

Forest Charter School

470 Searls Avenue
Nevada City, CA 95959

Monthly Charter Council Meeting Agenda

December 7, 2021

5:00 p.m. Regular Session

****Virtual Meeting****

Network User ID: FC_Public

Network Password: PineCedar2

Dan Thiem, Chair
Karen Fruchtenicht, Vice Chair
Cheryl Knight, Parent Representative
Amea Medeiros, Parent Representative
Dylan Hendricks, Parent Representative
Tita Fowler, Secretary

ANNOUNCEMENTS

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Assembly Bill 361 amending elements of the Brown Act effective October 1, 2021. All Board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

ANNOUNCEMENT No. 2: The public will have access to the Forest Charter School Charter Council meeting through Zoom Teleconferencing. If you are joining the meeting via Zoom and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. A moderator will call you by the last three digits of your phone number when it is your turn to speak. Speakers will be limited to 3 minutes.

ANNOUNCEMENT No. 3: Should this Board meeting encounter any security breach or inappropriate issues, the meeting will be ended immediately and rescheduled as soon as practical.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85408398614?pwd=Y2dzdFBFUjdQTUFXazl3bERnZGIYUT09>

Meeting ID: 854 0839 8614

Passcode: 873378

Dial by your location

+1 408 638 0968 US (San Jose)

Meeting ID: 854 0839 8614

Find your local number: <https://us02web.zoom.us/u/kb7yu4OPaF>

AGENDA:

1. **Call To Order**
2. **Roll Call**
3. **Information/Action: A, B, C, and D may be considered for Consent Agenda--Meshawn Simmons**

(E-Attachments)

- Should the Consent Agenda be approved?
 - A. Adoption of the December 7, 2021 Agenda (*page 1*)
 - B. November 9, 2021, Charter Council Meeting Minutes (*page 4*)
 - C. Contracts (*page 7*)
 - D. Warrants (November) (*page 8*)

4. Discussion: Other

This is an opportunity for members of the audience to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion.

The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to three minutes.

Information Items:

5. Information: Forest Charter COVID Protocol and Contingency Plans--Peter Sagebiel, Meshawn Simmons

Peter and Meshawn will discuss any changes to COVID protocol and requirements with the Council.

6. Information: Forest Charter School Local Control & Accountability Plan (LCAP)--Peter Sagebiel

Peter will provide the Council with an LCAP update.

7. Information: Student Achievement--B.J. Hatcher

B. J. will discuss the 9th-grade math placement assessment with the Council.

8. Information: Educator Effectiveness Block Grant Spending Plan--Peter Sagebiel, Meshawn Simmons

(*page 11*)

Peter and Meshawn will provide the Council with the Educator Effectiveness Block Grant Spending Plan.

Action Items:

9. Action: 2021/22 Cash Flow and First Interim Budget--Meshawn Simmons

(*page 16*)

Meshawn will review the 2021/22 Cash Flow and First Interim Budget with the Council.

- Should the Council approve the 2021/22 Cash Flow, 1st Interim Budget, and Multi-Year Projections?

10. Action: Teleconferenced Board Meetings - AB 361—Peter Sagebiel

- Shall the Council approve utilizing AB 361 provisions to continue virtual meetings?

11. Director's Update--Peter Sagebiel

- Enrollment
- Booster Shots Clinic
- Marketing and Website Upgrades
- CTE options through NCSOS (Strong Workforce)
- County Oversight Visit
- Political Update
- Other

12. Future Agenda Items

13. Information: Reminder of Future Meetings

2021: 12/14

2022: 1/11, 2/8, 3/8, 4/19, 5/17, 6/13*, 6/14****

***Special Meeting/Public Hearing **Budget Meeting**

14. Action: Adjourn

Forest Charter School

Monthly Charter Council Meeting Minutes – November 9, 2021

5:00 p.m. Regular Session
****Virtual Meeting****

Council Members:

Dan Thiem, Chair
Karen Fruchtenicht, Vice Chair
Amea Medeiros, Parent Representative
Cheryl Knight, Parent Representative
Dylan Hendricks, Parent Representative
Tita Fowler, Secretary

Minutes

Virtually Present: Dan Thiem, Peter Sagebiel, Katy Baggett, Janice Eggers (arrived at 5:12 pm), Tita Fowler, B.J. Hatcher, Dylan Hendricks, Cheryl Knight, Amea Medeiros, Meshawn Simmons, Dave Stanger, Paul Simoes

Absent: Karen Fruchtenicht

1. **Call to Order: 5:01 pm**
2. **Roll Call: Dan Thiem, Karen Fruchtenicht, Dylan Hendricks (arrived at 5:06 pm), Cheryl Knight, Amea Medeiros, Peter Sagebiel, Paul Simoes, Janice Eggers, B.J. Hatcher, Meshawn Simmons, Katy Baggett, Dave Stanger, Tita Fowler**
3. **Information/Action: A, B, C, and D may be considered for Consent Agenda—Meshawn Simmons**

November 9, 2021, Charter Council Agenda was presented for approval. October 12, 2021, Meeting Minutes, Warrants, and Contracts were presented for approval.

