

Forest Charter School

470 Searls Avenue
Nevada City, CA 95959

Monthly Charter Council Meeting Agenda

November 7, 2023

5:00 p.m. Regular Session
470 Searls Avenue, Sequoia
Nevada City, CA 95959
Network User ID: FC_Public
Network Password: PineCedar2

10725 Pioneer Trail # 201, Truckee, CA 96161
23221 Foresthill Road, Foresthill, CA 95631
11952 Masters Court, Auburn, CA 95603

Dan Thiem, Chair
Dylan Hendricks, Parent Representative
Amea Medeiros, Parent Representative
Gabriella Stockdale, Parent Representative
Geoffrey Thornton, Parent Representative
Tita Fowler, Secretary

Join the Meeting via Zoom:

<https://us02web.zoom.us/j/85408398614?pwd=Y2dzdFBFUXdQTUFxazl3bERnZGIYUT09>

Meeting ID: 854 0839 8614

Passcode: 873378

Dial by your location

+1 408 638 0968 US (San Jose)

Meeting ID: 854 0839 8614

Find your local number: <https://us02web.zoom.us/u/kb7yu4OPaF>

AGENDA:

1. Call To Order
2. Roll Call
3. Information/Action: A, B, C, and D may be considered for the Consent Agenda--Meshawn Simmons
(E-Attachments)
 - Shall the Consent Agenda be approved?
 - A. Adoption of the November 7, 2023 Agenda
 - B. October 10, 2023 Charter Council Meeting Minutes (*page 4*)
 - C. Contracts (*page 8*)
 - D. Warrants (October) (*page 9*)

4. Discussion: Other

This is an opportunity for audience members to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion.

The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to three minutes.

Information/Discussion Items:

1. Information: Learning Center Updates—Christine Sween, Janice Eggers, Dawn Anthney

Christine, Janice, and Dawn will provide updates for each Learning Center.

2. Information: WASC Self-Study and Visit—Peter Sagebiel, Dawn Anthney

Peter and Dawn will update the board on the WASC self-study and visit.

3. Information: Charter School Renewal Extension—Peter Sagebiel

(page 13)

Peter will review the Nevada County Office of Education letter regarding charter renewal terms with the Council.

4. Information: LCAP - Letter from the Nevada County Superintendent of Schools—Peter Sagebiel

(page 14)

Peter will review the letter from the Nevada County Superintendent of Schools regarding Forest Charter School's LCAP.

5. Information: Student Achievement—B.J. Hatcher

(page 16)

B.J. will provide the Council with an update on student achievement and enrollment stability rates.

5. Information: 2023/24 Budget and Cash Flow—Meshawn Simmons

Meshawn will update the Council on 2023/24 Budget items and Cash Flow.

Action Items:

6. Action: Forest Charter School Dress Code Policy—Peter Sagebiel

(page 18)

- Should the Council approve the Forest Charter School Dress Code Policy?

7. Director's Update--Peter Sagebiel

- Enrollment
- Staff Meeting/Training
- Other

8. Future Agenda Items

- AMIM Block Grant Spending Plan
- Goal Updates (January) - School Governance, Public Relations & School Community, and FCS Education Program

9. Information: Reminder of Future Meetings

2023: 12/5**

2024: 1/16, 2/6, 3/5, 4/16, 5/14, 6/10*, 6/11****

***Special Meeting/Public Hearing **Budget Meeting**

10. Action: Adjourn

Notice: The agenda was posted at least 72 hours prior to the meeting. The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Forest Charter School office – located at 470 Searls Avenue, Nevada City, California. For more information, please call 530-465-4823.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access or participate in this meeting, including auxiliary aids or services, contact the Forest Charter School Board Secretary at 530-265-4823 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. [G.C. §54953.2, §54954.2(a)(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)]

Forest Charter School

Monthly Charter Council Meeting Minutes – October 10, 2023

5:00 p.m. Regular Session
470 Searls Avenue, Sequoia
Nevada City, CA 95959

Council Members:

Dan Thiem, Community Representative, and Chair
Dylan Hendricks, Parent Representative
Gabriella Stockdale, Parent Representative
Amea Medeiros, Parent Representative
Geoffrey Thornton, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Katy Baggett, Janice Eggers (Truckee campus), Tita Fowler, B.J. Hatcher, Dylan Hendricks, Amea Medeiros, Geoffrey Thornton, Christine Sween (Auburn Campus), Laura Lysen (Foresthill Campus), Gabriella Stockdale

Absent: Dave Stanger

- 1. Call to Order: 5:00 pm**
- 2. Roll Call:** Dan Thiem, Peter Sagebiel, Meshawn Simmons, Dawn Anthney, Katy Baggett, Janice Eggers (Truckee campus), Tita Fowler, B.J. Hatcher, Dylan Hendricks, Amea Medeiros, Gabriella Stockdale, Geoffrey Thornton, Christine Sween (Auburn Campus), Laura Lysen (Foresthill Campus)
- 3. Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

October 10, 2023, Charter Council Agenda, September 12, 2023 Minutes, Contracts, and the Warrants were presented for approval.

