator and includes an 1.07% COLA
 - Step increases and 2% salary raise for all staff (retroactively)
 - Maintain the employer contribution to CalSTRS at 19.10%
 - Surplus of \$452,834
 - Ending Fund Balance includes a Capital Expense reserve of \$100,000, a 12% required reserve, 5% SPED reserve, \$35,000 reserve for technology upgrade, \$125,000 for future tech rotation, \$50,000 for playground updates, \$100,000 for facility upgrades, \$189,983 for restricted block grants (Ethnic Studies Block Grant and Prop 28), and \$313,293 unappropriated.
- 2025-26
 - Enrollment and ADA at 850/828
 - LCFF revenue based on FCMAT LCFF Calculator which includes a 2.43% COLA
 - All salaries are shown with a step increase and 3% raise
 - Surplus of \$188,189
 - Maintain the employer contribution to CalSTRS at 19.10%
 - Ending Fund Balance includes a Capital Expense reserve of \$100,000, a 12% required reserve, 5% SPED reserve, \$45,000 reserve for technology upgrade, \$150,000 for future tech rotation, \$75,000 for playground updates, \$125,000 for facility upgrades, \$193,246 for restricted block grants (Ethnic Studies Block Grant and Prop 28), and \$354,106 unappropriated.
- 2025-26
 - Enrollment and ADA at 850/828
 - LCFF revenue based on FCMAT LCFF Calculator with a 3.52 COLA
 - All salaries are shown with a step increase and 3% raise
 - Surplus of \$148,761
 - Maintain the employer contribution to CalSTRS at 19.10%
 - Ending Fund Balance includes a Capital Expense reserve of \$100,000, a 12% required reserve, 5% SPED reserve, \$75,000 reserve for technology upgrade, \$175,000 for future tech rotation, \$100,000 for playground updates, \$150,000 for facility upgrades, \$175,000 for restricted block grants (Ethnic Studies Block Grant and Prop 28), and \$412,301 unappropriated.

○

Audit Regulation Updates

MSimmons/FCS

Charter Schools are required to go through an annual audit conducted by an outside firm to review the fiscal procedures and contemporaneous records of attendance compliance as outlined in the State Audit Guide. This year, annual audits included the following:

- The LCAP and its process will be subject to an audit, which verifies whether or not the funds provided through apportionment and supplemental funding have been spent in accordance with the requirements
- The audit will verify the school's Education Protection Account Plan (EPA) to ensure that funds were spent in accordance with EPA requirements
- The audit will look at Independent Study rules in regards to AB 130/167 compliance
- The audit will verify spending in ELO, ESSER, and COVID Relief funding
- The audit will ensure that data collection procedures for our unduplicated pupil count complies with Ed Code 42238.01(a)
- The SB 740 Funding Determination will be audited to ensure that FCS meets all regulated requirements

The 2023-24 Fiscal Audit has been completed with no findings.

Senate Bill 740 (SB 740)

California Senate Bill 740 (SB 740) was passed in October 2001 to strengthen the oversight of non-classroom based schools and implement funding cutbacks for schools that failed to meet spending standards. Since the bill was passed, non-classroom based schools have increased both instructional spending and spending on certificated staff salaries as a proportion of revenues. In order to receive 100% funding, a non-classroom based school must meet the following criteria:

1. At least 80 percent of total revenues must be spent on instruction and related expenses, which includes certificated staff salaries and benefits *and*
2. At least 40 percent of the above mentioned revenues must be spent on certificated staff salaries and benefits *and*
3. The overall pupil-teacher ratio must be 25:1 or lower

In June, 2023 FCS received a 4 year 100% Funding Determination.

Health Benefits:

FCS offers a High Deductible PPO Health Plan with a Health Saving Account to all eligible employees. In 2024-25 we are offering three plans for employees to choose from with varying deductibles and networks. After an initial proposed increase of 49% from United Healthcare, we decided to leave the Charter Co-op large group to branch out on our own. We were able to negotiate a 3.72% increase with Anthem Blue Cross.

MSimmons/FCS

FCS implemented a 'tiered' benefit cap structure, providing a cap based on family demographics:

PLAN	PER EMPLOYEE CAP
Employee Only	\$8,000
Employee with child(ren)	\$8,760
Employee plus spouse	\$8,760
Employee plus family	\$14,000

Dental, Vision, Accident, and Critical Illness plans are offered as voluntary options. FCS offers life insurance to all staff at no cost.