Karen Fruchtenicht made a motion to approve the Consent Agenda. Amea Medeiros seconded.

Ayes: Cheryl Knight, Amea Medeiros, Dan Thiem

Nays: None

4. **Discussion: Other**

None.

(Hendricks arrived)

Information Items:

5. Information: Forest Charter COVID Protocol and Contingency Plans--Peter Sagebiel, Meshawn Simmons

Peter informed the Council no revisions to current protocols have been made.

6. Information: Student Achievement--B.J. Hatcher

B.J. reviewed the preliminary i-Ready diagnostic data with the Council. There was additional discussion and feedback on the i-Ready assessments from the Council and Staff for better utilization going forward.

7. Information: 2021/22 Budget and Cash Flow--Meshawn Simmons

Meshawn reviewed the financials with the Council informing them we are on pace with the current budget and it is looking better than expected with the additional enrollment. She will provide additional information at 1st interim.

Action Items:

8. Action: Teleconference Board Meetings - AB 361--Peter Sagebiel

The Council reviewed utilizing AB 361 provisions to continue virtual meetings.

Cheryl Knight made a motion to approve utilizing AB 361 provisions to continue virtual meetings. Karen Fruchtenicht seconded.

Ayes: Dylan Hendricks, Cheryl Knight, Amee Medeiros, Dan Thiem

Nays: None

9. Director's Update--Peter Sagebiel

- Enrollment – 760 and going well. Teachers are doing a great job.
- Safety Training – Staff received Fentanyl and Narcan training as it is currently a significant County problem. Each sight has Narcan on hand.
- SEL Presentation - A group of teachers continue to support staff and teachers with staff meeting presentations used to support students, families and staff
- Superintendent Visit – Scott Lay came for his annual visit leading up to the oversight visit.
- Political Update – A COVID vaccine and booster clinic available to staff will be held December 1st and 2nd.
- Political Update - No updates on the vaccine requirements or other legislation impacting Forest Charter School.
- Other - None.

10. Future Agenda Items

- SB740

11. Information: Reminder of Future Meetings

Dates for the 2021/22 Charter Council meetings were set as follows:

2021: 12/7, 12/14 (added for action needed on two items)**

2022: 1/11, 2/8, 3/8, 4/19, 5/17, 6/13*, 6/14****

***Special Meeting**

****Budget Meeting**

12. Action: Adjourn at 5:35 p.m.

Respectfully submitted:

Tita Fowler, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date

Contracts to be approved: (December 2021)

At-Will:

Bensley, William	\$18,267.16	Block Class Instructor
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Stipends:

Hourly:

Clark, Sue	\$240.00	Tutor
O'Hanrahan, Loren		Substitute as needed in NC

Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
22-505054	11/05/2021	4 ELEMENTS EARTH EDUCATION INC	01-5800		5,165.00 ✓
22-505055	11/05/2021	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		1,283.84
22-505056	11/05/2021	B & C ACE HOME CENTER	01-4300		45.86
22-505057	11/05/2021	BRUCE MAIRS	01-5800		2,396.68
22-505058	11/05/2021	CLARIS INTERNATIONAL INC.	01-5800		1,080.00
22-505059	11/05/2021	DELTA EDUCATION	01-4300		49.77
22-505060	11/05/2021	EMPLOYMENT DEVELOPMENT DEPT	01-9515		2,433.92
22-505061	11/05/2021	HANDWRITING WITHOUT TEARS INC	01-4300		44.46
22-505062	11/05/2021	Jaimee Wadman	01-5800		480.00
22-505063	11/05/2021	KATHRYN NUNN	01-5800		360.00
22-505064	11/05/2021	NEVADA CITY BALLET ACADEMY	01-5800		1,350.00
22-505065	11/05/2021	OFFICE DEPOT	01-4300		63.70
22-505066	11/05/2021	ONE-II-ONE MATH TUTORING	01-5800		640.00
22-505067	11/05/2021	PIONEER COMMERCE CENTER	01-5800		677.59
22-505068	11/05/2021	RAINBOW RESOURCE CENTER	01-4300		1,505.22
22-505069	11/05/2021	REED'S LOCKS INC	01-4300		21.70
22-505070	11/05/2021	RICHARD T KIRKPATRICK	01-5800		120.00
22-505071	11/05/2021	VERIZON	01-5800		38.01
22-505072	11/05/2021	WAXIE SANITARY SUPPLY	01-4300		675.80
22-505073	11/05/2021	YESENIA ANDERSON ANDERSONS STEP IT UP	01-5800		130.00
22-505375	11/12/2021	Airco Mechanical Inc	01-5800		1,011.00
22-505376	11/12/2021	ALL ABOUT LEARNING PRESS INC	01-4300		280.44
22-505377	11/12/2021	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		595.24
22-505378	11/12/2021	AT&T	01-5930		74.19
22-505379	11/12/2021	Bonnie Wiesz	01-5800		1,015.00
22-505380	11/12/2021	CALTRONICS BUSINESS SYSTEMS	01-5600		268.40
22-505381	11/12/2021	CHERYL BARBER	01-5800		200.00
22-505382	11/12/2021	CLEVER MINDS	01-5800		1,975.00
22-505383	11/12/2021	DELTA EDUCATION	01-4300		49.77
22-505384	11/12/2021	DENISE WEY	01-5800		85.00
22-505385	11/12/2021	ELIZABETH BROWN	01-5800		845.00
22-505386	11/12/2021	GPP	01-5400		2,450.00
22-505387	11/12/2021	KAYLA RAE RAYSON	01-5800		96.00
22-505388	11/12/2021	LINDA COUPER	01-5800		182.00
22-505389	11/12/2021	MARGARET JOHNSON	01-5800		400.00
22-505390	11/12/2021	MATH U SEE INC	01-4300		130.55
22-505391	11/12/2021	PIONEER COMMERCE CENTER	01-5800		225.00
22-505392	11/12/2021	RAINBOW RESOURCE CENTER	01-4300		411.36
22-505393	11/12/2021	ROSE-MAY MICKELSON	01-5800		250.00
22-505394	11/12/2021	SEAN BIANCO	01-5800		510.00
22-505395	11/12/2021	SEBASTIAN	01-5930		174.78