Dylan Hendricks made a motion to approve the consent agenda. Amea Medeiros seconded.

Ayes: Dylan Hendricks, Amea Medeiros, Dan Thiem, Geoffrey Thornton

Nays: None

4. Action: Charter Council Parent Representative: Gabriella Stockdale—Dan Thiem, Peter Sagebiel

Peter introduced the new Charter Council Parent Representative Gabriella Stockdale for Council appointment.

Dylan Hendricks made a motion to approve the appointment of Gabriella Stockdale as a Charter Council Parent Representative. Amee Medeiros seconded.

Ayes: Dylan Hendricks, Amee Medeiros, Dan Thiem, Geoffrey Thornton

Nays: None

5. Discussion: Other

None.

Information/Discussion Items:

6. Information: Learning Center Updates—Dawn Anthney (Nevada City), Janice Eggers (Truckee), Christine Sween (Auburn/Foresthill)

Dawn, Janice, and Christine provided the Council with campus highlights including enrollment updates, campus updates, and resources.

7. Information: WASC Self-Study—Peter Sagebiel, Dawn Anthney

Peter and Dawn provided the Council with a WASC update including virtual visit information and what sections of the report will be the most useful for the Council to review.

8. Information: Student Achievement—B.J. Hatcher

B.J. reviewed i-Ready participation comparison data with the Council which increased this year. Additional discussion on keeping momentum and attrition impacts. B.J. will bring stability rate data to the Council at a future meeting. The next assessment window will start in January and go through the end of February.

9. Information: 9th Grade Math Placement Checkpoint—B.J. Hatcher

B.J. provided the Council with an update on the 23/24 9th Grade Math Placement Checkpoint. This is a state reporting requirement and our percentages are in the 90's which means 9th graders are being placed in the correct math course a majority of the time.

10. Information: 2023/24 Budget and Cash Flow—Meshawn Simmons

Meshawn provided the Council with a 2023/24 budget and cash flow update including enrollment trending upward in the past three years.

Action Items:

11. Action: 22/23 Forest Charter School EPA Actuals--Meshawn Simmons

Meshawn reviewed the 22/23 Forest Charter School EPA Actuals with the Council. Per the usual state aid and EPA funding were flip-flopped so what EPA funding was received was put towards certificated salaries.

Dylan Hendricks made a motion to approve the 22/23 EPA Actuals. Geoffrey Thornton seconded.

Ayes: Dylan Hendricks, Amee Medeiros, Gabriella Stockdale, Dan Thiem, Geoffrey Thornton

Nays: None

12. Action: Forest Charter School Instructional Budget Policy--Peter Sagebiel

Peter reviewed revisions to the Forest Charter School Instructional Budget Policy with the Council which were previously reviewed with the Faculty Council and are geared toward increasing CAASPP and i-Ready participation.

Amee Medeiros made a motion to approve the surplus items. Dylan Hendricks seconded.

Ayes: Dylan Hendricks, Amee Medeiros, Gabriella Stockdale, Dan Thiem, Geoffrey Thornton

Nays: None

13. Director's Update--Peter Sagebiel

- Enrollment - Meshawn already covered. Enrollment is going very well.
- Staff Meeting - Sped Training - The Special Education department believes they can effectively handle training staff on how best to support special education students. This is taking place in large and small breakout groups. Training will be ongoing as special ed enrollment has increased and student needs have become more expansive.
- COE Trustee Visit - Louise Johnson and Timothy May came for a visit.
- Other - None.

