

Forest Charter School

470 Searls Avenue
Nevada City, CA 95959

Monthly Charter Council Meeting Agenda Aug 24, 2021

5:00 p.m. Regular Session

****Virtual Meeting****

Network User ID: FC_Public

Network Password: PineCedar2

Dan Thiem, Chair
Karen Fruchtenicht, Vice Chair
Cheryl Knight, Parent Representative
Amea Medeiros, Parent Representative
<Vacant>, Parent Representative
Tita Fowler, Secretary

ANNOUNCEMENTS

1. ANNOUNCEMENT: EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

2. ANNOUNCEMENT: PUBLIC ACCESS TO THE FOREST CHARTER SCHOOL BOARD MEETING

The public will have access to the Forest Charter School board meeting through Zoom Teleconferencing. For those individuals who wish to make a public comment, please do so through the Zoom meeting chat feature. A moderator for the meeting will read your comments for the record.

3. ANNOUNCEMENT: SHOULD THIS BOARD MEETING ENCOUNTER ANY SECURITY BREACH OR INAPPROPRIATE ISSUES, THE MEETING WILL BE ENDED IMMEDIATELY.

4. ANNOUNCEMENT: Public comments on non-agendized and agendized items are limited to three minutes per person.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85408398614?pwd=Y2dzdFBFUXdQTUFxazI3bERnZGIYUT09>

Meeting ID: 854 0839 8614

Passcode: 873378

Dial by your location

+1 408 638 0968 US (San Jose)

Meeting ID: 854 0839 8614

Find your local number: <https://us02web.zoom.us/u/kb7yu4OPaF>

AGENDA:

1. **Call To Order**
2. **Roll Call**
3. **Information/Action: A, B, C and D may be considered for Consent Agenda--Meshawn Simmons**

(E-Attachments)

- Should the Consent Agenda be approved?
 - A. Adoption of the August 24, 2021 Agenda (*page 1*)
 - B. August 11, 2021 Charter Council Meeting Minutes (*page 4*)
 - C. Contracts (*page 6*)
 - D. Warrants (June-July) (*page 8*)

4. Discussion: Other

This is an opportunity for members of the audience to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion.

The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to five minutes.

Information Items:

1. Information: Brown Act Training/Review--Peter Sagebiel (page)

Peter and Dan will review Brown Act protocol with the Council.

2. Information: NCSoS Memo Regarding Charter Renewal Revisions (AB 130)--Peter Sagebiel (page 16)

Peter will review the NCSoS Memo regarding Charter Renewal Revisions outlined in AB 130 with the Council.

3. Information: Forest Charter COVID Protocol and Contingency Plans--Peter Sagebiel, Meshawn Simmons

Peter will review Forest Charter COVID protocol and contingency plans with the Council including quarantining, plan for teacher's absences, testing requirements vs vaccines, etc.

4. Information: Student Achievement--B.J. Hatcher

B.J. will provide an update on student achievement.

5. Information: 2021/22 Budget and Cash Flow--Meshawn Simmons

Meshawn will update the Council on 2021/22 Budget items and Cash Flow.

Action Items:

6. Action: FCS 2021/22 Conflict of Interest Policy—Peter Sagebiel

(page 17)

- Should the Council approve the FCS 2021/22 Conflict of Interest Policy?

7. Director's Update--Peter Sagebiel

- Enrollment
- Political Update
- New Hires
- i-Ready
- Back to School
- Other

8. Future Agenda Items

- SB740
- EPA
- Local Assignment Options

9. Information: Reminder of Future Meetings

2021: 9/14, 10/12, 11/9, 12/7**

2022: 1/11, 2/8, 3/8, 4/19, 5/17, 6/13*, 6/14****

***Special Meeting/Public Hearing **Budget Meeting**

10. Action: Adjourn

Forest Charter School

Monthly Charter Council Meeting Minutes – August 11, 2021

5:00 p.m. Regular Session
****Virtual Meeting****

Council Members:

Dan Thiem, Chair
Karen Fruchtenicht, Vice Chair
Amea Medeiros, Parent Representative
Cheryl Knight, Parent Representative
<VACANT>, Parent Representative
Tita Fowler, Secretary