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
22-505396	11/12/2021	SINGAPORE MATH INC	01-4300		21.68
22-505397	11/12/2021	SUDDENLINK COMMUNICATIONS	01-5930		898.10
22-505398	11/12/2021	SUZIE GEMIGNANI	01-5800		45.00
22-505399	11/12/2021	THE CLEANING SOLUTION	01-5800		2,357.50
22-505400	11/12/2021	US BANK CORPORATE PAYMENT SYS	01-4300	4,430.16	
			01-5210	575.00	
			01-5800	3,550.82	
			01-5801	85.07	
			01-5871	145.50	
			01-5920	8.32	
			Unpaid Tax	44.51-	8,750.36 ✓
22-505401	11/12/2021	YESHIVA DERECH HATORAH	01-4300		90.00
22-505402	11/12/2021	YOUNG MINNEY & CORR LLP	01-5802		1,993.57
22-505737	11/19/2021	ABSOLUTE COMM SOLUTIONS	01-5800		95.00
22-505738	11/19/2021	ALL ABOUT LEARNING PRESS INC	01-4300		532.60
22-505739	11/19/2021	ALPENGLOW CLEANING INC	01-5800		1,650.00
22-505740	11/19/2021	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		1,328.83
22-505741	11/19/2021	AT&T	01-5930		297.69
22-505742	11/19/2021	B & C ACE HOME CENTER	01-4300		32.38
22-505743	11/19/2021	BYU CONTINUING EDUCATION	01-5800		1,620.00
22-505744	11/19/2021	CALTRONICS BUSINESS SYSTEMS	01-4300		12.00
22-505745	11/19/2021	CANYON VIEW ASSEMBLY	01-5600		1,000.00
22-505746	11/19/2021	CITY OF NEVADA CITY	01-5540	1,848.62	
			01-5550	892.03	2,740.65
22-505747	11/19/2021	COMCAST	01-5930		828.74
22-505748	11/19/2021	DE LAGE LANDEN FINCL SRV INC	01-5600		1,053.73
22-505749	11/19/2021	EDGENUITY INC	01-5800		325.00
22-505750	11/19/2021	eDynamic Holdings LP	01-4300	795.00	
			01-5800	1,325.00	2,120.00
22-505751	11/19/2021	EGGERS, JANICE A	01-4300		17.99
22-505752	11/19/2021	HANDWRITING WITHOUT TEARS INC	01-4300		33.90
22-505753	11/19/2021	HOUSE OF PRINT & COPY LLC	01-5800		121.52
22-505754	11/19/2021	K&T MANAGEMENT	01-5600		952.86
22-505755	11/19/2021	KATHRYN NUNN	01-5800		750.00
22-505756	11/19/2021	KEN WILLER	01-5800		220.00
22-505757	11/19/2021	KIWICO INC	01-4300		546.91
22-505758	11/19/2021	LAKESHORE LEARNING MATERIALS	01-4300		178.83
22-505759	11/19/2021	MCGRAW-HILL EDUCATION INC	01-4300		237.47
22-505760	11/19/2021	NEVADA CITY SCHOOL DISTRICT	01-5600		14,166.66
22-505761	11/19/2021	NEVADA COUNTY CHARTER SERVICES AUTHORITY	01-5100		107,308.65 ✓
22-505762	11/19/2021	NEVADA COUNTY FAIRGROUNDS	01-5801		495.00
22-505763	11/19/2021	NO TEARS LEARNING INC	01-4300		16.27
22-505764	11/19/2021	OFFICE DEPOT	01-4300		227.27

