

Forest Charter School

DRAFT - Monthly Charter Council Meeting Minutes – August 27, 2024

5:00 p.m. Regular Session
470 Searls Avenue, Sequoia
Nevada City, CA 95959

10725 Pioneer Trail # 201, Truckee, CA 96161
23221 Foresthill Road, Foresthill, CA 95631
11952 Masters Court, Auburn, CA 95603

Council Members:

Dan Thiem, Community Representative, and Chair
Amber Baker, Parent Representative
Gabriella Stockdale, Parent Representative
Amea Medeiros, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Katy Baggett, Amber Baker, Brittani Brackett (Auburn Campus), Janice Eggers (Truckee Campus), Tita Fowler, Gabriella Stockdale, Christine Sween (Foresthill Campus)

Absent: Amea Medeiros

- 1. Call to Order: 5:00 pm**
- 2. Roll Call:** Dan Thiem, Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Katy Baggett, Amber Baker, Brittani Brackett (Auburn Campus), Janice Eggers (Truckee Campus), Tita Fowler, Gabriella Stockdale, Christine Sween (Foresthill Campus)
- 3. Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

August 27, 2024, Charter Council Agenda, June 10, 2024 and June 11, 2024 Minutes, Contracts, and Warrants were presented for approval.

Gabriella Stockdale made a motion to approve the consent agenda. Dan Thiem seconded. All ayes.

Ayes: Gabriella Stockdale, Dan Thiem

Nays: None

- 4. Discussion: Other**

None.

Action Items:

5. Action: FCS New Charter Council Member Appointment—Dan Thiem, Peter Sagebiel

Gabriella Stockdale made a motion to appoint Amber Baker as a Charter Council Parent Representative. Dan Thiem seconded.

Ayes: Gabriella Stockdale, Dan Thiem

Nays: None

Information/Discussion Items:

6. Information: FCS School Parent Representative Resignation—Dan Thiem, Peter Sagebiel

Peter discussed the resignation of Parent Representative Brooke Sandy.

7. Information: Learning Center Updates—Dawn Anthney (Nevada City), Janice Eggers (Truckee), Christine Sween (Auburn/Foresthill)

Christine, Janice, and Dawn provided the Council with campus highlights including enrollment across all campuses, exciting school year kick-off events, and Fall event preparations. I-Ready assessments are also in full swing across all campuses.

8. Information: School Dashboard Update—B.J. Hatcher

B.J. reviewed the items updated on the School Dashboard for reporting Full-Time Equivalent teachers.

9. Information: Forest Charter School Local Indicators—B.J. Hatcher

This was duplicative of item number 8.

10. Information: Student Achievement—B.J. Hatcher, Peter Sagebiel

B.J. discussed the preliminary assessment numbers for CAASPP and i-Ready. Peter reviewed changes to our benchmark and intervention expectations to address the decrease in proficiency in some areas as well as to improve our participation rate. B.J. will share statewide and county numbers as they are released.

11. Information: 2024/25 Budget and Cash Flow—Meshawn Simmons

Meshawn updated the Council 2024/25 budget and cash flow which is on track. Meshawn will provide the Council with Budget training in October and a review of the three budget documents shared with the Council regularly.

Action Items:

12. Action: Forest Charter School Sped Support Teacher Salary Schedule--Meshawn Simmons

No action was taken. This item will be brought back to the Council if needed.

13. Action: Forest Charter School Policy Updates--Peter Sagebiel, Meshawn Simmons

The following Forest Charter School policies were reviewed and presented for approval:

- Administration of Medication Policy (added albuterol/asthma)
- Independent Study Policy (legal updates) Master to Written Agreements
- Internal Complaint Policy (legal updates)
- Math Assessment Policy (just a date update to indicate review - no changes)
- Suicide Prevention Policy (legal updates)
- Uniform Complaint Policy (legal updates)

Gabriella Stockdale made a motion to approve the policies presented for approval. Amber Baker seconded. All ayes.

Ayes: Amber Baker, Gabriella Stockdale, Dan Thiem

Nays: None

14. Action: 24/25 Forest Charter School Conflict of Interest Policy--Peter Sagebiel

Peter presented the 24/25 Forest Charter School Conflict of Interest Policy for approval.

Amber Baker made a motion to approve the 24/25 Forest Charter School Conflict of Interest Policy. Gabriella Stockdale seconded. All ayes.

Ayes: Amber Baker, Gabriella Stockdale, Dan Thiem

Nays: None

15. Action: Workplace Violence Prevention Plan and Policy--Meshawn Simmons

Meshawn reviewed the Workplace Violence Prevention Plan and Policy with the Council.

Gabriella Stockdale made a motion to approve the Workplace Violence Prevention Plan and Policy. Amber Baker seconded. All ayes.

Ayes: Amber Baker, Gabriella Stockdale, Dan Thiem

Nays: None

16. Action: Prop 28 Spending Plan--Meshawn Simmons

Meshawn reviewed the Prop 28 Spending Plan with the Council.

Amber Baker made a motion to approve the Prop 28 Spending Plan. Gabriella Stockdale seconded. All ayes.

Ayes: Amber Baker, Gabriella Stockdale, Dan Thiem

Nays: None

17. Director's Update--Peter Sagebiel

- Enrollment - our enrollment coordinators are working really hard to get students enrolled. Enrollment is down a bit from projections but much higher than at the start of last year.

- Political Updates - SB153 Independent Study, fractional tracking for online classes is in a holding pattern as there is a disagreement on how to interpret the language for non-classroom based schools.
- Staff Teambuilding - transition from Donner Lake to the Nevada City Campus due to unsettled smoke weather. Good day of group teambuilding and afternoon workshops
- Family Exit Questionnaire - a questionnaire has been developed and so far feedback is positive.
- Other - None

18. Future Agenda Items

- Brown Act Training
- Sped Classified Salary Schedule
- AMIM Block Grant Spending Plan
- August - Aide Salary Schedule (toileting)
- August - Review of Final Budget Updates and Impact
- October - Budget Training
- January - Ethics Training for the Board

19. Information: Reminder of Future Meetings

Dates for the 2023/24 Charter Council meetings were set as follows:

2024: 9/17, 10/8, 11/5, 12/10

2025: 1/14, 2/11, 3/11, 4/8, 5/13, 6/9, 6/10

***Special Meeting**

****Budget Meeting**

20. Action: Adjourn at 5:58 p.m.

Respectfully submitted:

Tita Fowler, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date