Minutes

Virtually Present: Dan Thiem, Peter Sagebiel, Katy Baggett, Janice Eggers, Tita Fowler, Karen Fruchtenicht, B.J. Hatcher, Cheryl Knight, Amea Medeiros, Jennifer Sheffo, Meshawn Simmons, Dave Stanger, Paul Simoes, Jean Watson

- 1. Call to Order: 4:04 pm**
- 2. Roll Call: All Present (Dan Thiem, Karen Fruchtenicht, Amea Medeiros, Cheryl McKnight Peter Sagebiel, Paul Simoes, B.J. Hatcher, Meshawn Simmons, Katy Baggett, Tita Fowler)**
- 3. Information/Action: A may be considered for Consent Agenda—Meshawn Simmons**

August 11 2021, Charter Council Agenda was presented for approval.

Karen Fruchtenicht made a motion to approve the Consent Agenda. Amea Medeiros seconded.

Ayes: Karen Fruchtenicht, Cheryl Knight, Amea Medeiros, Dan Thiem
Nays: None

- 4. Public Hearing: (No earlier than: 4:00 pm) 2021/22 FCS Independent Study Policy—Peter Sagebiel**

Peter reviewed the revisions to the FCS Independent Study Policy and gave an opportunity for public comment.

- 5. Discussion: Other**

None.

Action Items:

6. Action: FCS School Plan for Safe Reopening--Peter Sagebiel

Peter reviewed the FCS School Plan for Safe Reopening with the Council. Clarification was given and amendments to wording discussed.

Cheryl Knight made a motion to approve the FCS Plan for Safe Reopening as amended.
Karen Fruchtenicht seconded.

Ayes: Karen Fruchtenicht, Cheryl Knight, Amee Medeiros, Dan Thiem

Nays: None

7. Action: FCS Revised Independent Study Policy--Peter Sagebiel

Peter reviewed the FCS revised Independent Study Policy with the Council. Global changes (e.g. changing “students” to “pupils”) were suggested for consistency.

Karen Fruchtenicht made a motion to approve the FCS revised Independent Study Policy as amended for consistency. Amee Medeiros seconded.

Ayes: Karen Fruchtenicht, Cheryl Knight, Amee Medeiros, Dan Thiem

Nays: None

8. Information: Reminder of Future Meetings

Dates for the 2021/22 Charter Council meetings were set as follows:

2021: 8/24, 9/14, 10/12, 11/9, 12/7**

2022: 1/11, 2/8, 3/8, 4/19, 5/17, 6/13*, 6/14****

***Special Meeting**

****Budget Meeting**

9. Action: Adjourn at 4:32 p.m.

Respectfully submitted:

Tita Fowler, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date

Contracts to be approved: (August 2021)

At-Will:

Adams, James	\$3196.72	Block Class Instructor
Adams, James	\$3425.73	Block Class Instructor
Buck, Terry	\$3196.72	Block Class Instructor
Casey, Kirsten	\$3196.72	Block Class Instructor
Chabot, Brooke	\$6051.20	Block Class Instructor
Clark, Sue	\$9134.40	Block Class Instructor
Gaffuri, Megan	\$13,700.37	Block Class Instructor
Gaffuri, Megan	\$4566.79	Block Class Instructor
Gilbert, Paulette	\$7991.80	Block Class Instructor
Marks, Juli	\$6393.44	Block Class Instructor
Martinez, Ana	\$2854.48	Block Class Instructor
Ojeda-Chatigny, Kaleen	\$6393.44	Block Class Instructor
Sagebiel, Kim	\$3425.73	Block Class Instructor
Sagebiel, Kim	\$4567.20	Block Class Instructor
Talbott, Toria	\$6051.20	Block Class Instructor
Talbott, Toria	\$9767.85	Block Class Instructor
Wey, Denise	\$6851.46	Block Class Instructor

Stipends:

