

Forest Charter School

470 Searls Avenue
Nevada City, CA 95959

Monthly Charter Council Meeting Agenda

September 13, 2022

5:00 p.m. Regular Session

****Virtual Meeting****

Network User ID: FC_Public

Network Password: PineCedar2

Dan Thiem, Chair
<VACANT>, Vice Chair
Cheryl Knight, Parent Representative
Amea Medeiros, Parent Representative
Dylan Hendricks, Parent Representative

ANNOUNCEMENTS

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Assembly Bill 361 amending elements of the Brown Act effective October 1, 2021. All Board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

ANNOUNCEMENT No. 2: The public will have access to the Forest Charter School Charter Council meeting through Zoom Teleconferencing. If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. A moderator will call you by the last three digits of your phone number when it is your turn to speak. Speakers will be limited to 3 minutes.

ANNOUNCEMENT No. 3: Should this Board meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately and rescheduled as soon as practical.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85408398614?pwd=Y2dzdFBFUXdQTUFxazI3bERnZGIYUT09>

Meeting ID: 854 0839 8614

Passcode: 873378

Dial by your location

+1 408 638 0968 US (San Jose)

Meeting ID: 854 0839 8614

Find your local number: <https://us02web.zoom.us/u/kb7yu4OPaF>

AGENDA:

1. Call To Order

2. Roll Call

3. Information/Action: A, B, C, and D may be considered for Consent Agenda--Meshawn Simmons

(E-Attachments)

- Should the Consent Agenda be approved?
 - A. Adoption of the September 13, 2022 Agenda
 - B. August 23, 2022, and August 29, 2022, Charter Council Meeting Minutes (*page*)
 - C. Contracts (*page*)
 - D. Warrants (August) (*page*)

4. Discussion: Other

This is an opportunity for members of the audience to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion.

The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to three minutes.

Information/Discussion Items:

5. Information: Forest Charter COVID Impacts and Updates--Peter Sagebiel, Meshawn Simmons

Peter and Meshawn will discuss any changes to COVID protocol and requirements with the Council.

6. Information: Student Achievement and Comparative Data—B.J. Hatcher

B.J. will provide the Council with an update on student achievement.

7. Information: WASC Self-Study—Peter Sagebiel, Paul Simoes

Peter and Paul will update the board on the upcoming WASC self-study.

8. Information: UPK/UTK Planning and Implementation Plan Update--Peter Sagebiel

Peter will update the Council on the UPK/UTK Plan.

9. Information: 2022/23 Budget and Cash Flow--Meshawn Simmons

Meshawn will update the Council on 2022/23 Budget items and Cash Flow.

10. Information: Nevada City Learning Center Relocatable Office Space and Playground – Meshawn Simmons, Peter Sagebiel

Peter and Meshawn will provide the Council with an update on the Nevada City Learning Center Relocatable Office Space and Playground.

Action Items:

11. Action: Teleconferenced Board Meetings - AB 361—Peter Sagebiel

- Shall the Council approve utilizing AB 361 provisions to continue virtual meetings?

12. Director's Update--Peter Sagebiel

- Enrollment
- Political Update
- Learning Center Classes Start
- Foresthill LC Update
- Other

13. Future Agenda Items

- Data Policy Updates
- Unaudited Actuals

14. Information: Reminder of Future Meetings

2022: 10/11, 11/8, 12/6**

2023: 1/10, 2/7, 3/7, 4/18, 5/16, 6/12*, 6/13****

***Special Meeting/Public Hearing **Budget Meeting**

15. Action: Adjourn

Forest Charter School

Monthly Charter Council Meeting Minutes – August 23, 2022

5:00 p.m. Regular Session
****Virtual Meeting****

Council Members:

Dan Thiem, Community Representative and Chair
<VACANT>, Vice Chair
Dylan Hendricks, Parent Representative
Cheryl Knight, Parent Representative
Amea Medeiros, Parent Representative
Tita Fowler, Secretary

Minutes

Virtually Present: Dan Thiem, Peter Sagebiel, Janice Eggers (arrived at 5:13 pm), Tita Fowler, B.J. Hatcher, Cheryl Knight, Amea Medeiros, Meshawn Simmons, Paul Simoes, Dave Stanger (arrived at 5:03 pm)

Absent: Dylan Hendricks, Katy Baggett

- 1. Call to Order: 5:01 pm**
- 2. Roll Call: Dan Thiem, B.J. Hatcher, Dylan Hendricks, Cheryl Knight, Amea Medeiros, Peter Sagebiel, Meshawn Simmons, Paul Simoes, Tita Fowler**
- 3. Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

August 23, 2022, Charter Council Agenda, June 13, 2022, June 14, 2022, and August 9, 2022, Meeting Minutes, Contracts, and Warrants were presented for approval.