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
22-505765	11/19/2021	ONE-II-ONE MATH TUTORING	01-5800		560.00
22-505766	11/19/2021	PACIFIC GAS & ELECTRIC COMPANY	01-5510	440.05	
			01-5520	3,510.67	3,950.72
22-505767	11/19/2021	PAMELOT A SCHOOL OF DANCE	01-5800		300.00
22-505768	11/19/2021	PIONEER COMMERCE CENTER	01-5600		13,892.15 ✓
22-505769	11/19/2021	R&B COMMUNICATIONS	01-5800		1,580.00
22-505770	11/19/2021	RAINBOW RESOURCE CENTER	01-4300		742.22
22-505771	11/19/2021	REPUBLIC INDEMTY CO OF AMERICA	01-9516		2,536.60
22-505772	11/19/2021	SINGAPORE MATH INC	01-4300		313.31
22-505773	11/19/2021	SPD MARKET- NEVADA CITY	01-4300	3.66	
			01-5920	143.22	146.88
22-505774	11/19/2021	STACEY BICKMORE	01-5800		715.00
22-505775	11/19/2021	STUDIES WEEKLY	01-4300		88.33
22-505776	11/19/2021	T-MOBILE	01-5800		492.27
22-505777	11/19/2021	TIME4LEARNING- TIME4WRITING	01-5800		329.40
22-505778	11/19/2021	TRUCKEE DONNER PUBLIC UTILITY REMITTANCE CENTER	01-5520	444.62	
			01-5540	305.26	749.88
22-505779	11/19/2021	WASTE MANAGEMENT	01-5570		284.24
22-505780	11/19/2021	WAVE	01-5930		273.56
22-505781	11/19/2021	ZANER-BLOSER	01-4300		335.49
Total Number of Checks			93		210,146.49

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	FOREST CHARTER	93	210,191.00
	Total Number of Checks	93	210,191.00
	Less Unpaid Tax Liability		44.51-
	Net (Check Amount)		210,146.49

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Forest Charter School	Peter Sagebiel Executive Director	psagebiel@forestcharter.com (530) 265-4823

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
\$150,601	December 7, 2021	December 14, 2021

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

- (1) **Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Coaching and mentoring our staff from the beginning of their employment continues to be	\$5,000	\$17,601	\$10,000	\$10,000	\$10,000	52,601.00

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
a priority at Forest Charter School. We will re-vamp our mentoring process to add resources and structure so that we can retain and train our new teachers, instructors, subs, and classified staff. We will research and implement a staff coaching/feedback program which will focus on time management, self-awareness, collaboration, and more to continue to train and support all of our staff.						
Subtotal	5,000.00	17,601.00	10,000.00	10,000.00	10,000.00	52,601.00

(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
FCS will focus on training and professional development opportunities to improve instruction in all subject areas by: *Providing additional curriculum, instructional workshops, webinars, speakers at staff meetings, and conferences *Purchasing subscriptions to educational software programs	\$5,000	\$20,000	\$20,000	\$10,000	\$10,000	65,000.00
Subtotal	5,000.00	20,000.00	20,000.00	10,000.00	10,000.00	65,000.00

(3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Due to the anticipated on-going need, FCS will continue to train and support our staff through social emotional learning training and support by purchasing a training program such as the UDL.	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	25,000.00
Subtotal	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00

(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
We will offer anti-bias workshops and speakers, and provide updated books and materials that reflect diverse cultural and ethnic backgrounds and that celebrate diversity.		\$6,000	\$2,000			8,000.00
Subtotal	0.00	6,000.00	2,000.00	0.00	0.00	8,000.00

(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

Summary of Expenditures

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal Section (1)	5,000.00	17,601.00	10,000.00	10,000.00	10,000.00	52,601.00
Subtotal Section (2)	5,000.00	20,000.00	20,000.00	10,000.00	10,000.00	65,000.00
Subtotal Section (3)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (4)	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00
Subtotal Section (5)	0.00	6,000.00	2,000.00	0.00	0.00	8,000.00
Subtotal Section (6)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (7)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (8)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (9)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (10)	0.00	0.00	0.00	0.00	0.00	0.00
Totals by year	15,000.00	48,601.00	37,000.00	25,000.00	25,000.00	150,601.00

Total planned expenditures by the LEA:

150,601.00

Note:

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
 - o Teachers;
 - o Administrators;
 - o Paraprofessional educators;
 - o Classified staff.

