

# Forest Charter School

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## Monthly Charter Council Meeting Minutes – May 16, 2023

**5:00 p.m. Special Meeting**  
**\*\*Virtual Meeting\*\***

### **Council Members:**

Dan Thiem, Community Representative, and Chair  
Dylan Hendricks, Parent Representative  
Cheryl Knight, Parent Representative  
Amea Medeiros, Parent Representative  
Geoffrey Thornton, Parent Representative  
Tita Fowler, Secretary

### **Minutes**

**Present:** Dan Thiem, Peter Sagebiel, Meshawn Simmons, Katy Baggett, Janice Eggers (Truckee Campus), Tita Fowler, B.J. Hatcher, Dylan Hendricks, Cheryl Knight (Truckee campus), Amea Medeiros, Paul Simoes0., Dave Stanger, Geoffrey Thornton, Christine Sween (Auburn Campus), Lindsay Mercado (Foresthill Campus)

1. **Call to Order: 5:02 pm**
2. **Roll Call: Dan Thiem, Peter Sagebiel, Meshawn Simmons, Katy Baggett, Janice Eggers (Truckee Campus), B.J. Hatcher, Dylan Hendricks, Cheryl Knight (Truckee campus), Amea Medeiros, Paul Simoes, Dave Stanger, Geoffrey Thornton**
3. **Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

May 16, 2023 Charter Council Agenda, April 18, 2023 Minutes, and the Warrants were presented for approval.

Dylan Hendricks made a motion to approve the consent agenda. Geoffrey Thornton seconded.

**Ayes:** Cheryl Knight, Amea Medeiros, Dan Thiem, Geoffrey Thornton  
**Nays:** None

4. **Discussion: Other**

None

### **Information/Discussion Items:**

#### **5. Election Results—Peter Sagebiel**

Peter updated the Council on Charter Council the Parent Representative election results. Both Ameer Medeiros and Geoff Thornton were reelected to another term. Cheryl Knight has decided not to continue next school year. Forest Charter School thanks her for her service and support of the school.

#### **6. Information: Forest Charter School Local Control & Accountability Plan (LCAP)—Peter Sagebiel**

Peter informed the Council that the draft LCAP was reviewed by the County Office of Education. Overall everything went great and the feedback was all positive.

#### **7. Information: Student Achievement—B.J. Hatcher**

B.J. provided the Council with an update on student achievement and CAASPP testing update including current participation numbers and trends.

#### **8. Information: WASC Self-Study—Peter Sagebiel, Paul Simoes**

Peter and Paul updated the Council on WASC progress. The WASC team has been put in place and we are hoping to submit a draft self-study sometime in June for review. The final draft must be turned in by the end of September

#### **9. Information: 2022/23 Budget and Cash Flow—Meshawn Simmons**

Meshawn provided the Council with a 2022/23 budget and Cash flow update.

#### **10. Information: 23/24 Schoolwide Program and Staffing Changes—Peter Sagebiel, Meshawn Simmons**

Peter provided the Council on 23/24 Schoolwide Program and Staffing Changes including retirements, new hires and/or program reorganization in Nevada City, Truckee and Auburn.

#### **11. Nevada City Learning Center Relocatable Office Space and Playground –Meshawn Simmons, Peter Sagebiel**

Meshawn updated the Council on the Nevada City Learning Center relocatable office space and announced the new Nevada City Learning Center playground is being enjoyed by all. Portable is slated for delivery mid-June.

### **Action Items:**

#### **12. Action: 23/24 Salary Schedules—Meshawn Simmons**

Meshawn reviewed updates to the Forest Charter School 23/24 Salary Schedules.

- Classified Hourly
- Administrative
- Aide
- Classified Block Class

- Classified Exempt
- Credentialed Block Class
- Credentialed
- Mental Health Counselor
- Stipend
- Substitute
- Supplemental

Dylan Hendricks made a motion to approve the Forest Charter School 23/24 Salary Schedules. Geoff Thornton seconded.

**Ayes:** Dylan Hendricks, Cheryl Knight, Dan Thiem, Geoffrey Thornton

**Nays:** None

**Abstentions:** Ameer Medeiros

### **13. Action: Supervising Teachers Job Description–Peter Sagebiel**

Peter reviewed revisions to the Supervising Teacher's Job Description which included updates to meet standards and current processes.

Cheryl made a motion to approve the updates to the Supervising Teacher Job Description. Dylan Hendricks seconded.

**Ayes:** Dylan Hendricks, Cheryl Knight, Ameer Medeiros, Dan Thiem, Geoffrey Thornton

**Nays:** None

### **14. Action: FCS 2021/22 Taxes–Meshawn Simmons**

Meshawn presented the FCS 2021/22 taxes for approval.

Dylan Hendricks made a motion to approve the FCS 2021/22 taxes. Ameer Medeiros seconded.

**Ayes:** Dylan Hendricks, Cheryl Knight, Ameer Medeiros, Dan Thiem, Geoffrey Thornton

**Nays:** None

### **15. Action: Resolution for Separation from Service Requirement Exemption Form–Meshawn Simmons**

Meshawn reviewed Resolution 2324-01-135 with the Board.

Dylan Hendricks made a motion to approve Resolution 2324-01-135. Geoff Thornton seconded.

**Ayes:** Dylan Hendricks, Cheryl Knight, Ameer Medeiros, Dan Thiem, Geoffrey Thornton

**Nays:** None

### **16. Director's Update--Peter Sagebiel**

- Enrollment - Going well, there are waiting lists at all learning centers.
- Safety Drills - Spring drills were conducted and went well.

- EOY ST Reviews - Reviews are almost complete. In Truckee on Friday.
- New Truckee ST - Excited to welcome Kate Sutton to support independent study K-8 students at the Truckee Learning Center
- FCS Teacher Who Makes a Difference-local award – Amy Woods was nominated for her continued contribution over the years (17 years)
- NCCLI Presentation – Scott Lay asked Peter to do a presentation on Charter Schools.
- Teacher Appreciation – Teacher's were celebrated with ice cream at the staff meeting and sent them Starbucks cards!
- Other - none

#### 17. Future Agenda Items

- AMIM Block Grant Spending Plan (Aug-Oct)
- Ethics Training
- Dress Code Policy (Aug)
- 23/24 Charter Council Calendar

#### 18. Information: Reminder of Future Meetings

Dates for the 2022/23 Charter Council meetings were set as follows:

**2023: 6/12\*, 6/13\*\***

**\*Special Meeting**

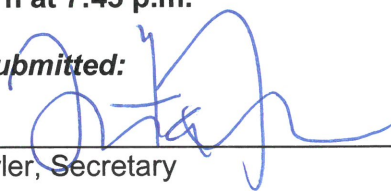
**\*\*Budget Meeting**

#### 19. Closed Session

The Council met in Closed Session for the Director's Evaluation. No action was taken.

#### 20. Action: Adjourn at 7:45 p.m.

**Respectfully submitted:**

  
\_\_\_\_\_  
Tita Fowler, Secretary

6/13/23  
Date

**Charter Council Approved:**

  
\_\_\_\_\_  
Dan Thiem, Chair

6/13/23  
Date