Cheryl Knight made a motion to approve the Agenda, Minutes, Contracts, and Warrants. Amea Medeiros seconded.

Ayes: Cheryl Knight, Amea Medeiros, Dan Thiem
Nays: None

- 4. Discussion: Other**

None.

Information Items:

5. Information: Brown Act Training/Review--Peter Sagebiel

Peter reviewed the Brown Act protocol and guidelines with the Council.

6. Information: Forest Charter COVID Protocol and Contingency Plans--Peter Sagebiel, Meshawn Simmons

Peter informed the Council there have been no changes to COVID protocols.

7. Information: Student Achievement--B.J. Hatcher

B.J. reviewed assessment scores with the Council including a discussion on what can be done to continue to improve scores. Comparative data will be reviewed during a future meeting.

8. Information: Graduation Pathways--Peter Sagebiel, Paul Simoes

Peter and Paul provided preliminary information on possible alternative graduation pathways, as well as, students that might benefit from these options.

9. Information: UPK/UTK Planning and Implementation Plan--Peter Sagebiel

Peter provided an update on the UPK/UTK Planning and Implementation Plan. FCS just received the plan survey from CDE.

10. Information: 2022/23 Budget and Cash Flow--Meshawn Simmons

Meshawn updated the Council on the budget and what changes had taken place. Enrollment is doing very well.

11. Information: Nevada City Learning Center Relocatable Office Space--Meshawn Simmons, Peter Sagebiel

Meshawn and Peter provided the Council with an update on the Nevada City Learning Center's relocatable office space which has now been ordered and should be installed between October and December.

Action Items:

12. Action: 22/23 Forest Charter School Conflict of Interest Policy--Peter Sagebiel

The 22/23 Forest Charter School Conflict of Interest Policy was presented for approval.

Cheryl Knight made a motion to approve the 22/23 Forest Charter School Conflict of Interest Policy. Amee Medeiros seconded.

Ayes: Cheryl Knight, Amee Medeiros, Dan Thiem

Nays: None

13. Action: Surplus--Meshawn Simmons

A surplus of outdated curriculum and inventory was presented for approval.

Amea Medeiros made a motion to approve the surplus of outdated curriculum and inventory.
Cheryl Knight seconded.

Ayes: Cheryl Knight, Amea Medeiros, Dan Thiem

Nays: None

14. Action: Teleconference Board Meetings - AB 361--Peter Sagebiel

The Council reviewed utilizing AB 361 provisions to continue virtual meetings.

Cheryl Knight made a motion to approve utilizing AB 361 provisions to continue virtual meetings. Amea Medeiros seconded.

Ayes: Cheryl Knight, Amea Medeiros, Dan Thiem

Nays: None

15. Director's Update--Peter Sagebiel

- Enrollment - Already covered
- Political Update - Some bills came through but didn't apply to Charters
- New Hires - Last-minute staffing changes have led to Will Bensley taking on the TLC Supervising Teacher position
- Retirements - Nancy Nobles has retired. We thank her for her many years at Forest Charter
- All-Staff Meeting - The all-staff meeting at Donner lake was a great success with Flow learning teambuilding and practical teacher activities
- Website/Marketing - The new website is complete and up and running. We are continuing to work on website presence
- 20th Anniversary - we will be working on celebrating Forest Charter's 20th anniversary throughout the year
- Back to School- So far it has been a great start to the school year!
- Other - Nothing

16. Future Agenda Items

- Data Policy Updates
- All school data comparisons

17. Information: Reminder of Future Meetings

Dates for the 2022/23 Charter Council meetings were set as follows:

2022: 9/13, 10/11, 11/8, 12/6**

2023: 1/10, 2/7, 3/7, 4/18, 5/16, 6/12*, 6/13****

***Special Meeting**

****Budget Meeting**

18. Action: Adjourn at 5:53 p.m.

Respectfully submitted:

Tita Fowler, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date

Forest Charter School

Monthly Charter Council Meeting Minutes – August 29, 2022

5:00 p.m. Special Meeting
****Virtual Meeting****

Council Members:

Dan Thiem, Community Representative and Chair
<VACANT>, Vice Chair
Dylan Hendricks, Parent Representative
Cheryl Knight, Parent Representative
Amea Medeiros, Parent Representative
Tita Fowler, Secretary

Minutes

Virtually Present: Dan Thiem, Peter Sagebiel, Meshawn Simmons, Tita Fowler, t, and Amea Medeiros

- 1. Call to Order: 5:03 pm**
- 2. Roll Call: Dan Thiem, Peter Sagebiel, Meshawn Simmons, Tita Fowler, Dylan Hendricks, Cheryl Knight, and Amea Medeiros**
- 3. Information/Action: A may be considered for Consent Agenda—Meshawn Simmons**

The August 29, 2022, Charter Council Agenda was presented for approval.

