

Forest Charter School

Monthly Charter Council Meeting Minutes – August 27, 2019

5:30 p.m. Regular Session
470 Searls Avenue
Room 7, Sequoia
Nevada City, CA 95959

Council Members:

Dan Thiem, Chair
Karen Fruchtenicht, Parent Representative
Shelly Rose, Parent Representative
Jennifer Sheffo, Parent Representative
Jean Watson, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Katy Baggett, Tita Fowler, Karen Fruchtenicht, Shelly Rose, Jennifer Sheffo, Meshawn Simmons, Paul Simoes, Dave Stanger, Jean Watson

Absent: B.J. Hatcher

1. **Call to Order: 5:30 pm**
2. **Pledge of Allegiance**
3. **Information/Action: A, B, C, and D may be considered for Consent Agenda—
Meshawn Simmons**

The August 27, 2019 Charter Council Agenda, May 21, 2019 and June 6, 2019 Meeting Minutes, New Contracts and Warrants were presented for approval.

Shelly Rose made a motion to approve the Consent Agenda. Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Shelly Rose, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

4. Discussion: Other

Shelly Rose inquired about Constitution Day education and Paul Simoes updated the Council on distribution of materials and information to the families and teachers.

Shelly Rose requested clarity on the protocol for distribution of immunization information for reporting and inquires. This item will be added to the next agenda for discussion.

Discussion/Information Items:

5. Information: Brown Act Training—Peter Sagebiel, Dan Thiem

Peter reviewed the protocols for the Brown Act with the Council including Form 700 submission, SB126, Conflict of Interest and roll call votes.

6. Information: Student Achievement—B.J. Hatcher

In B.J.'s absence, Peter reviewed the 2019 CAASPP results with the Council. Participation and proficiency increased which was encouraging but will continue to be a focus in the future.

7. Information: Forest Charter School 2019 LCAP Update—Peter Sagebiel

Peter reviewed the 2019 LCAP Infographic (based on the approved LCAP in May 2019) with the Council.

8. Information: 2019-20 Budget and Cash Flow—Meshawn Simmons

Meshawn reviewed the Cash Flow with the Council and presented the Financial Actuals vs. Projected. An ADA analysis/projection will be provided in the future.

9. Information: FCS School Nutrition Program Update—Meshawn Simmons

Meshawn updated the Council on the progress and implementation of the FCS School Nutrition Program which has been successful.

Action Items:

10. Action: 2019-20 FCS Policies—Peter Sagebiel

Peter presented the following FCS Policies for update and approval:

- Conflict of Interest policy was updated to meet government code 1090
- The Service Animals on Campus Policy was introduced to define what a service animal is on campus. Only animals that provide an actual service and not only safety or emotional support will be allowed on campus.
- The Animals at School for Instructional Purposes Policy was presented to the Council for approval.

Jean Watson made a motion to approve the Conflict of Interest Policy updates, as well as, the Service Animals on Campus Policy and Animals at School for Instructional Purposes Policy. Jennifer Sheffo seconded.

Ayes: Karen Fruchtenicht, Shelly Rose, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

11. Action: 2019-20 FCS Safety Plan—Peter Sagebiel

Peter reviewed minor updates to contact information in the 2019-20 FCS Safety Plan.

Shelly Rose made a motion to approve the updates to the 2019-20 FCS Safety Plan. Karen Fruchtenicht seconded.

12. Director's Update—Peter Sagebiel

- **Enrollment** – 771, Peter expressed appreciation for the extra effort by all staff members, which has been significant
- **New Hires** – three new teachers hired, as well as, an additional employee for office support
- **Back-to-School Celebrations** - went well
- **Classified Team Building** – “I’ve Got Your Back!” theme.
- **Truckee Team Building** – Great time. Good interaction and new staff integration. Nuts and bolts review back at the Truckee office.
- **Other-** None

13. Information: Future Agenda Items

- One-Time Spending Funds (Peter and Meshawn)
- Student Achievement (as needed)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- SB740
- Charter Council Meeting - New Format and Times
- Election of Officers
- Employee Handbook

14. Information: Reminder of Future Meetings

Dates for the 2019/20 Charter Council meetings were set as follows:

2019: 9/17, 10/15, 11/5, 12/10**

2020: 1/14, 2/4, 3/10, 4/21, 5/18*, 5/19**, 6/2**

***Special Meeting**

****Budget Meeting**

15. Action: Adjourn at 6:24 p.m.

Respectfully submitted:

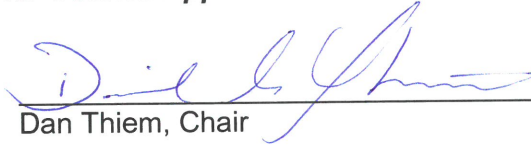


Tita Fowler, Secretary

9-17-19

Date

Charter Council Approved:



Dan Thiem, Chair

9-17-19

Date