FOREST CHARTER SCHOOL

Date that actuals are posted thru...11/30/2021

CASH FLOW REPORT 2021-22

PROJECTED YEAR BUDGET Descriptions	Current or Revised Budget 2021-22	Original Budget 2021-22	July	August	September	October	November	December	January	Total Jul-Jan	February	March	April	May	June	Total Jul-Jun
Beginning Cash Balance	2,672,386	1,993,589	2,672,386	2,408,482	3,038,908	3,283,830	2,899,131	2,603,065	2,933,919	2,826,676	2,826,676	2,524,027	3,036,940	2,765,017	2,230,027	3,541,746
RECEIPTS																
Prop Tax 8020-8079	929,364	929,364	0	0	0	0			232,341	232,341	232,341	0	232,341		232,341	929,364
State Aid (Appc 8010-8019	3,500,910	5,166,307	186,247	186,247	335,244	335,244	335,244	335,244	335,244	2,048,714	290,439	290,439	290,439	290,439	0	3,210,470
EPA 8080-8099	2,976,843	1,684,977	0	0	513,727	0	0	821,039	0	1,334,766		821,039		0	821,039	2,976,844
Total 8010-809 8010-8099	7,407,117	7,780,648	186,247	186,247	848,971	335,244	335,244	1,156,283	567,585	3,615,821	522,780	1,111,478	522,780	290,439	1,053,380	7,116,678
Federal Reven 8100-8299	504,811	128,358	0	0	0	0	0	0	0	0		0		0	504,811	504,811
Other State Re 8300-8599	1,424,375	1,476,852	0	0	0	0	0	0	150,601	150,601	0	226,864	30,726	0	577,957	986,148
Other Local Re 8600-8799	56,908	52,500	24,981	24,512	52,273	44,167	61,017	0	0	206,950	0	0	0	0	0	206,950
Transfers In 8910-8929	0	0	0	0	0	0	0	0	0	0						0
Sources 8931-8979	0	0	0	0	0	0	0	0	0	0						0
Contributions 8980-8999	0	0	0	0	0	0	0	0	0	0						0
TOTAL RECEIPTS	9,393,211	9,438,358	211,228	210,759	901,244	379,411	396,261	1,156,283	718,186	3,973,372	522,780	1,338,342	553,506	290,439	2,136,148	8,814,587
DISBURSEMENTS																
Cert Salaries 1000-1999	3,612,880	3,407,969	68,159	289,677	289,677	289,677	289,677	289,677	289,677	1,806,221	289,677	289,677	289,677	289,677	289,677	3,254,606
Actuals			55,731	177,500	326,997	327,514	326,917	342,603	342,603	1,899,865	342,603	342,603	342,603	342,603	342,603	3,612,880
Classified Salai 2000-2999	959,220	1,108,688	22,174	94,238	94,238	94,238	94,238	94,238	94,238	587,602	94,238	94,238	94,238	94,238	94,238	1,058,792
Actuals			36,505	61,377	83,665	98,726	91,746	84,000	84,000	540,019	84,000	84,000	84,000	84,000	83,000	959,019
Empl Benefits 3000-3999	1,881,524	2,005,843	90,940	139,877	139,877	139,877	139,877	139,877	139,877	930,202	139,877	139,877	139,877	139,877	139,877	1,629,587
Actuals			28,967	70,005	109,529	111,428	114,550	144,117	144,117	722,713	144,117	144,117	144,117	144,117	144,117	1,443,298
Supplies 4000-4999	353,914	356,860	6,500	15,000	65,000	40,000	30,000	20,000	15,000	191,500	15,000	25,000	60,000	15,000	10,000	316,500
Actuals			5,514	19,731	36,739	40,610	15,007	33,759	33,759	185,119	33,759	33,759	33,759	33,759	33,759	353,914
Services 5000-5999	2,587,726	2,453,392	300,000	150,000	150,000	175,000	175,000	200,000	300,000	1,450,000	175,000	200,000	175,000	250,000	100,000	2,350,000
Actuals			297,216	189,253	182,457	189,956	182,194	220,950	220,950	1,482,976	220,950	220,950	220,950	220,950	220,950	2,587,726
TOTAL Est.										4,965,525						8,609,485
TOTAL Actual: 4000-5999	9,395,264	2,810,252	423,933	517,866	739,387	768,234	730,414	825,429	825,429	4,830,692	825,429	825,429	825,429	825,429	824,429	8,956,837
Capital Outlays 6000-6999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Outgo 7000-7399	0	89,813	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Trf of Indirect 7300-7399	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt Service 7400-7499	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total 7000-749	8290	89,813	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Interfund Trans 7600-7629	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Financing Uses 7630-7699	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Trans 9640	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL DISBURSEMENTS	9,395,264	9,422,565	423,933	517,866	739,387	768,234	730,414	825,429	825,429	4,830,692	825,429	825,429	825,429	825,429	824,429	8,956,837
CURR YR NET INC/DEC	(2,053)	15,793	(212,705)	(307,107)	161,857	(388,823)	(334,153)	330,854	(107,243)	(857,320)	(302,649)	512,913	(271,923)	(534,990)	1,311,719	(142,250)
Total Prior Year Transaction	(2,600)	73,447	(51,199)	937,533	83,065	4,124	38,087	0	0	1,011,610	0	0	0	0	0	1,011,610
TOTAL NET INC/DEC	0	0	(263,904)	630,426	244,922	(384,699)	(296,066)	330,854	(107,243)	154,290	(302,649)	512,913	(271,923)	(534,990)	1,311,719	869,360
ENDING CASH BALANCE	0	0	2,408,482	3,038,908	3,283,830	2,899,131	2,603,065	2,933,919	2,826,676	2,826,676	2,524,027	3,036,940	2,765,017	2,230,027	3,541,746	3,541,746
																~Cash