Oversite and Business Services:

- Oversight (1%) - \$101,687
- NCSOS Business Services (1%) – \$101,687

Special Education

- Special Education continues to be a shared expense between the members of the Nevada County Charter Services Authority (NCCSA) offering an efficient model for the delivery of special education services to our students.
- The FCS special education annual encroachment projected for the 2024-25 school year is \$1,424,945.
- FCS will receive \$789,695 in SELPA funding for 2024-25 and an estimated \$71,252 in Mental Health dollars.
- Total projected special education costs = \$2,285,892 (18.3% of our overall budget).

Cash Flow

We will continue to monitor and provide the council with monthly reports of our cash flow.

CASH FLOW REPORT

District Forest Charter School
FISCAL YEAR: 2024-25
REPORT PERIOD: Second Interim Budget

Date actuals are posted through:

		July	August	September	October	November	December	January	February	March	April	May	June	Total Cash	Current Year Accrual	STRS On-Behalf / Other Non-Cash	Total Activity	Current Budget
BEGINNING CASH BALANCE / BFB		2,505,027	2,358,665	1,713,165	1,771,397	1,385,077	1,008,074	2,590,705	2,892,763	2,796,006	2,974,700	2,963,806	3,008,734					2,505,027
RECEIPTS																		
Principal Apportionment	8011-8019	273,593	273,593	894,690	492,469	492,469	894,690	492,469	781,418	890,904	781,418	781,418	890,903	7,940,034	663,879	0	8,603,912	8,603,912
Property Taxes	8020-8099						0	657,208	125,183	219,069	109,535	109,535	219,068	1,439,598	125,184	0	1,564,782	1,564,782
Federal	8100-8299	30,862	30,862	57,207	55,550	55,550	55,550	53,893	76,672	67,045	67,045	67,045	266,026	883,307	27,050	0	910,357	910,357
State	8300-8599	3,251	3,251	5,851	5,851	5,851	31,576	5,851	34,567	5,135	34,567	90,388	601,969	828,110	102,281	394,630	1,325,021	1,325,021
Local	8600-8799	0	0	13,014	34,076	2,237	745	1,802	0	0	0	0	23,538	75,412	-14,975	0	60,437	60,437
Interfund Transfers In	8910-8929													0	0	0	0	0
All Other	8930-8979													0	0	0	0	0
TOTAL RECEIPTS		307,706	307,706	970,762	587,946	556,107	982,561	1,211,224	1,017,840	1,182,153	992,565	1,048,386	2,001,504	11,166,461	903,418	394,630	12,464,509	12,464,509
DISBURSEMENTS																		
Cert Salaries	1000-1999	55,334	210,297	392,592	392,992	397,511	418,753	396,384	397,025	399,085	399,085	399,085	399,085				4,257,228	4,257,228
Actual Cert Salaries		55,334	210,297	392,592	392,992	397,511	418,753	396,384	397,025	399,085	399,085	399,085	399,085				4,257,228	
Classified Salaries	2000-2999	43,748	69,242	96,697	103,396	105,726	109,863	94,998	103,410	93,963	93,963	93,963	93,963				1,102,933	1,102,933
Actual Classified Salaries		43,748	69,242	96,697	103,396	105,726	109,863	94,998	103,410	93,963	93,963	93,963	93,963				1,102,933	
Employee Benefits	3000-3999	34,552	90,954	145,623	152,594	148,701	155,231	145,915	146,693	146,304	146,304	146,304	146,304			394,630	2,000,108	2,000,108
Actual Employee Benefits		34,552	90,954	145,623	152,594	148,701	155,231	145,915	146,693	146,304	146,304	146,304	146,304			394,630	2,000,108	
Books/Supplies	4000-4999	1,138	36,477	67,521	34,347	21,664	32,368	18,867	18,632	37,392	37,392	37,392	37,392				380,585	380,585
Actual Books/Supplies		1,138	36,477	67,521	34,347	21,664	32,368	18,867	18,632	37,392	37,392	37,392	37,392				380,585	
Services	5000-5999	533,535	295,022	301,980	352,527	337,398	348,217	346,445	448,837	326,715	326,715	326,715	326,715				4,270,820	4,270,820
Actual Services		533,535	295,022	301,980	352,527	337,398	348,217	346,445	448,837	326,715	326,715	326,715	326,715				4,270,820	
Capital Outlay	6000-6599																	0
Other Outgo	7000-7499																	0
Interfund Transfers Out	7600-7629																	0
All Other Uses	7630-7699																	0
Budgeted Disbursements		668,308	701,991	1,004,412	1,035,857	1,011,001	1,064,433	1,002,609	1,114,598	1,003,459	1,003,459	1,003,459	1,003,459					
ACTUAL DISBURSEMENTS		668,308	701,991	1,004,412	1,035,857	1,011,001	1,064,433	1,002,609	1,114,598	1,003,459	1,003,459	1,003,459	1,003,459	0	0	789,260	24,023,347	12,011,674
ASSET/LIABILITY TRANSACTIONS																		
Revolving Cash	9130																	
Cash Awaiting Deposit	9140																	
Accounts Receivable	9200-9299		19,166	55,005	38,404	46,012	1,642,086	65,418										
Due From Other Funds	9310																	
Stores	9320																	
Prepaid Expenditures-PY	9330	305,655		10,696														
Prepaid Expenditures-CY	9330																	
Other Current Assets	9340																	
TOTAL ASSETS		305,655	19,166	65,701	38,404	46,012	1,642,086	65,418	0	0	0	0	0	0	0	0	0	0
Accounts Payable-PY	9500-9599	-91,416	-270,381	26,182	23,186	31,879	22,418	28,025						-230,108	230,108	0	0	0
Accounts Payable-CY	9500-9599													0	0	0	0	0
Use Tax Payable-PY	9508													0	0	0	0	0
Use Tax Payable-CY	9508													0	0	0	0	0
Due to Other Funds	9610													0	0	0	0	0
Current Loan (TRANS)	9640													0	0	0	0	0
Deferred Revenue-PY	9650													0	0	0	0	0
Deferred Revenue-CY	9650													0	0	0	0	0
Suspense Clearing	9910													0	0	0	0	0
TOTAL LIABILITIES		-91,416	-270,381	26,182	23,186	31,879	22,418	28,025	0	0	0	0	0	-230,108	230,108	0	0	0
TOTAL INCREASE (DECREASE)		-146,362	-645,500	58,232	-386,320	-377,003	1,582,632	302,058	-96,757	178,694	-10,894	44,927	998,045			-394,630		2,957,862
ENDING CASH BALANCE		2,358,665	1,713,165	1,771,397	1,385,077	1,008,074	2,590,705	2,892,763	2,796,006	2,974,700	2,963,806	3,008,734	4,006,779					452,835