14. Future Agenda Items

- AMIM Block Grant Spending Plan (Aug-Oct)
- Dress Code Policy (Aug)
- Goal Updates (January) - School Governance, Public Relations & School Community, and FCS Education Program
- Enrollment Stability - Student Achievement

15. Information: Reminder of Future Meetings

Dates for the 2023/24 Charter Council meetings were set as follows:

2023: 11/7, 12/5**

2024: 1/16, 2/6, 3/5, 4/16, 5/14, 6/10*, 6/11****

***Special Meeting**

****Budget Meeting**

16. Action: Adjourn at 5:57 p.m.

Respectfully submitted:

Tita Fowler, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date

Contracts to be approved: (October 2023)

At-Will:

Stipends:

Dowd, Nicole	\$1,448.72	Block class instructor
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Hourly:

Capaccioli, Clio	\$280.00	Tutor
Capaccioli, Clio	\$350.00	Tutor
Clark, Sue	\$320.00	Tutor
Hodges, Christy	\$3,340.50	Supervised Activities
Marks, Juli	\$315.00	Tutor

Checks Dated 10/01/2023 through 10/31/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
24-537920	10/06/2023	ACTIVITIES FOR LEARNING INC	01-4300		489.96
24-537921	10/06/2023	ALL ABOUT LEARNING PRESS INC	01-4300		432.14
24-537922	10/06/2023	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		16,739.61 ✓
24-537923	10/06/2023	AUBURN GYMNASTICS CENTER	01-5800		412.20
24-537924	10/06/2023	BALLET REJOICE SCHOOL FOR THE ARTS	01-5800		548.00
24-537925	10/06/2023	BEAM EASY LIVING CENTER	01-5800		156.00
24-537926	10/06/2023	BENNATIS MARTIAL ARTS	01-5800		169.00
24-537927	10/06/2023	Bonnie Wiesz	01-5800		790.00
24-537928	10/06/2023	BRAVE WRITER LLC	01-5800		516.80
24-537929	10/06/2023	BRUCE MAIRS	01-5800		3,932.00
24-537930	10/06/2023	CLEARFLY	01-5930		456.68
24-537931	10/06/2023	CLEVER MINDS	01-5800		1,160.00
24-537932	10/06/2023	CURRICULUM ASSOCIATES, LLC	01-5800		23,525.00 ✓
24-537933	10/06/2023	EMILY PELLEGRINI	01-5800		2,250.00
24-537934	10/06/2023	EZ WAY DRIVING SCHOOL	01-5800		445.00
24-537935	10/06/2023	HEATHER GROVE	01-5800		420.00
24-537936	10/06/2023	INSTITUTE FOR EXCELLENCE/IN WR ITING	01-4300		238.44
24-537937	10/06/2023	JJR Enterprises FILE 2388	01-4300		15.00
24-537938	10/06/2023	JUDSON PIANO STUDIO	01-5800		400.00
24-537939	10/06/2023	KATHRYN NUNN	01-5800		1,350.00
24-537940	10/06/2023	LAKESHORE LEARNING MATERIALS	01-4300		588.39
24-537941	10/06/2023	LEARNING WITHOUT TEARS	01-4300		258.91
24-537942	10/06/2023	LITTLE BIRD MUSIC	01-5800		872.00
24-537943	10/06/2023	MARIA ISABEL	01-5800		275.00
24-537944	10/06/2023	MCGRAW-HILL EDUCATION INC	01-4300		111.38
24-537945	10/06/2023	NEVADA CITY BALLET ACADEMY	01-5800		2,079.50
24-537946	10/06/2023	NEVADA COUNTY SUPERINTENDENT	01-9514		64,337.94 ✓
24-537947	10/06/2023	NEVADA COUNTY TREASURER-TAX CO LLECTOR	01-5800		250.00
24-537948	10/06/2023	NORTHERN SIERRA SWIMMING	01-5800		462.00
24-537949	10/06/2023	OFFICE DEPOT	01-4300		31.33
24-537950	10/06/2023	PACIFIC GAS & ELECTRIC COMPANY	01-5510	78.52	
			01-5520	2,441.61	2,520.13
24-537951	10/06/2023	PAMELOT A SCHOOL OF DANCE	01-5800		60.00