Adams, Mindy	\$3196.72	Block Class Instructor
Anthney, Dawn	\$1500.00	Writing Lab
Anthney, Dawn	\$9134.40	Block Class Instructor
Binley, Brook	\$3196.72	Block Class Instructor
Buck, Heather	\$3000.00	Math labs
Buck, Heather	\$4567.20	Block Class Instructor
Eggers, Janice	\$3425.73	Block Class Instructor
Frost, Alicia	\$3426.72	Block Class Instructor
Gaffuri, Megan	\$3000.00	Math Labs
Goldbeck, Emma	\$3196.72	Block Class Instructor
Goldbeck, Emma	\$9134.40	Block Class Instructor
Hatcher, B.J.	\$4567.20	Block Class Instructor
Hiestand, Valerie	\$3425.73	Block Class Instructor
Hurley, Daniel	\$6851.46	Block Class Instructor
Katz, Linda	\$4795.08	Block Class Instructor
Knott, Bethany	\$9134.40	Block Class Instructor
Manuola, Colleen	\$1500.00	Math Lab
Manuola, Colleen	\$18,268.80	Block Class Instructor
Markson, Nancy	\$4567.20	Block Class Instructor
Miller, Josh	\$3425.73	Block Class Instructor
Naszady, Joan	\$9134.40	Block Class Instructor
Ogaidi, Michelle	\$6393.44	Block Class Instructor
Pagliaro, Bria	\$18,268.80	Block Class Instructor
Priest, Bridget	\$9134.40	Block Class Instructor
Quine, Geoff	\$9134.40	Block Class Instructor
Quine, Sarah	\$13,701.60	Block Class Instructor
Quine, Sarah	\$3000.00	Math Labs
Simoes, Paul	\$4567.20	Block Class Instructor

Stanger, Dave	\$3196.72	Block Class Instructor
Torres, Alex	\$4567.20	Block Class Instructor
Vitamanti-Borel, Jennifer	\$7993.92	Block Class Instructor
Woods, Amy	\$4567.20	Block Class Instructor

Hourly:

Checks Dated 06/01/2021 through 06/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
21-498375	06/04/2021	A BRIGHTER CHILD HOMESCHL BKS	01-4300		83.88
21-498376	06/04/2021	ABSOLUTE COMM SOLUTIONS	01-5800		976.32
21-498377	06/04/2021	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300	1,088.73	
			01-4400	1,055.47	2,144.20
21-498378	06/04/2021	ASL RESOLUTIONS CHELSEA LYDELL	01-5800		455.00
21-498379	06/04/2021	BOB SWEAT M.ED MATH TUTORING	01-5800		328.75
21-498380	06/04/2021	BRUCE MAIRS	01-5800		1,980.27
21-498381	06/04/2021	CENTER STAGE DANCE STUDIO	01-5800		12.00
21-498382	06/04/2021	CHERYL ANNE KENNEDY	01-5800		2,165.00
21-498383	06/04/2021	CHERYL BARBER	01-5800		875.00
21-498384	06/04/2021	CHRISTINA PATTON	01-5800		1,644.00
21-498385	06/04/2021	DE LAGE LANDEN FINCL SRV INC	01-5600		1,580.85
21-498386	06/04/2021	DEL CORAZON	01-5800		300.00
21-498387	06/04/2021	ELIZABETH BROWN	01-5800		380.00
21-498388	06/04/2021	ESSENTIALS IN WRITING	01-4300	114.34	
			Unpaid Tax	8.84-	105.50
21-498389	06/04/2021	EZ WAY DRIVING SCHOOL	01-5800		690.00
21-498390	06/04/2021	GOLD COUNTRY GYMNASTICS	01-5800		1,004.00
21-498391	06/04/2021	GRIFFIN TUTORING	01-5800		315.00
21-498392	06/04/2021	HOLT BALLET CONSERVATORY	01-5800		180.00
21-498393	06/04/2021	IN SYNC DANCE	01-5800		320.00
21-498394	06/04/2021	Jaimee Wadman	01-5800		280.00
21-498395	06/04/2021	JENNIFER SMITH THE SMITH STUDIO	01-5800		420.00
21-498396	06/04/2021	JUSTINE LEYBA'S HOUSE CLEANING	01-5800		1,390.00
21-498397	06/04/2021	LINDA COUPER	01-5800		286.00
21-498398	06/04/2021	LISA STEWART	01-5800		80.00
21-498399	06/04/2021	LITTLE BIRD MUSIC	01-5800		250.00
21-498400	06/04/2021	NEVADA COUNTY SUPERINTENDENT	01-9514	Bns. Services	75,119.93 ✓
21-498401	06/04/2021	NORTHERN SIERRA AQUATICS	01-5800		128.00
21-498402	06/04/2021	OFFICE DEPOT	01-4300		24.51
21-498403	06/04/2021	RAINBOW RESOURCE CENTER	01-4300		580.35
21-498404	06/04/2021	RICHARD T KIRKPATRICK	01-5800		240.00
21-498405	06/04/2021	ROSE-MAY MICKELSON	01-5800		425.00
21-498406	06/04/2021	SEAN BIANCO	01-5800		390.00
21-498407	06/04/2021	TAHOE SCHOOL OF MUSIC	01-5800		700.00
21-498408	06/04/2021	TIME4LEARNING- TIME4WRITING	01-5800		239.40
21-498409	06/04/2021	VERIZON	01-5800		38.01
21-498410	06/04/2021	Victoria Aire	01-5800		540.00
21-498411	06/04/2021	VICTORIA GARRETT	01-5800		780.00
21-498412	06/04/2021	WARM WATER FITNESS	01-5800		100.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Page 1 of 3