Forest Charter School 2024-25 2nd Interim	A	C	C	D	E
	<i>Audited Actuals 2023-2024</i>	<i>1st Interim 2024-25</i>	<i>2nd Interim 2024-25</i>	<i>Year 2 2025-26</i>	<i>Year 3 2026-27</i>
<i>Estimated COLA</i>	8.22	1.07	1.07	2.43	3.52
ENROLLMENT	806	848	848	850	850
ADA	783	826	826	828	828
%	97%	97%	97%	97%	97%
REVENUE					
LCFF	5,183,369	7,205,570	7,205,745	7,447,063	7,776,224
PY LCFF Adjustment	-93,048				
Prop 30 EPA	1,310,947	1,398,167	1,398,167	1,435,610	1,486,143
In-Lieu Property Taxes	3,133,142	1,564,782	1,564,782	1,564,782	1,564,782
Total LCFF	9,534,410	10,168,519	10,168,694	10,447,455	10,827,149
SELPA - Federal (3310) RESTRICTED	198,984	198,980	198,980	200,000	200,000
SELPA - Federal (3305)	0	0	0	0	
SELPA - State (6500) RESTRICTED	626,667	586,655	590,715	595,000	600,000
Mental Health (6546) RESTRICTED	91,416	61,625	61,625	62,000	64,000
ARP Federal Grant					
Mandate Block Grant	24,688	25,725	25,725	26,000	26,500
State Lottery (1100)	176,663	157,607	157,607	158,000	159,000
State Lottery (6300) RESTRICTED	91,694	67,664	67,664	68,000	69,000
STRS/PERS on Behalf (7690) RESTRICTED	375,233	394,630	394,630	394,630	394,630
Local - donations	50,589	40,440	40,437	42,500	45,000
Local - Interest	50,772	20,000	20,000	20,000	20,000
SPED (3327)	9,627	9,627	9,627	10,000	10,000
Educator Effectiveness Block Grant	29,684	52,264	52,265	52,874	
ESSER III - 3213 - 3215	38,404	0	0		
ELO - 3216-3219	76,306	0	0		
Ethnic Studies BG		0	0	3,500	4,272
A-G Grant (7412 & 7413)	1,454	10,000	6,000	36,475	
Learning Recovery BG (7435)	223,568	333,132	394,214	0	
Arts, Music, and Instruction BG (6762)	433	150,579	150,579	317,818	
UPK Grant (6053)	38,262	14,711	14,712	2,305	
Learning Loss (6537)					
Prop 28 (6770)	111,176	111,035	111,035	111,035	111,035
Total Revenue	11,750,036	12,403,192	12,464,508	12,547,592	12,530,586
EXPENDITURES					
Personnel Costs					
Certificated Salaries	4,064,631	4,288,929	4,257,228	4,299,800	4,428,794
Classified Salaries	1,051,294	1,051,657	1,102,933	1,147,050	1,181,462
Benefits	1,902,576	2,005,846	2,000,108	2,040,110	2,101,313
Total Personnel Costs	7,018,501	7,346,432	7,360,269	7,486,961	7,711,570
Expenditures					
Materials & Supplies	335,747	439,796	377,585	400,000	400,000
Non Capitalized Equipment	10,025	3,000	3,000	5,000	5,000
Total Books and Supplies (4000)	345,771	442,796	380,585	405,000	405,000
Other Operating Expenses (5000)					
SubAgreements for Services 5100	2,104,982	2,340,864	2,321,885	2,391,542	2,463,288
Travel and Conferences 5200	16,765	14,500	14,500	12,500	12,500
Dues and Memberships 5300	14,756	20,000	20,000	20,000	20,000
Insurance 5400	64,070	75,000	72,500	85,000	95,000
Operations& Housekeeping 5500	55,649	51,500	56,000	60,000	62,500
Rent, Leases, Repairs, Non Cap IM 5600	380,978	435,000	420,000	428,400	436,968
Prof/Consult/Svcs& Oper Expense 5800	1,189,043	1,049,249	1,300,935	1,400,000	1,100,000
Communications 5900	41,726	75,000	65,000	70,000	75,000
Bldgs and Improve 6200					
Excess Program Costs 7100					
Total Program Costs	4,559,512	4,503,909	4,651,405	4,872,442	4,670,256
Total Expenses	11,232,242	11,850,341	12,011,674	12,359,402	12,381,825
Net Increase/Decrease	517,793	552,851	452,834	188,189	148,761
Beginning Balance	1,987,234	2,505,027	2,505,027	2,957,861	3,146,050
Audit Adjustment					
Ending Balance	2,505,027	3,057,878	2,957,861	3,146,050	3,294,811
Revolving/Clearing	2,600	2,600	2,600	2,600	2,600
Required Reserve	1,347,869	1,422,041	1,441,401	1,483,128	1,485,819
SPED Reserve	561,612	592,517	600,584	617,970	619,091
Tech Rotation	100,000	125,000	125,000	150,000	175,000
Tech Upgrade	35,000	35,000	35,000	45,000	75,000
Playground/Equipment Upgrade	50,000	50,000	50,000	75,000	100,000
Restricted Block Grants	7,772	189,983	189,983	193,246	175,000
Facility Upgrades	75,000	100,000	100,000	125,000	150,000
Building Project Reserve	100,000	100,000	100,000	100,000	100,000
Unappropriated Fund Balance	225,174	440,737	313,293	354,106	412,301