24-537952	10/06/2023	R&B COMMUNICATIONS	01-5800		395.00
24-537953	10/06/2023	RAINBOW RESOURCE CENTER	01-4300		78.35
24-537954	10/06/2023	RICHARD T KIRKPATRICK	01-5800		105.00
24-537955	10/06/2023	SHERRY TORGERSON	01-5800		150.00
24-537956	10/06/2023	SINGAPORE MATH INC	01-4300		941.42
24-537957	10/06/2023	SITELINE ARCHITECTURE	01-5800		2,111.25
24-537958	10/06/2023	SUZIE GEMIGNANI	01-5800		90.00
24-537959	10/06/2023	TAHOE LEARNING	01-5800		180.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/01/2023 through 10/31/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
24-537960	10/06/2023	TEACHING TEXTBOOKS INC	01-4300	95.28	
			Unpaid Tax	7.36-	87.92
24-537961	10/06/2023	THE CLEANING SOLUTION	01-5800		2,930.00
24-537962	10/06/2023	THE OHMAPI NATURE PROJECT	01-5800		750.00
24-537963	10/06/2023	VERIZON	01-5800		38.01
24-537964	10/06/2023	WHOLE MUSIC STUDIO, LLC	01-5800		120.00
24-537965	10/06/2023	WILD ROOTS LEARNING CENTER LLC	01-5800		600.00
24-538354	10/13/2023	ALL ABOUT LEARNING PRESS INC	01-4300		274.20
24-538355	10/13/2023	ART OF PROBLEM SOLVING	01-4300		70.45
24-538356	10/13/2023	AT&T	01-5930		126.98
24-538357	10/13/2023	B & C ACE HOME CENTER	01-4300		123.27
24-538358	10/13/2023	BRAVE WRITER LLC	01-5800		149.00
24-538359	10/13/2023	BYU CONTINUING EDUCATION	01-5800		179.00
24-538360	10/13/2023	CARRIE BLANCHE MORRIS DBA MASTERPIECE ART ACADEMY	01-5800		6,660.00 ✓
24-538361	10/13/2023	CLEVER MINDS	01-5800		440.00
24-538362	10/13/2023	CURRICULUM ASSOCIATES, LLC	01-5800		6,936.00 ✓
24-538363	10/13/2023	EMILY PELLEGRINI	01-5800		50.00
24-538364	10/13/2023	EVAN-MOOR EDUCATIONAL PUB	01-4300		176.56
24-538365	10/13/2023	FOREST CHARTER REVOLVING	01-4300		90.00
24-538366	10/13/2023	JACKRIS PUBLISHING	01-4300	94.69	
			Unpaid Tax	7.32-	87.37
24-538367	10/13/2023	JJR Enterprises FILE 2388	01-5600		293.78
24-538368	10/13/2023	JUANITA MCCREERY	01-5800		1,140.00
24-538369	10/13/2023	KEN WILLER	01-5800		220.00
24-538370	10/13/2023	LAKESHORE LEARNING MATERIALS	01-4300		408.30
24-538371	10/13/2023	LANI HERMOSILLO	01-5800		780.00
24-538372	10/13/2023	LOOMIS GATEWAY ACADEMY	01-5802		1,700.00
24-538373	10/13/2023	MHL ENTERPRISES	01-5800		650.00
24-538374	10/13/2023	OAK MEADOW	01-4300		1,320.88
24-538375	10/13/2023	OPTIMUM BUSINESS	01-5930		309.10
24-538376	10/13/2023	ORIGO EDUCATION INC	01-4300		59.61
24-538377	10/13/2023	PAMELA DAVIS	01-5800		330.00
24-538378	10/13/2023	RAINBOW RESOURCE CENTER	01-4300		98.45
24-538379	10/13/2023	SACRAMENTO YOUTH SYMPHONY	01-5800		500.00
24-538380	10/13/2023	SEAN BIANCO	01-5800		140.00
24-538381	10/13/2023	SEBASTIAN	01-5930		179.66
24-538382	10/13/2023	SINGAPORE MATH INC	01-4300		914.61
24-538383	10/13/2023	TARALEIGH DUFFY	01-5800		300.00
24-538384	10/13/2023	TRUCKEE DONNER PUBLIC UTILITY REMITTANCE CENTER	01-5520	464.66	
			01-5540	118.39	583.05
24-538385	10/13/2023	US BANK CORPORATE PAYMENT SYS	01-4300	6,242.70	
			01-5210	174.00	
			01-5800	7,242.74	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ERP for California

