

Forest Charter School

Monthly Charter Council Meeting Minutes – April 19, 2022

5:00 p.m. Regular Session
****Virtual Meeting****

Council Members:

Dan Thiem, Chair
Karen Fruchtenicht, Vice Chair
Amea Medeiros, Parent Representative
Cheryl Knight, Parent Representative
Dylan Hendricks, Parent Representative
Tita Fowler, Secretary

Minutes

Virtually Present: Dan Thiem, Peter Sagebiel, Katy Baggett, Tita Fowler, Karen Fruchtenicht, B.J. Hatcher, Dylan Hendricks, Cheryl Knight, Amea Medeiros (arrived at 5:10 pm), Meshawn Simmons, Paul Simoes, Dave Stanger

Absent: All present

1. **Call to Order: 5:01 pm**
2. **Roll Call: Dan Thiem, Karen Fruchtenicht, Dylan Hendricks, Amea Medeiros (arrived at 5:10 pm), Peter Sagebiel, Meshawn Simmons, Katy Baggett, Dave Stanger, Tita Fowler**
3. **Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

The April 19, 2022, Charter Council Agenda was presented for approval. The March 8, 2022, and April 5, 2022, Meeting Minutes, Warrants, and Contracts were presented for approval.

Dylan Hendricks made a motion to approve the Consent Agenda. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Dylan Hendricks, Cheryl Knight, Dan Thiem

Nays: None

4. **Discussion: Other**

None.

Information Items:

5. Information: Forest Charter COVID Protocol and Contingency Plans--Peter Sagebiel, Meshawn Simmons

Peter informed the Council there have been no changes and that required COVID immunizations have been tabled for the 22/23 school year.

6. Information: Charter Council Board Elections--Dan Thiem, Peter Sagebiel

Dan and Peter provided the Council with an update on Charter Council Board Elections. Elections will take place in early May.

Amee Medeiros arrived at 5:10 pm

7. Information: Forest Charter School Local Control & Accountability Plan (LCAP)--Peter Sagebiel

Peter provided the Council with an LCAP update including a review of the proposed goals and actions. The Council would like to see the metrics for progression and past and present assessments.

8. Information: Student Achievement--B.J. Hatcher

B.J. provided the Council with a CAASPP testing update. Things are going well but we still need to increase numbers and teach keyboarding for the younger students. The Council suggested incentivizing CAASPP testing to increase participation.

9. Information: 2021/22 Budget and Cash Flow--Meshawn Simmons

Meshawn updated the Council on the current financials which are on track with budget projections.

Action Items:

10. Action: Nevada City Learning Center Relocatable Space--Peter Sagebiel, Meshawn Simmons

Peter and Meshawn requested approval for the addition of a relocatable space at the Nevada City Learning Center in response to increased Special Education staff to support the needs of the students.

Dylan Hendricks made a motion to approve the addition of a relocatable space with a cost estimate of 225K at the Nevada City Learning Center. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Dylan Hendricks, Cheryl Knight, Amee Medeiros, Dan Thiem

Nays: None

11. Action: 22/23 Salary Schedules and Benefit Caps--Meshawn Simmons

Meshawn reviewed the 22/23 Salary Schedules and Benefit Caps with the Council which included a 6% COLA and adjustments to the benefit caps to account for the increased benefit costs and assessments.

Dylan Hendricks made a motion to approve the 22/23 Salary Schedules and Benefit Caps. Cheryl Knight seconded.

Ayes: Karen Fruchtenicht, Dylan Hendricks, Cheryl Knight, Amee Medeiros, Dan Thiem
Nays: None

12. Action: Personnel Document Revisions--Meshawn Simmons

Meshawn presented the revised Employment Contracts and the 22/23 Employee Handbook to the Council for approval.

Karen Fruchtenicht made a motion to approve the revised Employment Contracts and the 22/23 Employee Handbook. Amee Medeiros seconded.

Ayes: Karen Fruchtenicht, Dylan Hendricks, Cheryl Knight, Amee Medeiros, Dan Thiem
Nays: None

13. Action: 21/22 Retroactive Sick Leave Increase (Hourly Staff)--Meshawn Simmons

Meshawn requested a one-time retroactive sick leave increase of 20 hours for hourly staff due to COVID.

Cheryl Knight made a motion to approve a one-time retroactive sick leave increase of 20 hours for hourly staff. Dylan Hendricks seconded.

Ayes: Karen Fruchtenicht, Dylan Hendricks, Cheryl Knight, Amee Medeiros, Dan Thiem
Nays: None

14. Action: Teleconference Board Meetings - AB 361--Peter Sagebiel

The Council reviewed utilizing AB 361 provisions to continue virtual meetings.

Cheryl Knight made a motion to approve utilizing AB 361 provisions to continue virtual meetings. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Dylan Hendricks, Cheryl Knight, Amee Medeiros, Dan Thiem
Nays: None

15. Director's Update--Peter Sagebiel

- Enrollment - Excited about the 22/23 school year. Things are looking good.
- Political Update - Vaccine mandate tabled for the 22/23 school year

- Teachers Who Make a Difference Award - Congratulations to FCS teacher Lindsey Mercado and Special Ed Resource Specialist April Ferrel who were honored this year.
- Staffing - We are welcoming three new teachers to the 22/23 school year. Luke Campe in Nevada City, Susan Farwell in Foresthill, and Adrienne Anila in Truckee.
- Marketing & Website Updates - This is moving along with much of the business stuff in place and working on the language. Hopefully going live in June 2022.
- Form 700 Reminder - Form 700 submissions are due April 1, 2022
- Other - Truckee Sports program support inquiry. The program will remain the same for the 22/23 school year but looking into more support for these students.

16. Future Agenda Items

- Graduation Requirement Updates

17. Information: Reminder of Future Meetings

Dates for the 2021/22 Charter Council meetings were set as follows:

2022: 5/17, 6/13*, 6/14**

***Special Meeting**

****Budget Meeting**

18. Closed Session

The Council met in Closed Session in compliance with the Brown Act restrictions to consider qualified matters of litigation, negotiations, student discipline, and/or personnel qualifications that are timely. The Director's Evaluation was reviewed.

19. Action: Adjourn at 6:58 p.m.

Respectfully submitted:



Tita Fowler, Secretary

05/17/2022
Date

Charter Council Approved:



Dan Thiem, Chair

5/22/22
Date