

# Forest Charter School

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## Monthly Charter Council Meeting Minutes – June 14, 2022

**5:00 p.m. Regular Session**  
**\*\*Virtual Meeting\*\***

### **Council Members:**

Dan Thiem, Chair  
Karen Fruchtenicht, Vice Chair  
Amea Medeiros, Parent Representative  
Cheryl Knight, Parent Representative  
Dylan Hendricks, Parent Representative  
Tita Fowler, Secretary

### **Minutes**

**Virtually Present:** Dan Thiem, Peter Sagebiel, Katy Baggett, Tita Fowler, Karen Fruchtenicht, B.J. Hatcher (arrived at 5:22 pm), Amea Medeiros, Meshawn Simmons, Paul Simoes (arrived at 5:06 pm)

**Absent:** Dylan Hendricks, Cheryl Knight, Dave Stanger, Katy Baggett, Janice Eggers

- 1. Call to Order: 5:02 pm**
- 2. Roll Call: Dan Thiem, Karen Fruchtenicht, B.J. Hatcher, Amea Medeiros, Peter Sagebiel, Meshawn Simmons, Paul Simoes, Tita Fowler**
- 3. Information/Action: A, B, and C may be considered for Consent Agenda—Meshawn Simmons**

June 14, 2022, Charter Council Agenda, May 17, 2022 Minutes, and the Warrants were presented for approval.

Karen Fruchtenicht made a motion to approve the Agenda, Minutes, and Warrants. Amea Medeiros seconded.

**Ayes:** Karen Fruchtenicht, Amea Medeiros, Dan Thiem

**Nays:** None

- 4. Discussion: Other**

None.

### **Information Items:**

**5. Information: Forest Charter COVID Protocol and Contingency Plans--Peter Sagebiel, Meshawn Simmons**

Peter informed the Council there have been no changes to COVID protocols.

**6. Information: Student Achievement--B.J. Hatcher**

Peter updated the Council on the final participation/completion numbers for CAASPP testing which were a little less than the intended target numbers. The goal will be to increase completion numbers next year to between 90-95%.

**7. Information: Local Indicators--B.J. Hatcher**

Peter reviewed the Local Indicators with the Council which will be posted on the Schools dashboard.

**8. Information: UPK/UTK Planning and Implementation Plan--Peter Sagebiel**

Peter reviewed the UPK/UTK implementation plan with the Council. It will be revisited during the August meeting after receiving further clarification on Forest Charter School's UPK/UTK responsibilities (as a non-classroom-based school) from CDE.

**9. Information: 2021/22 Budget and Cash Flow--Meshawn Simmons**

Meshawn updated the Council on the current financials which are on track with projections.

**10. Information: Nevada City Learning Center Relocatable Office Space--Meshawn Simmons, Peter Sagebiel**

Meshawn and Peter provided the Council with an update on the Nevada City Learning Center's relocatable office space including possible options and potential timeframes for installation.

### **Action Items:**

**11. Action: FCS Charter Council Community Representative--Peter Sagebiel**

No action was taken to appoint Dan Thiem as the Charter Council Community Member due to the lack of a quorum without Dan's vote.

**12. Action: Nevada City Learning Center Playground--Peter Sagebiel, Meshawn Simmons**

Meshawn and Peter requested the playground budget be increased to 150k.

Amee Medeiros made a motion to approve 150K for a new playground at the Nevada City Learning Center. Karen Fruchtenicht seconded.

**Ayes:** Karen Fruchtenicht, Amee Medeiros, Dan Thiem  
**Nays:** None

**13. Action: Forest Charter School 2022 LCAP--Peter Sagebiel**

Peter presented the Forest Charter School 2022 LCAP for approval.

Karen Fruchtenicht made a motion to approve the Forest Charter School 2022 LCAP. Amee Medeiros seconded.

**Ayes:** Karen Fruchtenicht, Amee Medeiros, Dan Thiem  
**Nays:** None

**14. Action: Forest Charter School 2020 Taxes--Meshawn Simmons**

Meshawn presented the Forest Charter School 2020 Taxes for acceptance.

Amee Medeiros made a motion to accept the Forest Charter School 2020 Taxes. Karen Fruchtenicht seconded.

**Ayes:** Karen Fruchtenicht, Amee Medeiros, Dan Thiem  
**Nays:** None

**15. Action: Forest Charter School 2022/23 Cash Flow, Budget Narrative, and Adopted Budget--Meshawn Simmons**

Meshawn reviewed the Forest Charter School 2022/23 Cash Flow, Budget Narrative, and Adopted Budget with the Council.

Karen Fruchtenicht made a motion to approve the Forest Charter School 2022/23 Cash Flow, Budget Narrative, and Adopted Budget. Amee Medeiros seconded.

**Ayes:** Karen Fruchtenicht, Amee Medeiros, Dan Thiem  
**Nays:** None

**16. Action: Forest Charter School 2022/23 Education Protection Account (EPA)--Meshawn Simmons**

Meshawn reviewed the 2022/23 EPA Expense Detail, Spending Plan, and Resolution with the Council.

Karen Fruchtenicht made a motion to approve the 2022/23 EPA Expense Detail, Spending Plan, and Resolution. Amee Medeiros seconded.

**Ayes:** Karen Fruchtenicht, Amee Medeiros, Dan Thiem  
**Nays:** None

#### **17. Action: 2022/23 Charter Council Meeting Calendar--Peter Sagebiel**

Peter reviewed the 2022/23 Charter Council Meeting Calendar with the Council.

Karen Fruchtenicht made a motion to approve revisions to the 2022/23 Charter Council Meeting Calendar. Amee Medeiros seconded.

**Ayes:** Karen Fruchtenicht, Amee Medeiros, Dan Thiem

**Nays:** None

#### **18. Action: Teleconference Board Meetings - AB 361--Peter Sagebiel**

The Council reviewed utilizing AB 361 provisions to continue virtual meetings.

Amee Medeiros made a motion to approve utilizing AB 361 provisions to continue virtual meetings. Karen Fruchtenicht seconded.

**Ayes:** Karen Fruchtenicht, Amee Medeiros, Dan Thiem

**Nays:** None

#### **19. Director's Update--Peter Sagebiel**

- Political Update - The Governor's Budget has passed. So far the ADA/hold harmless bill does not include non-classroom based schools so we are not planning for this provision
- Enrollment - Looking very good with almost 100 more students fully enrolled than at this point last year with more in progress.
- Staffing - Lots of changes happening for 22/23 but most positions have been filled. Excited for the new staff to join us.
- Prom - Went really well and was well attended. Lots of fun for students and staff alike.
- Graduation - The graduation at the Nevada City campus went very well. Thank you to everyone who helped ensure it was a successful event.
- Marketing & Website Updates - Progress is going well and upload is planned for later this month.
- Other - Thank you, Karen, for all of your work serving on the Board. We wish her the best of luck!!

#### **20. Future Agenda Items**

- UPK/UTK Update
- Data Policy Updates
- Community/Parent Representative Appointment

#### **21. Information: Reminder of Future Meetings**

Dates for the 2021/22 Charter Council meetings were set as follows:

**<2022/23 Calendar Presented for Approval>**

**\*Special Meeting**

**\*\*Budget Meeting**

#### **22. Action: Adjourn at 5:48 p.m.**

**Respectfully submitted:**



\_\_\_\_\_  
Tita Fowler, Secretary

08/23/22

\_\_\_\_\_  
Date

**Charter Council Approved:**

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Dan Thiem, Chair

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Date