Forest Charter School First Interim 2021-2022				
	Adopted 2021-2022	1st Interim 2021-2022	YEAR 2 2022-2023	YEAR 3 2023-2024
Estimated COLA	5.07	5.07	2.48	3.11
ENROLLMENT	800	760	790	800
ADA	785	746	788	787
REVENUE				
LCFF	5,166,307	3,500,910	3,843,932	4,134,355
Prop 30 EPA	1,684,977	2,976,843	3,104,536	3,140,450
In-Lieu Property Taxes	929,364	929,364	929,364	929,364
Total LCFF	7,780,648	7,407,117	7,877,832	8,204,169
SELPA - Federal (3310) RESTRICTED	128,358	131,820	128,358	128,358
SELPA - State (6500) RESTRICTED	548,332	555,739	489,409	489,409
Mental Health (6545) RESTRICTED	50,771	59,799	50,000	50,000
Mandate Block Grant	22,218	22,678	23,000	23,000
State Lottery (1100)	122,905	126,493	122,000	123,000
State Lottery (6300) RESTRICTED	40,175	50,442	40,000	41,000
STRS/PERS on Behalf (7690) RESTRICTED	438,227	438,227	438,226	438,226
Local - donations	25,000	25,000	25,000	25,000
Local - Interest	27,500	27,500	27,500	27,500
Reimbursable Items (0808)	0	4,408	0	0
Educator Effectiveness Block Grant	0	150,601	0	0
ESSER III - 3214 - 3215	0	244,053	208,228	208,226
ELO - 3216-3219	0	119,910	105,205	0
ELO - 7425	228,802	4,170	0	0
ELO - 7426	25,422	25,254	0	0
Total Revenue	9,438,358	9,393,211	9,534,758	9,757,888
EXPENDITURES				
Personnel Costs				
Certificated Salaries	3,407,969	3,612,880	3,739,331	3,870,207
Classified Salaries	1,108,688	959,220	992,793	1,027,540
Benefits	2,005,843	1,881,524	1,947,377	2,015,536
Total Personnel Costs	6,522,500	6,453,624	6,679,501	6,913,283
Expenditures				
Materials & Supplies	297,360	310,914	280,000	280,000
Non Capitalized Equipment	59,500	43,000	50,000	55,000
Total Books and Supplies (4000)	356,860	353,914	330,000	335,000
Other Operating Expenses (5000)				
SubAgreements for Services 5100	1,194,759	1,256,211	1,250,000	1,250,000
Travel and Conferences 5200	16,300	8,200	20,000	15,000
Dues and Memberships 5300	17,500	17,500	17,500	17,500
Insurance 5400	35,000	35,000	40,000	41,500
Operations& Housekeeping 5500	44,000	44,000	45,000	45,000
Rent, Leases, Repairs, Non Cap IM 5600	406,338	406,338	416,496	426,909
Prof/Consul/Svcs& Oper Expense 5800	714,995	795,977	825,000	825,000
Communications 5900	24,500	24,500	25,000	25,000
Bldgs and Improve 6200				
Excess Program Costs 7100				
Total Program Costs	2,810,252	2,941,640	2,968,996	2,980,909
Total Expenses	9,332,752	9,395,264	9,648,497	9,894,192
Net Increase/Decrease	105,606	-2,053	-113,740	-136,304
Beginning Balance	1,690,707	2,672,386	2,670,333	2,556,593
Ending Balance	1,796,313	2,670,333	2,556,593	2,420,289
Revolving/Clearing	2,600	2,600	2,600	2,600
Required Reserve (5%)	466,638	469,763	482,425	494,710
SPED Reserve (2%)	186,655	187,905	192,970	197,884
Tech Rotation	100,000	100,000	100,000	100,000
Tech Upgrade	35,000	35,000	15,000	15,000
Playground/Equipment Upgrade	65,000	65,000		
Facility Upgrades	100,000	100,000	100,000	
Building Project Reserve	600,000	600,000	600,000	600,000
Unappropriated Fund Balance	240,420	1,110,065	1,063,598	1,010,096

Charter Council Approved:

NOTES:
Educator Effectiveness Grant Funding comes in 2021-22 and we will spend it over the next five years. That is contributing to some of our deficit spending.
ESSER money is booked as we expense it.
ELO Funding came in 20/21 and 21/22, and we will see expenses from it through the 22/23 school year. That is contributing to some of our deficit spending.

Forest Charter School

Budget Narrative and Assumptions
 2021-2022 First Interim Budget
 Date: December 1, 2021
 Board Approved: December 7, 2021

Summary

The First Interim budget report is a snapshot of the school's revenue and expenditure projections for the current fiscal year. It is a time to adjust the budget based on the closing of the prior fiscal year, current year enrollment trends, staff hiring adjustments, and other factors that impact revenue and expenditures.

