

Forest Charter School

Monthly Charter Council Meeting Minutes – April 16, 2024

5:00 p.m. Regular Session
470 Searls Avenue, Sequoia
Nevada City, CA 95959

Council Members:

Dan Thiem, Community Representative, and Chair
Dylan Hendricks, Parent Representative
Gabriella Stockdale, Parent Representative
Amea Medeiros, Parent Representative
Geoffrey Thornton, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Katy Baggett, Janice Eggers (Truckee Campus), Tita Fowler, B.J. Hatcher, Dylan Hendricks, Amea Medeiros, Lindsay Mercado (Foresthill Campus), Gabriella Stockdale, David Stanger, Christine Sween (Auburn Campus), Geoffrey Thornton

1. **Call to Order: 5:03 pm**
2. **Roll Call:** Dan Thiem, Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Katy Baggett, Janice Eggers (Truckee Campus), Tita Fowler, B.J. Hatcher, Dylan Hendricks, Amea Medeiros, Lindsay Mercado (Foresthill Campus), Gabriella Stockdale, David Stanger, Christine Sween (Auburn Campus), Geoffrey Thornton
3. **Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

April 16, 2024, Charter Council Agenda, March 5, 2024 Minutes, Contracts, and the Warrants were presented for approval.

Dylan Hendricks made a motion to approve the consent agenda. Geoffrey Thornton seconded. All ayes.

Ayes: Dylan Hendricks, Amea Medeiros, Gabriella Stockdale, Dan Thiem, Geoffrey Thornton

Nays: None

4. Discussion: Other

None.

Information/Discussion Items:

5. Information: Learning Center Updates—Dawn Anthney (Nevada City), Janice Eggers (Truckee), Christine Sween (Auburn/Foresthill)

Dawn, Janice, and Christine provided the Council with campus highlights including CAASPP testing updates, family info nights, end-of-the-year checkouts, campus and community CO-OP events, classroom projects, and field trips.

6. Information: Charter Council Elections—Peter Sagebiel, Thiem

Peter and Dan discussed the upcoming Charter Council elections. Board interest letters are due by 4/19/24 and elections will happen between 4/29/24-5/3/24.

7. Information: Forest Charter School Local Control & Accountability Plan (LCAP)—Peter Sagebiel

Peter provided the Council with an LCAP update. Draft LCAP data will be shared with the Council at the May Charter Council meeting.

8. Information: Student Achievement—B.J. Hatcher

B.J. updated the Council on student achievement including i-Ready assessment data. Data indicates students are improving but there is still progress to be made. Subgroup data will be shared at a future meeting.

9. Information: Forest Charter School Budget and Cash Flow—Meshawn Simmons

Meshawn updated the Council on ADA and enrollment data and the 2023/24 Budget and Cash Flow which is on track.

Action Items:

10. Action: Forest Charter School Policy Updates—Peter Sagebiel, Meshawn Simmons

The following policy updates were presented to the Board for approval:

- Plagiarism-Cheating Policy
- Incomplete Grades Policy
- Education for Homeless Children and Youth Policy
- Title IX, Intimidation, Discrimination, and Bullying Policy
- Section 504: Policy, Procedures, and Parent Rights Regarding Identification, Evaluation, and Education
- Education for Foster and Mobile Youth Policy
- Student Freedom of Speech and Expression Policy
- Student Use of Technology Policy

Dylan Hendricks made a motion to approve the above listed Forest Charter School policy updates. Amee Medeiros seconded. All ayes.

Ayes: Dylan Hendricks, Amee Medeiros, Gabriella Stockdale, Dan Thiem, Geoffrey Thornton

Nays: None

11. Action: Forest Charter School New Policies—Peter Sagebiel, Meshawn Simmons

The following new policies were presented to the Board for approval:

- Cell Phone Policy
- General Complaint Policy
- Nondiscrimination Statement

Dylan Hendricks made a motion to approve the above listed new Forest Charter School policies. Geoffrey Thornton seconded. All ayes.

Ayes: Dylan Hendricks, Amee Medeiros, Gabriella Stockdale, Dan Thiem, Geoffrey Thornton

Nays: None

12. Action: Forest Charter School Job Descriptions—Meshawn Simmons

The following job descriptions were presented to the Board for approval:

- Administrative Assistant II
- Administrative Assistant III
- Enrollment Coordinator
- Fiscal Manager (new)
- Front Desk-Office Assistant

Geoffrey Thornton made a motion to approve the above listed Forest Charter School job descriptions. Dylan Hendricks seconded. All ayes.

13. Action: 2024/25 Forest Charter School Salary Schedules—Meshawn Simmons

Meshawn reviewed the 2024/25 Forest Charter School Salary Schedules with the Council which included updates on the Classified Hourly and Certificated Salary Schedules.

Geoffrey Thornton made a motion to approve the 2024/25 Forest Charter School Salary Schedules. Amee Medeiros seconded. All ayes.

14. Director's Update--Peter Sagebiel

- Political Updates - Peter reviewed political updates impacting Charter schools.
- ST Review Meetings - year end check out meetings with teachers have been positive and centered around challenges and strengths this school year, as well as, reviewing past goals and setting new goals for next school year.
- Staffing - We have one retiree at the Nevada City learning center this school year and are looking at hiring an additional teacher.
- Other - "Thank you" for everyone's hard work setting up and supporting CAASPP testing. Everyone's hard work is visible and appreciated!

15. Future Agenda Items

- AMIM Block Grant Spending Plan
- Ethics Training for the Board
- Administration of Medication Policy
- Survey Data
- i-Ready/CAASPP subgroup analysis

16. Closed Session

The Council met in Closed Session in compliance with the Brown Act restrictions to review the Director's Evaluation. No action taken.

17. Information: Reminder of Future Meetings

Dates for the 2023/24 Charter Council meetings were set as follows:

2024: 5/14, 6/10*, 6/11**

***Special Meeting**

****Budget Meeting**

18. Action: Adjourn at 7:30 p.m.

Respectfully submitted:

Tita Fowler, Secretary

Date

Charter Council Approved:



Dan Thiem, Chair

5-14-24

Date