Charter Council Approved:

NOTES:

*Restricted Block Grants - Ethnic Studies (7810) \$7,772, Prop 28 (6770) \$182,211

*Unearned Revenue = UPK (6053) \$38,584.88, EEBG (6266) \$52,873.66, A-G (7412-7413) \$36,475.23, AMIM (6762) \$317,817.90 = \$445,751.67

*12% reserve, 5% SPED reserve in all years

*restricted block grants moved to Unearned Revenue per the auditor.



Dropping Classes Policy

Rationale

Forest Charter School believes students should honor a commitment to finishing a class for which they signed up. However, FCS acknowledges that students often wish to try various classes to explore different educational options. Further, although unpredictable circumstances can arise, FCS does not wish to encourage students to drop a class simply because it is difficult. Therefore, FCS has adopted the following policy.

Policy

- The last day a student in grades 9-12 may drop a class and not have it appear on a transcript is at the meeting with their ST at the end of the second learning period (approximately 8 weeks into a semester).
- Students participating in an Online Course Provider course must follow all Online Course Provider drop deadlines. If a student drops an Online Course Provider course after the provider's deadline, the student may receive an "F" from the Online Course Provider for the semester. The Course Provider course-issued grade must be reported on the Forest Charter School transcript.
- Students participating in Dual Enrollment/Academic Enrichment courses from community colleges must follow all drop deadlines from the institution. If a student misses the drop deadline, the issued grade will remain on the student's college transcript and must be reported to the Forest Charter School transcript.
- If a student wishes to drop a class after the deadline and have the class removed from the transcript, they must appeal to the High School Review Board.

Forest Charter School

Substitute Salary Schedule

Credentialed Positions

1 – 3.99 hours ~~\$4035.00~~/hour

4 hours + (full day) ~~\$204170.00~~/day

~~Long – Term Subs (daily rate) – \$175 per day after 11th consecutive day~~

Classified Positions

1 – 3 hours ~~\$350.00~~/hour

4 hours + (full day) ~~\$1420.00~~/day

Charter Council Approved: ~~4/16/24~~

Effective: ~~1/1/2025~~7/1/24