Governor Gavin Newsom signed the state budget on June 28, 2021. The major funding priorities in this budget include:

- \$11 billion to eliminate principal apportionment deferrals
- 5.07% LCFF mega COLA
- Requirement for in-person learning and the availability of independent study
- Multiyear ramp up of universal transitional kindergarten
- Planning for a universal meal program in 2022-23
- Expanded learning time for K-6 unduplicated students

On September 23, 2021, AB 167, the education budget cleanup trailer bill, was signed by the Governor. AB 167 includes cleanup language for the following grants:

- Additional LFCC Concentration Grant funds (FCS is not eligible for Concentration Grant funds)
- Prekindergarten Planning and Implementation Grant Program (estimated \$55,087 for FCS)
- A-G Completion Grant (allocations not available yet)
- Educator Effectiveness Grant (\$150,601 for FCS)
- Kitchen Infrastructure Grant (estimated \$25,000 for FCS)

As we navigate through unprecedented fiscal challenges, maintaining fiscal solvency continues to be our priority. Monitoring cash flow is crucial, as well as developing multiple budget assumptions, including best and worst-case scenarios for multiyear projections. Forest Charter School will continue to budget thoughtfully and responsibly, with input from our County Office of Education, our Governing Board, and our staff.

MSimmons/FCS

Overview of Local Control Funding Formula (LCFF):

Implemented in 2012, the intent of the Local Control Funding Formula (LCFF) is to increase flexibility and accountability at the local level so that those closest to students can make the decisions and ensure that student needs drive the allocation of resources.

- FCS will receive a Base Grant of \$3,500,910.
- As part of the total funding received, \$570,281 is estimated to be generated as *supplemental funds* principally directed to support our FRPM population.
- FCS is not eligible for the concentration grant.

Education Protection Account (EPA)

The Education Protection Account (EPA) provides schools with general purpose State aid funding pursuant to Proposition 30, approved by voters November 6, 2012. In 2016 voters approved extending the personal tax increase to support education through 2030. The EPA is a component of the school's general purpose entitlement.

- As outlined in Proposition 30, EPA monies are collected through taxes throughout the year and paid to schools on a quarterly basis.
- The FCS governing board is required to make the spending determinations with respect to monies received from the EPA in open session of a public meeting. These spending determinations are posted on our website at www.forestcharter.com.
- FCS estimates we will receive \$2,976,843 in EPA funding for the 2021-2022 school year.

Expanded Learning Opportunities (ELO) Grant

The Legislature provided \$6.6 billion in the Assembly Bill 86 COVID-19 relief package, including \$2 billion for In-Person Instruction (IPI) grants and \$4.6 billion for Expanded Learning Opportunities (ELO) grants. Governor Newsom signed AB 86 on March 5, 2021. Forest Charter will receive \$508,448 from the ELO grant and we have until September 30, 2024 to spend the grant money.

ELO grants shall be expended only for any of the following seven purposes: extending instructional learning time, accelerating progress to close learning gaps, integrated pupil supports, community learning hubs, supports for credit deficient pupils, additional academic services, and training for school staff.

Forest Charter's Governing Board approved the Expanded Learning Opportunity Grant Plan on May 18th, 2021. The plan focuses on all seven outlined purposes listed above, with an emphasis on closing the learning gap and integrated pupil supports.

Elementary and Secondary School Relief Fund (ESSER III)

The Nevada County Superintendent of Schools received COVID-19 federal funding from the American Rescue Plan Act (ARP Act) Elementary and Secondary School Relief (ESSER III) Fund. FCS is not eligible for this funding as we are not a Title I school, however, the county has generously offered a portion, generated based on revenue generated by FCS's ADA, of their ESSER III funding to FCS. This funding will provide LEAs with emergency relief funds to address the impact COVID-19 has had, and continues to have, on our schools.

MSimmons/FCS

NCSoS has allocated \$660,508 to FCS which we will book over the next three years. We will follow NCSoS's board approved spending plan for our ESSER III allocation.

First Interim Budget in Summary

The First Interim Budget is based on an ADA of 746, and reflects a net deficit of \$2,053.

FCS will focus on closely monitoring the school's budget and spending trends by implementing the following:

- Monitor cash flow regularly, and bring cash flow report monthly to the board.
- Monitor and analyze the effectiveness of our one-time spending to make sure we are utilizing the one-time funds in the most effective way possible.
- Review annual costs of school programs to analyze ongoing sustainability, especially in regards to the one-time spending/hiring over the next few years.