Page 2 of 4

Checks Dated 10/01/2023 through 10/31/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
24-538385	10/13/2023	US BANK CORPORATE PAYMENT SYS	01-5801	375.00	
			01-5920	244.15	
			Unpaid Tax	75.79-	14,202.80 /
24-538386	10/13/2023	VISTA HIGHER LEARNING	01-4300	242.13	
			01-5800	199.95	442.08
24-538387	10/13/2023	WAXIE SANITARY SUPPLY	01-4300		410.36
24-538388	10/13/2023	YOUNG MINNEY & CORR LLP	01-5802		1,111.50
24-538389	10/13/2023	ZANER-BLOSER	01-4300		995.62
24-538705	10/20/2023	ALL ABOUT LEARNING PRESS INC	01-4300		216.59
24-538706	10/20/2023	ALPENGLOW CLEANING INC	01-5800		2,640.00
24-538707	10/20/2023	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		4,700.56
24-538708	10/20/2023	AT&T	01-5930		27.10
24-538709	10/20/2023	B & C ACE HOME CENTER	01-4300		11.71
24-538710	10/20/2023	CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION	01-9508		149.92
24-538711	10/20/2023	CLINTON WEAKLEY DBA COPPERWOOD CONSTRUCTION	01-5800		979.82
24-538712	10/20/2023	DE LAGE LANDEN FINCL SRV INC	01-5600		1,003.55
24-538713	10/20/2023	DEANNA NELLIST	01-5800		595.00
24-538714	10/20/2023	GOLD COUNTRY GYMNASICS	01-5800		1,966.00
24-538715	10/20/2023	GPE	01-5400		4,739.00
24-538716	10/20/2023	HOUSE OF PRINT & COPY LLC	01-4300		173.82
24-538717	10/20/2023	INSTITUTE FOR EXCELLENCE/IN WR ITING	01-4300		357.65
24-538718	10/20/2023	LEARNING WITHOUT TEARS	01-4300		28.62
24-538719	10/20/2023	OFFICE DEPOT	01-4300		104.51
24-538720	10/20/2023	PACIFIC GAS & ELECTRIC COMPANY	01-5510	8.65	
			01-5520	71.64	80.29
24-538721	10/20/2023	PERFORMANCE SYSTMS INTGTN LLC	01-5800		105.00
24-538722	10/20/2023	RAINBOW RESOURCE CENTER	01-4300		120.45
24-538723	10/20/2023	SCHOOL SPECIALTY LLC	01-4300		205.15
24-538724	10/20/2023	SINGAPORE MATH INC	01-4300		411.75
24-538725	10/20/2023	STATE OF CA DOJ DEPT OF JUSTICE/ CASHIER UNIT	01-5840		49.00
24-538726	10/20/2023	T-MOBILE	01-5800		582.93
24-538727	10/20/2023	Time4Learning	01-5800		95.00
24-538728	10/20/2023	WASTE MANAGEMENT	01-5570		700.54
24-538729	10/20/2023	ZANER-BLOSER	01-4300		367.97
24-539048	10/27/2023	AT&T	01-5930		4,275.42
24-539049	10/27/2023	CANYON VIEW ASSEMBLY	01-5600		1,500.00
24-539050	10/27/2023	CASTLE CLEANING	01-5800		3,296.50
24-539051	10/27/2023	CLINTON WEAKLEY DBA COPPERWOOD CONSTRUCTION	01-5800		3,790.73
24-539052	10/27/2023	HOLT BALLET CONSERVATORY	01-5800		643.91

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ERP for California

Page 3 of 4

Checks Dated 10/01/2023 through 10/31/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
24-539053	10/27/2023	JJR Enterprises FILE 2388	01-5600		488.66
24-539054	10/27/2023	K&T MANAGEMENT	01-5600		2,200.00
24-539055	10/27/2023	NEVADA CITY SCHOOL DISTRICT	01-5600	14,583.33	
			01-5800	2,400.00	16,983.33 ✓
24-539056	10/27/2023	NEVADA CITY SELF STORAGE	01-5600		930.00
24-539057	10/27/2023	NEVADA COUNTY CHARTER SERVICES AUTHORITY	01-5100		176,956.76 ✓
24-539058	10/27/2023	NEVADA COUNTY SUPERINTENDENT	01-5806		761.88
24-539059	10/27/2023	PIONEER COMMERCE CENTER	01-5600		15,378.34 ✓
24-539060	10/27/2023	SIERRA NEVADA BOULDERING GYM	01-5800		682.00
24-539061	10/27/2023	SOUTHWEST GAS CORPORATION	01-5510		83.47
24-539062	10/27/2023	TRUCKEE-DONNER REC. & PARK DIST	01-5800		1,760.00
Total Number of Checks			122		<u><u>427,464.92</u></u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	FOREST CHARTER	122	427,555.39
	Total Number of Checks	122	427,555.39
	Less Unpaid Tax Liability		90.47-
	Net (Check Amount)		<u><u>427,464.92</u></u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

TO NCSoS Charter Directors

FROM Christine McCormick, Assoc. Supt., Ed. Serv.