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Checks Dated 06/01/2021 through 06/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
21-498413	06/04/2021	YESENIA ANDERSON ANDERSONS STEP IT UP	01-5800		260.00
21-498754	06/11/2021	AT&T	01-5930		64.20
21-498755	06/11/2021	B & C ACE HOME CENTER	01-4300		19.51
21-498756	06/11/2021	BALLET REJOICE SCHOOL FOR THE ARTS	01-5800		19.00
21-498757	06/11/2021	CALTRONICS BUSINESS SYSTEMS	01-5600		794.78
21-498758	06/11/2021	CENTER STAGE DANCE STUDIO	01-5800		292.50
21-498759	06/11/2021	CLEVER MINDS	01-5800		570.00
21-498760	06/11/2021	EZ WAY DRIVING SCHOOL	01-5800		795.00
21-498761	06/11/2021	GRASS VALLEY CROSSFIT	01-5800		262.50
21-498762	06/11/2021	HOLT BALLET CONSERVATORY	01-5800		45.00
21-498763	06/11/2021	Jaime Weaver	01-5800		455.00
21-498764	06/11/2021	JANA MARIE KRUMAL KRUMAL CLASSICAL TUTORIAL	01-5800		372.50
21-498765	06/11/2021	Kiera Odell	01-5800		2,118.50
21-498766	06/11/2021	LAWRENCE GERALD SCHIAVONE	01-5800		1,210.00
21-498767	06/11/2021	MARGARET JOHNSON	01-5800		350.00
21-498768	06/11/2021	MEGGIE CUTIGINI	01-5800		2,805.00
21-498769	06/11/2021	MELODY LAWRENCE	01-5800		200.00
21-498770	06/11/2021	NEVADA CITY BALLET ACADEMY	01-5800		400.00
21-498771	06/11/2021	R&B COMMUNICATIONS	01-5800		395.00
21-498772	06/11/2021	REBEKAH HOOD SAVA	01-5800		315.00
21-498773	06/11/2021	SCHOOL PATHWAYS HOLDINGS, LLC	01-5806		2,827.30
21-498774	06/11/2021	SEBASTIAN	01-5930		145.07
21-498775	06/11/2021	SHAYLA DERENNE	01-5800		708.00
21-498776	06/11/2021	Stacey Anderson	01-5800		450.00
21-498777	06/11/2021	TERESA OAKES	01-5800		2,207.50
21-498778	06/11/2021	THE AERIAL LAB LLC	01-5800		75.00
21-498779	06/11/2021	THE AERIAL LAB LLC	01-5800		450.00
21-498780	06/11/2021	THE CLEANING SOLUTION	01-5800		2,250.00
21-498781	06/11/2021	TRUCKEE DONNER PUBLIC UTILITY REMITTANCE CENTER	01-5520	345.86	
			01-5540	100.37	446.23
21-498782	06/11/2021	US BANK CORPORATE PAYMENT SYS	01-4300	1,211.93	
			01-5210	145.00	
			01-5800	1,283.40	
			01-5920	8.32	
			01-5930	444.05	3,092.70
21-498783	06/11/2021	YOUNG MINNEY & CORR LLP	01-5800		1,049.75
21-498784	06/11/2021	Zenmac LLC Split Rock Music	01-5800		1,855.00
21-499116	06/18/2021	4 ELEMENTS EARTH EDUCATION INC	01-5800		6,382.00
21-499117	06/18/2021	ALPENGLOW CLEANING INC	01-5800		3,825.00
21-499118	06/18/2021	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		21.51