Multi-Year Projection

Our Budget Summary and Multi-Year Projection identifies the following key points:

- 2021-2022
 - o Enrollment and ADA at 760/746
 - o LCFF revenue based on FCMAT LCFF Calculator and includes a 5.07% COLA
 - o EPA Funding of \$2,976,843
 - o Step increases and 3% salary raise for all staff
 - o Increase in the employer contribution to CalSTRS from 16.15% to 16.92%
 - o Deficit spending \$2,053.
 - o Ending Fund Balance includes a Capital Expense reserve of \$600,000, a 5% required reserve, 2% SPED reserve, \$35,000 reserve for technology upgrade, \$100,000 for future tech rotation, \$35,000 for tech upgrades, \$65,000 for playground updates, and \$100,000 for special education portable
- 2022 - 2023
 - o Enrollment and ADA at 790/788
 - o LCFF revenue based on FCMAT LCFF Calculator which includes a 2.48% COLA
 - o All salaries are shown with a step increase and 2% raise
 - o Deficit spending of \$113,740
 - o Increase in the employer contribution to CalSTRS from 16.92% to 19.10%
 - o Ending Fund Balance includes a Capital Expense reserve of \$600,000, a 5% required reserve, 2% SPED reserve, \$15,000 reserve for technology upgrade, and \$100,000 for future tech rotation
- 2023-2024
 - o Enrollment and ADA at 800/787

MSimmons/FCS

- o LCFF revenue based on School Services projections and FCMAT LCFF Calculator with a 3.11% increase to the COLA
- o All salaries are shown with a step increase and 2% raise
- o Deficit spending of \$136,304
- o Maintain the employer contribution to CalSTRS at 19.10%
- o Ending Fund Balance includes a Capital Expense reserve of \$600,000, a 5% required reserve, \$100,000 reserve for future tech rotation, \$15,000 reserve for tech upgrade, and a 2% Special Education reserve

Audit Regulation Updates

Charter Schools are required to go through an annual audit conducted by an outside firm to review the fiscal procedures and contemporaneous records of attendance compliance as outlined in the State Audit Guide. This year, annual audits will include the following:

- The LCAP and its process will be subject to an audit, which verifies whether or not the funds provided through apportionment and supplemental funding have been spent in accordance with the requirements
- The audit will verify the school's Education Protection Account Plan (EPA) to ensure that funds were spent in accordance with EPA requirements
- The audit will look at Independent Study rules in regards to AB 130/167 compliance
- The audit will verify spending in ELO, ESSER, and Covid Relief funding
- The audit will ensure that data collection procedures for our unduplicated pupil count complies with Ed Code 42238.01(a)
- The SB 740 Funding Determination will be audited to ensure that FCS meets all regulated requirements

Senate Bill 740 (SB 740)

California Senate Bill 740 (SB 740) was passed in October 2001 to strengthen the oversight of non-classroom based schools and implement funding cutbacks for schools that failed to meet spending standards. Since the bill was passed, non-classroom based schools have increased both instructional spending and spending on certificated staff salaries as a proportion of revenues. In order to receive 100% funding, a non-classroom based school must meet the following criteria:

1. At least 80 percent of total revenues must be spent on instruction and related expenses, which includes certificated staff salaries and benefits *and*
2. At least 40 percent of the above mentioned revenues must be spent on certificated staff salaries and benefits *and*
3. The overall pupil-teacher ratio must be 25:1 or lower

In June, 2021 FCS received a 2 year 100% Funding Determination. We will need to reapply in 2022.

Health Benefits:

MSimmons/FCS

FCS offers a High Deductible PPO Health Plan with a Health Saving Account to all eligible employees. In 2021-2022 we are able to offer four options to staff. They are identical plans to what we offered in 2020-2021, but two of the plans are in a “Core” limited provider network with a lower monthly cost. This year we did an analysis of our employee cap, and we were able to increase our cap to alleviate some of the constantly increasing health insurance costs for our staff.

FCS implemented a ‘tiered’ benefit cap structure, providing a cap based on family demographics:

PLAN	PER EMPLOYEE CAP
Employee Only	\$4,800
Employee with child(ren)	\$8,040
Employee plus spouse	\$8,760
Employee plus family	\$11,280

Dental, Vision, Accident, and Critical Illness plans are offered as voluntary options. FCS offers life insurance to all staff at no cost.

Oversite and Business Services:

Beginning in the 2020-2021 school year, FCS negotiated with NCSOS to provide ala carte services at a reduced cost to FCS, saving us approximately \$150,000 per year. Our office staff has been able to successfully make the transition to managing our own business services.

- Oversight (1%) - \$74,071.17
- NCSOS Business Services (payroll, EDD and PERS/STRS support, etc.) – \$85,000

Special Education

- Special Education continues to be a shared expense between the members of the Nevada County Charter Services Authority (NCCSA) offering a very efficient model for the delivery of special education services to our students.
- The FCS special education annual encroachment projected in our First Interim Budget for the 2021-2022 school year is projected at \$499,095.
- FCS will receive \$687,559 in SELPA funding for 2021-2022 and an estimated \$50,771 in Mental Health dollars.
- Total projected special education costs = \$1,248,701.

Cash Flow

We will continue to monitor and provide the council with monthly reports of our cash flow.

MSimmons/FCS