Dylan Hendricks made a motion to approve the Agenda. Cheryl Knight seconded.

Ayes: Dylan Hendricks, Cheryl Knight, Amea Medeiros, Dan Thiem
Nays: None

- 4. Discussion: Other**

None.

Action Items:

- 5. Action: 22/23 Forest Charter School Salary Schedules Revisions--Meshawn Simmons**

Meshawn reviewed the revisions to the 22/23 Forest Charter School Salary Schedules.
Cheryl Knight made a motion to approve the revisions to the 22/23 Forest Charter School Salary Schedules. Amea Medeiros seconded.

Ayes: Dylan Hendricks, Cheryl Knight, Amee Medeiros, Dan Thiem
Nays: None

6. Future Agenda Items

- Data Policy Updates

7. Information: Reminder of Future Meetings

Dates for the 2022/23 Charter Council meetings were set as follows:

2022: 9/13, 10/11, 11/8, 12/6**

2023: 1/10, 2/7, 3/7, 4/18, 5/16, 6/12*, 6/13****

***Special Meeting**

****Budget Meeting**

8. Action: Adjourn at 5:08 p.m.

Respectfully submitted:

Tita Fowler, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date

Contracts to be approved: (September 2022)

At-Will:

Carnevale, Grace	\$2661.02	Block class instructor
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Stipends:

Hourly:

Carnevale, Grace	\$19100.45	Temp Admin Assistant
Carnevale, Grace	\$829.44	Supervised Activities
Gallagher, Ashley	\$1853.60	Supervised Activities
Lopez, Cayton	\$11681.28	Supervised Activities
Marks, Juli	\$490.00	Tutor (3)
Marks, Juli	\$525.00	Tutor
Marks, Juli	\$245.00	Tutor (x3)
Marks, Juli	\$560.00	Tutor
McCreery, Juanita	\$245.00	Tutor (x4)
McCreery, Juanita	\$490.00	Tutor
McCreery, Juanita	\$455.00	Tutor (x3)
Rashby, Shannon	\$	Substitute as needed
Robinette, Cassandra	\$4369.86	Supervised Activities

Checks Dated 08/01/2022 through 08/31/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
23-517278	08/05/2022	B & C ACE HOME CENTER	01-4300		21.05
23-517279	08/05/2022	BRUCE MAIRS	01-5800		1,616.67
23-517280	08/05/2022	CLINTON WEAKLEY DBA COPPERWOOD CONSTRUCTION	01-5800		14,882.24 ✓
23-517281	08/05/2022	COOLERZONE	01-5540		480.00
23-517282	08/05/2022	PACIFIC GAS & ELECTRIC COMPANY	01-5510	8.65	
			01-5520	97.44	106.09
23-517283	08/05/2022	PIONEER COMMERCE CENTER	01-5600		816.82
23-517284	08/05/2022	SEBASTIAN	01-5930		174.73
23-517285	08/05/2022	SECURE RECORD MANAGEMENT	01-5800		449.95
23-517286	08/05/2022	STATE OF CA DOJ DEPT OF JUSTICE/ CASHIER UNIT	01-5840		209.00
23-517287	08/05/2022	THE CLEANING SOLUTION	01-5800		2,157.50
23-517288	08/05/2022	US BANK CORPORATE PAYMENT SYS	01-4300	85.93	
			01-5210	40.00	
			01-5800	8,412.05	
			01-5920	8.32	8,546.30
23-517289	08/05/2022	VERIZON	01-5800		38.01
23-517511	08/12/2022	AT&T	01-5930		74.19
23-517512	08/12/2022	CENGAGE LEARNING, INC.	01-4300		5,142.70
23-517513	08/12/2022	CURRICULUM ASSOCIATES, LLC	01-5800		20,650.00 ✓
23-517514	08/12/2022	Debra Lefebure King	01-5800		885.00
23-517515	08/12/2022	GPP	01-5400		2,547.00
23-517516	08/12/2022	JACKRIS PUBLISHING	01-4300	80.17	
			Unpaid Tax	6.20-	73.97
23-517517	08/12/2022	JJR Enterprises FILE 2388	01-5600		19.22
23-517518	08/12/2022	OFFICE DEPOT	01-4300		30.88
23-517519	08/12/2022	PACIFIC GAS & ELECTRIC COMPANY	01-5510	38.69	
			01-5520	1,831.09	1,869.78
23-517520	08/12/2022	R&B COMMUNICATIONS	01-5800		395.00
23-517521	08/12/2022	REPUBLIC INDEMTY CO OF AMERICA	01-9516		2,910.60
23-517522	08/12/2022	SUDDENLINK COMMUNICATIONS	01-5930		309.18
23-517523	08/12/2022	TIFFANY MADDEN	01-5800		2,300.00
23-517524	08/12/2022	TRUCKEE DONNER PUBLIC UTILITY REMITTANCE CENTER	01-5520	411.28	
			01-5540	103.13	514.41
23-517525	08/12/2022	WASTE MANAGEMENT	01-5570		297.63
23-517526	08/12/2022	WAVE	01-5930		274.73
23-517527	08/12/2022	XELLO	01-5800		1,224.00
23-517528	08/12/2022	YOUNG MINNEY & CORR LLP	01-5802		173.85
23-517529	08/12/2022	ZANER-BLOSER	01-4300		75.60
23-517768	08/19/2022	A 1 CARPET MASTERS	01-5800		3,681.40
23-517769	08/19/2022	ABSOLUTE COMM SOLUTIONS	01-5806		24,168.18 ✓