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Page 2 of 3

Checks Dated 06/01/2021 through 06/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
21-499119	06/18/2021	AT&T	01-5930		255.21
21-499120	06/18/2021	Byers Gymnastics Center	01-5800		344.80
21-499121	06/18/2021	CHERYL BARBER	01-5800		225.00
21-499122	06/18/2021	CURRICULUM ASSOCIATES, LLC	01-5800		1,000.00
21-499123	06/18/2021	DE LAGE LANDEN FINCL SRV INC	01-5600		1,200.29
21-499124	06/18/2021	GOLD COUNTRY KUK SOOL WON	01-5800		3,071.00
21-499125	06/18/2021	HAFDIS TRAUSTADOTTIR	01-5800		600.00
21-499126	06/18/2021	KATHRYN NUNN	01-5800		540.00
21-499127	06/18/2021	KEN WILLER	01-5800		100.00
21-499128	06/18/2021	OFFICE DEPOT	01-4300		144.87
21-499129	06/18/2021	RICHARD T KIRKPATRICK	01-5800		120.00
21-499130	06/18/2021	SPD MARKET- NEVADA CITY	01-5920		181.40
21-499131	06/18/2021	SUDDENLINK COMMUNICATIONS	01-5930		449.05
21-499132	06/18/2021	WASTE MANAGEMENT	01-5570		278.94
21-499133	06/18/2021	WAVE	01-5930		267.72
21-499487	06/25/2021	Auburn Tutoring LLC	01-5800		1,240.00
21-499488	06/25/2021	CALTRONICS BUSINESS SYSTEMS	01-4300		226.30
21-499489	06/25/2021	CLASSICAL ACADEMIC PRESS	01-4300	173.81	
			Unpaid Tax	13.43-	160.38
21-499490	06/25/2021	CLEVER MINDS	01-5800		180.00
21-499491	06/25/2021	COLTON WOOD	01-5800		270.00
21-499492	06/25/2021	DEBRA DAWSON	01-5800		1,060.00
21-499493	06/25/2021	HOUSE OF PRINT & COPY LLC	01-4300		464.92
21-499494	06/25/2021	HTP Services, Inc	01-5800		1,880.00
21-499495	06/25/2021	INTEGRATED FIRE SYSTEMS INC	01-5800		105.00
21-499496	06/25/2021	Marjorie Hartung	01-5800		1,540.00
21-499497	06/25/2021	NEVADA COUNTY CHARTER SERVICES AUTHORITY	01-5100		99,058.48 ✓
21-499498	06/25/2021	PACIFIC GAS & ELECTRIC COMPANY	01-5510	139.70	
			01-5520	1,094.45	1,234.15
21-499499	06/25/2021	School of Rock	01-5800		318.00
21-499500	06/25/2021	T-MOBILE	01-5800		1,060.00
Total Number of Checks			102		252,655.03

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	FOREST CHARTER	102	252,677.30
	Total Number of Checks	102	252,677.30
	Less Unpaid Tax Liability		22.27-
	Net (Check Amount)		252,655.03