DATE October 24, 2023

RE Charter School Term Extensions

California *Education Code (EC)* Section 47607.4, which was amended by Senate Bill 114 [Chapter 48, Statutes of 2023], states the following [bold emphasis added]:

Notwithstanding the renewal process and criteria established in Sections 47605.9, 47607, and 47607.2 or any other law, effective July 1, 2021, all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, inclusive, shall have their term extended by two years, and **all charter schools whose term expires on or between January 1, 2024, and June 30, 2027, inclusive, shall have their term extended by one additional year.**

The charters with expiring dates of 06/30/2024 include: Bitney Prep High School, Yuba River Charter School, Twin Ridges Home Study and Nevada City School of the Arts. Your new expiration date for renewal is 06/30/2025.

The charter with expiring dates of 06/30/2026 include: John Muir Charter School, Escuela Popular del Instituto Campesino (EPIC) de Cesar Chavez and Forest Charter School. Your new expiration date for renewal is 06/30/2027.

The Charter Schools Division has automatically updated the charter term for charter schools impacted by this extension. To view the expiration date of a charter school, visit the [Charter School Database](#).

No action is required of charter authorizers or charter schools for this extension. *EC* Section 47607.4 does not preclude charter authorizers from invoking revocation procedures, pursuant to *EC* Section 47607.

No action is required to effectuate the term extension. This memo serves to formally memorialize this change.



SCOTT W. LAY, SUPERINTENDENT

380 Crown Point Circle
Grass Valley, CA 95945
530-478-6400 · fax 530-478-6410

October 30, 2023

Charter Council Members
Forest Charter
470 Searls Ave
Nevada City, CA 95959

RE: 2023-24 LCAP

Members of the Charter Council,

Thank you for the submission of your 2023-24 Local Control Accountability Plan (LCAP) and budget adoption reports. The purpose of this letter is to provide you with information and feedback regarding both your LCAP and budget adoption reports.

As your authorizer we do not officially approve your LCAP, however, we want to provide you with direct feedback for a couple of reasons. First, we want to recognize and acknowledge the work that you and your staff put into this document. Our goal is to see the LCAP become a living and working document that defines the work that you do at your charter school and that your charter has complied with all required reports, including the LCAP (Ed. Code section 47604.32). Secondly, it is expected that as the authorizer, we will be using the data from your LCAP in consideration of renewal. Education Code section 47607.3 created new interventions for charter schools that do not meet their LCAP goals. So, it is now our role as your authorizer to ensure documentation of student achievement. Finally, Education Code section 47607(a)(3)(A) states that the authorizer is required to consider increases in pupil achievement as the most important factor in determining whether to grant a charter renewal.

The primary areas that we focus on in reviewing your LCAP include:

- That the LCAP adheres to the template adopted by the State Board of Education and follows any instructions or directions for completing the template that is adopted by the State Board of Education.
- Educational Partner Engagement: documentation that the charter school consulted with teachers, principals, administrators and other school personnel, parents, and pupils.
- That the LCAP addressed goals for the state priorities included in the charter for the grade levels served and by "the nature of the program operated by the charter school".
- Annual Measurable Outcomes: specific outcomes for all pupils using the required metrics for the related state priorities.
- Annual Update: a review of the progress toward each annual measurable outcome.

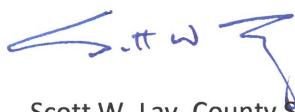
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP, based on the projections of the proposed expenditures included in the plan (Ed Code Section 52070(d)(2).
- The LCAP adheres to the expenditure requirements for funds apportioned based on the number and concentration of unduplicated students (low-income, English learners, foster youth) pursuant to Sections 42238.07 and Title 5, California Code of Regulations, Sections 15494-15497.
- The LCAP includes the required calculations to determine whether there is carryover of supplemental and concentration funds as required pursuant to Ed Code Sections 42238.07 and 52064 and, if applicable, includes a description of the planned uses of the specified funds and a description of how the planned uses of those funds satisfy the requirements for specific actions to be considered as contributing toward meeting the increased or improved services requirement (Ed Code Section 52070(d)(4)).

The LCAP should be a dynamic working document. Each year offers the opportunity to reflect on progress, continue to engage stakeholders and revise and refine plans as needed. Our office will continue to work closely with the Director of your charter school and offer technical support, feedback and any assistance needed. Moving forward, we will continue assisting with utilizing and monitoring the evaluation rubrics from the CA Dashboard and working toward continuous improvement in student achievement. We recognize we are in an endless learning cycle and are here to assist and support charter schools in meeting the expectations of our community and the state.