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/01/2022 through 08/31/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
23-517770	08/19/2022	ACCREDITING COMMISSION FOR SCH OOLS (WASC)	01-5300		1,610.00
23-517771	08/19/2022	ALL ABOUT LEARNING PRESS INC	01-4300		217.45
23-517772	08/19/2022	AT&T	01-5930		324.74
23-517773	08/19/2022	CLEARFLY COMMUNICATIONS	01-5930		624.40
23-517774	08/19/2022	COMCAST	01-5930		897.53
23-517775	08/19/2022	DE LAGE LANDEN FINCL SRV INC	01-5600		1,003.55
23-517776	08/19/2022	DELHEZ, MARIE T	01-4300		10.00
23-517777	08/19/2022	EMPLOYMENT DEVELOPMENT DEPT	01-9515		28.05
23-517778	08/19/2022	LAKESHORE LEARNING MATERIALS	01-4300		101.97
23-517779	08/19/2022	NEVADA COUNTY CHARTER SERVICES AUTHORITY	01-4300		1,280.92
23-517780	08/19/2022	NO TEARS LEARNING INC	01-4300		259.03
23-517781	08/19/2022	ORIGO EDUCATION INC	01-4300		447.05
23-517782	08/19/2022	PACIFIC GAS & ELECTRIC COMPANY	01-5510	8.11	
			01-5520	57.48	65.59
23-517783	08/19/2022	RAINBOW RESOURCE CENTER	01-4300		677.61
23-517784	08/19/2022	SINGAPORE MATH INC	01-4300		1,614.90
23-517785	08/19/2022	T-MOBILE	01-5800		464.60
23-517786	08/19/2022	WEISS LANDSCAPING INC.	01-5800		1,314.25
23-517787	08/19/2022	ZANER-BLOSER	01-4300		746.59
23-518090	08/26/2022	ABSOLUTE COMM SOLUTIONS	01-5800		2,807.23
23-518091	08/26/2022	Airco Mechanical Inc	01-5800		1,011.00
23-518092	08/26/2022	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		1,092.52
23-518093	08/26/2022	B & C ACE HOME CENTER	01-4300		120.61
23-518094	08/26/2022	CANYON VIEW ASSEMBLY	01-5600		1,500.00
23-518095	08/26/2022	CLINTON WEAKLEY DBA COPPERWOOD CONSTRUCTION	01-5800		282.94
23-518096	08/26/2022	EGGERS, PAUL D	01-5800		56.10
23-518097	08/26/2022	JA FOOD SERVICE CORP	01-4700		2,601.88
23-518098	08/26/2022	JJR Enterprises FILE 2388	01-5600		545.31
23-518099	08/26/2022	K&T MANAGEMENT	01-5600		983.10
23-518100	08/26/2022	NEVADA CITY SCHOOL DISTRICT	01-5600		14,375.00
23-518101	08/26/2022	NEVADA COUNTY CHARTER SERVICES AUTHORITY	01-5100		129,656.61 ✓
23-518102	08/26/2022	OAK MEADOW	01-4300		1,918.13
23-518103	08/26/2022	OFFICE DEPOT	01-4300		21.50
23-518104	08/26/2022	PIONEER COMMERCE CENTER	01-5600		14,443.94 ✓
23-518105	08/26/2022	SINGAPORE MATH INC	01-4300		335.93
23-518106	08/26/2022	SOUTHWEST GAS CORPORATION	01-5510		26.12
23-518107	08/26/2022	WAXIE SANITARY SUPPLY	01-4300		94.55
23-518108	08/26/2022	WORKS INTERNATIONAL, INC.	01-5800		3,500.00
23-518109	08/26/2022	ZANER-BLOSER	01-4300		708.79
Total Number of Checks			71		284,885.17

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/01/2022 through 08/31/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
01	FOREST CHARTER	71	284,891.37
	Total Number of Checks	71	284,891.37
	Less Unpaid Tax Liability		6.20-
	Net (Check Amount)		284,885.17

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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