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Page 3 of 3

Checks Dated 07/01/2021 through 07/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
22-499656	07/02/2021	ABSOLUTE COMM SOLUTIONS	01-5800		2,818.21
22-499657	07/02/2021	ALPINE LOCK AND KEY INC	01-5800		195.79
22-499658	07/02/2021	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		688.90
22-499659	07/02/2021	APLUS+	01-5300		5,000.00
22-499660	07/02/2021	BRUCE MAIRS	01-5800		1,544.16
22-499661	07/02/2021	CANYON VIEW ASSEMBLY	01-5600		1,000.00
22-499662	07/02/2021	CENTER STAGE DANCE STUDIO	01-5800		48.00
22-499663	07/02/2021	COMCAST	01-5930		832.99
22-499664	07/02/2021	DE LAGE LANDEN FINCL SRV INC	01-5600		198.81
22-499665	07/02/2021	INTEGRATED FIRE SYSTEMS INC	01-5800		105.00
22-499666	07/02/2021	JANA MARIE KRUMAL KRUMAL CLASSICAL TUTORIAL	01-5800		242.50
22-499667	07/02/2021	K&T MANAGEMENT	01-5600		952.86
22-499668	07/02/2021	NEVADA CITY SCHOOL DISTRICT	01-5600	13,749.59	
			01-5800	1,266.00	15,015.59 ✓
22-499669	07/02/2021	NEVADA CITY SELF STORAGE	01-5600		781.00
22-499670	07/02/2021	ORIGO EDUCATION INC	01-4300		492.44
22-499671	07/02/2021	PIONEER COMMERCE CENTER	01-5600		13,444.55 ✓
22-499672	07/02/2021	SCHOLASTIC, INC.	01-4300		1,190.80
22-499673	07/02/2021	SECURE RECORD MANAGEMENT	01-5800		250.70
22-499674	07/02/2021	TEACHERS CURRICULUM INSTITUTE	01-5800		289.00
22-499675	07/02/2021	Truckee Tahoe Swim Team	01-5800		20.00
22-499676	07/02/2021	ZANER-BLOSER	01-4300		889.81
22-499938	07/09/2021	B & C ACE HOME CENTER	01-4300		116.09
22-499939	07/09/2021	MOULE PAINT AND GLASS INC.	01-4300		142.63
22-499940	07/09/2021	OFFICE DEPOT	01-4300		121.67
22-499941	07/09/2021	RAINBOW RESOURCE CENTER	01-4300		189.29
22-499942	07/09/2021	SYNERGIA LEARNING CENTER	01-5800		560.00
22-499943	07/09/2021	TEACHING TEXTBOOKS INC	01-5800		98.16
22-499944	07/09/2021	THE CLEANING SOLUTION	01-5800		2,050.00
22-499945	07/09/2021	US BANK CORPORATE PAYMENT SYS	01-4300	2,289.22	
			01-5800	1,577.40	3,866.62
22-499946	07/09/2021	VERIZON	01-5800		38.01
22-499947	07/09/2021	ZANER-BLOSER	01-4300		447.66
22-500262	07/16/2021	ABSOLUTE COMM SOLUTIONS	01-5800		95.00
22-500263	07/16/2021	ALPENGLOW CLEANING INC	01-5800		1,350.00
22-500264	07/16/2021	AT&T	01-5930		257.78
22-500265	07/16/2021	AT&T	01-5930		64.20
22-500266	07/16/2021	B & C ACE HOME CENTER	01-4300		3.50
22-500267	07/16/2021	BEAM EASY LIVING CENTER	01-5800		120.00
22-500268	07/16/2021	CALIFORNIA CHARTER SCHOOLS ASSOCIATION	01-5300		7,400.00 ✓
22-500269	07/16/2021	CALTRONICS BUSINESS SYSTEMS	01-4300	12.00	
			01-5600	400.93	412.93

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Page 1 of 3

Checks Dated 07/01/2021 through 07/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
22-500270	07/16/2021	CITY OF NEVADA CITY	01-5540	1,947.82	
			01-5550	200.17	2,147.99
22-500271	07/16/2021	DE LAGE LANDEN FINCL SRV INC	01-5600		1,200.29
22-500272	07/16/2021	Debra Lefebure King	01-5800		4,426.00
22-500273	07/16/2021	PACIFIC GAS & ELECTRIC COMPANY	01-5510	1,237.97	
			01-5520	1,404.25	2,642.22
22-500274	07/16/2021	R&B COMMUNICATIONS	01-5800		395.00
22-500275	07/16/2021	REPUBLIC INDEMTY CO OF AMERICA	01-9516		3,541.60
22-500276	07/16/2021	SCHOOL PATHWAYS HOLDINGS, LLC	01-5806		2,894.25
22-500277	07/16/2021	SEBASTIAN	01-5930		145.27
22-500278	07/16/2021	SPD MARKET- NEVADA CITY	01-4300	6.58	
			01-5920	168.80	175.38
22-500279	07/16/2021	TRUCKEE DONNER PUBLIC UTILITY REMITTANCE CENTER	01-5520		449.69
22-500280	07/16/2021	WORKS INTERNATIONAL, INC.	01-5800		3,500.00
22-500555	07/23/2021	A 1 CARPET MASTERS	01-5800		1,587.60
22-500556	07/23/2021	BEAM EASY LIVING CENTER	01-5800		137.95
22-500557	07/23/2021	BLACKBOARD INC	01-5800		1,850.73
22-500558	07/23/2021	GPP	01-5400		7,471.00
22-500559	07/23/2021	HILLCREST CONSTRUCTION	01-5800		1,357.07
22-500560	07/23/2021	NEVADA COUNTY CHARTER SERVICES AUTHORITY	01-5100		99,058.48 ✓
22-500561	07/23/2021	SUDDENLINK COMMUNICATIONS	01-5930		449.05
22-500562	07/23/2021	T-MOBILE	01-5800		1,060.00
22-500563	07/23/2021	WASTE MANAGEMENT	01-5570		284.24
22-500564	07/23/2021	WAVE	01-5930		267.48
22-500565	07/23/2021	YOUNG MINNEY & CORR LLP	01-5802		494.00
22-500735	07/30/2021	AMAZON.COM AMAZON CAPITAL SERVICES INC	01-4300		530.16
22-500736	07/30/2021	CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION	01-9508		2,333.61
22-500737	07/30/2021	COMCAST	01-5930		842.64
22-500738	07/30/2021	GOLD MINER PEST CONTROL INC.	01-5800		850.00
22-500739	07/30/2021	IMS	01-5801		286.35
22-500740	07/30/2021	JACKRIS PUBLISHING	01-4300		78.18
22-500741	07/30/2021	K&T MANAGEMENT	01-5600		952.86
22-500742	07/30/2021	KIWICO INC	01-4300		639.16
22-500743	07/30/2021	NEVADA CITY SCHOOL DISTRICT	01-5600		13,749.59 ✓
22-500744	07/30/2021	PACIFIC GAS & ELECTRIC COMPANY	01-5510	8.65	
			01-5520	49.16	57.81
22-500745	07/30/2021	PIONEER COMMERCE CENTER	01-5600		13,892.15 ✓
22-500746	07/30/2021	STUDIES WEEKLY	01-4300		997.87
Total Number of Checks			73		<u>234,080.32</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 3