We appreciate your commitment to maintaining a fiscally solvent organization through the prudent management of resources. In working with your business office, we have observed that your staff demonstrates proper accounting methods, internal procedural controls and sound multi-year projections supported by conservative data.

In addition to reviewing your LCAP, NCSoS will again complete an oversight visit to your charter in the fall. We appreciate the opportunity to visit your campus. Thank you for all you do to foster student success. We are appreciative of your dedication and hard work. If you have any questions, please do not hesitate to contact us.

Sincerely,



Scott W. Lay, County Superintendent

Cc: Peter Sagebiel, Executive Director

ENROLLMENT

Contiguous Enrollment



Forest Charter

Apply Filter(s):

Academic Year

School Name: Forest Ch... (1)

Grade

Gender

Race/Ethnicity

Socio-Econ. Disadvanta...

English Learner

Language Acquisition S...

Foster Youth

Homeless

Students w/ Disabilities

Enrollment Length

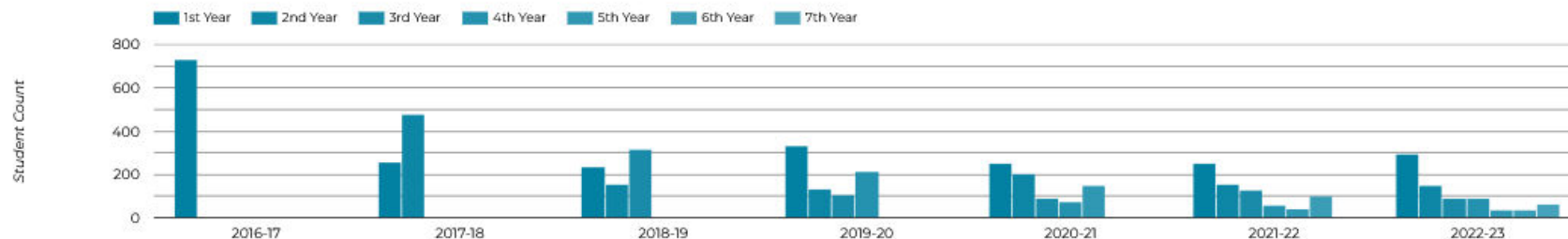
*Student Group Filters are based on Census Day (First Wednesday of October) Snapshot Data

Contiguous Enrollment Analysis

Please Note: The contiguous enrollment calculation is limited to the number of years available in CALPADS (2009 to current).

Academic Year / Student Count

Order	Enrollment Length	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Grand total
1	1st Year	731	256	235	331	252	253	295	2,278
2	2nd Year	-	477	156	134	202	154	153	1,262
3	3rd Year	-	-	315	110	89	129	91	733
4	4th Year	-	-	-	213	73	59	92	437
5	5th Year	-	-	-	-	151	44	40	235
6	6th Year	-	-	-	-	-	103	36	139
7	7th Year	-	-	-	-	-	-	67	67
Grand total		731	733	706	788	767	742	774	2,278



ENROLLMENT Percentages



Forest Charter

Apply Filter(s):

Must Select: Year: 2022-... (1)

School Name: Forest Ch... (1)

*Student Group Filters are based on Census Day (First Wednesday of October) Snapshot Data

Grade Level	
0	5.81%
1	5.04%
2	5.43%
3	5.94%
4	7.36%
5	6.59%
6	7.11%
7	8.91%
8	9.3%
9	6.59%
10	10.59%
11	11.5%
12	9.82%
Grand total 100%	

Race/Ethnicity	
White	77.91%
Hispanic	11.76%
Two or More Races	5.56%
	2.71%
American Indian	1.16%
Asian	0.52%
Pacific Islander	0.26%
Filipino	0.13%
Grand total 100%	

Socio-Econ. Disadvantaged	
No	57.62%
Yes	42.38%
Grand total 100%	

English Learner	
No	99.87%
Yes	0.13%
Grand total 100%	

Language Fluency	
null	98.84%
RFEP	0.9%
EL	0.13%
IFEP	0.13%
Grand total 100%	

Foster Youth	
No	99.61%
Yes	0.39%
Grand total 100%	

Homeless	
No	99.22%
Yes	0.78%
Grand total 100%	

Students w/ Disabilities	
No	83.98%
Yes	16.02%
Grand total 100%	



DRAFT - Dress Code Policy

The following dress code shall be in effect at Forest Charter School (“FCS” or “the School”) resource center(s) during school and school-sponsored activities except where modified by the site administrator for specific extracurricular activities or in special cases. The FCS staff and administration reserve the right to determine clothing that disrupts or detracts from the educational environment. This dress code is gender-neutral. Clothing may be of any fashion, style, or design, as determined by the student and the student’s parents/guardians.

Notification of the Student Dress Code

Parents and students will be provided notice of the Charter School’s dress code at the beginning of the school year and/or upon enrollment. This information will also be located within the FCS’s Parent/Student Handbook.

Rationale

- All students should be able to dress comfortably for school without fear of or actual unnecessary discipline or body shaming.
- All students and staff should understand that they are responsible for managing their own personal “distractions” without regulating individual students’ clothing/self-expression.
- Teachers can focus on teaching without the additional and often uncomfortable burden of dress code enforcement.
- Students should not face unnecessary barriers to school attendance.

I. GOALS OF THE FCS DRESS CODE

A student dress code should accomplish several goals:

- Maintain a safe learning environment in classes where protective or supportive clothing is needed, such as chemistry/biology (eye or body protection), dance (bare feet, tights/leotards), or PE (athletic attire/shoes).
- Allow students to wear clothing that expresses their self-identified gender.
- Allow students to wear religious attire without fear of discipline or discrimination.
- Prevent students from wearing clothing with offensive images or language, including profanity, hate speech, and pornography.

- Prevent students from wearing clothing with images or language depicting or advocating violence or the use of alcohol or drugs.
- Ensure that all students are treated equitably regardless of gender/gender identification, sexual orientation, race, ethnicity, body type/size, and religion.

II. **DRESS CODE POLICY**

The primary responsibility for a student's attire resides with the student and parents or guardians. The School is responsible for ensuring that student attire does not interfere with the health or safety of any student and that student attire does not contribute to a hostile or intimidating atmosphere for any student.

Students should be given a choice in how they dress for school. Any restrictions must be necessary to support the overall educational goals of the School and align with the rationale and goals described above.

1. **Basic Principle: Certain body parts must be covered for all students**

Clothes must be worn in a way that covers private parts and bottoms with opaque material. All items listed in the "must wear" and "may wear" categories below must meet this basic principle.

2. **Students and visitors Must Wear:**

- An opaque (i.e. not see-through) shirt;
- An opaque (i.e. not see-through) bottom: pants/sweatpants/shorts/skirt/dress/leggings; and
- Shoes. Activity-specific shoe requirements are permitted (for example for PE).

3. **Students and visitors May Wear:**

- Hats, including religious headwear
- Hoodie sweatshirts (Students will be permitted to wear hoodies overhead, unless, in the judgment of the FCS staff or teacher, it hinders the education process or obscures the student's eyes)
- Fitted pants, including leggings, yoga pants, and "skinny jeans."
- Midriff-baring shirts
- Ripped jeans, unless underwear is exposed.
- Tank tops, including spaghetti straps.
- Athletic attire
- Clothing with commercial or athletic logos.

4. Students and visitors Cannot Wear:

- Violent language or images (including language or images of weapons)
- Images or language depicting drugs or alcohol (or any illegal item or activity) or the use of the same.
- Hate speech, profanity, or pornography.
- Images or language that creates a hostile or intimidating environment based on any protected class, or otherwise conveys a negative message
- Visible underwear. (Visible waistbands or straps on undergarments worn under other clothing are not a violation).
- Bathing suits
- Helmets or headgear that obscures the face (except as a religious observance).

5. Dress Code Violations.

If an FCS staff member determines that a student's attire is inappropriate or disruptive to the educational environment as described herein, the following may occur:

- The student may be asked to briefly leave class to change clothing to align with this dress code
- The School may confiscate items that violate the dress code.
- The School may notify the student's parents/guardians of the dress code violation(s).
- The School may schedule a conference with the student's parents/guardians to discuss the dress code violation(s).

Students may not be disciplined, penalized academically, or removed from class as a consequence of wearing "inappropriate" attire.

III. GANG INFLUENCE

In order to discourage the influence of gangs, school staff shall take the following measures:

- Any student displaying apparel or paraphernalia indicative of gang affiliation shall be referred to the director or designee.
- The student's parent/guardian shall be contacted and may be asked to meet with school staff.
- The student may be sent home to change clothes.