Checks Dated 07/01/2021 through 07/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
01	FOREST CHARTER	73	234,080.32
	Total Number of Checks	73	234,080.32
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		234,080.32

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 3

TO NCSoS Charter Directors

FROM Teena Corker, Assoc. Supt., Ed. Serv.

DATE July 30, 2021

RE Trailer Bill AB 130: Charter Term Extensions

On July 8, 2021, the Legislature passed the Education Trailer Bill, AB 130. While there were several changes in the bill, this memo only addresses charter renewal. The bill states that all charter terms expiring between January 1, 2022 and June 30, 2025, are **automatically extended by two years**.

The charters with expiring dates of 06/2022 include: Bitney Prep High School, Yuba River Charter School, Twin Ridges Home Study and Nevada City School of the Arts. Your new expiration date for renewal is 06/2024.

The charter with expiring dates of 06/2024 include: John Muir Charter School, Escuela Popular del Instituto Campesino (EPIC) de Cesar Chavez and Forest Charter School. Your new expiration date for renewal is 06/2026.

CURRENT EXPIRATION		NEW EXPIRATION
January 1 – June 30, 2022	→	June 30, 2024
June 30, 2023	→	June 30, 2025
June 30, 2024	→	June 30, 2026
June 30, 2025	→	June 30, 2027

No action is required to effectuate the term extension. This memo serves to formally memorialize this change. Let us know if you need any clarification. Thank you.



Section: 100
Policy: 002
Revised: August 2019
Approved:

Conflict of Interest Code

I. ADOPTION

In compliance with the Political Reform Act of 1974, California Government Code Section 87100, et seq., the Forest Charter School hereby adopts this Conflict of Interest Code ("Code"), which shall apply to all governing board members and all other designated employees of Forest Charter School ("Charter School"), as specifically required by California Government Code Section 87300.

II. DEFINITION OF TERMS

As applicable to a California public charter school, the definitions contained in the Political Reform Act of 1974, the regulations of the Fair Political Practices Commission, specifically California Code of Regulations Section 18730, and any amendments or modifications to the Act and regulations are incorporated by reference to this Code.

III. DESIGNATED EMPLOYEES

Employees of this Charter School, including governing board members, who hold positions that involve the making or participation in the making, of decisions that may foreseeably have a material effect on any financial interest, shall be "designated employees." The designated positions are listed in "Exhibit A" attached to this policy and incorporated by reference herein.

IV. STATEMENT OF ECONOMIC INTERESTS: FILING

Each designated employee, including governing board members, shall file a Statement of Economic Interest ("Statement") at the time and manner prescribed by California Code of Regulations, title 2, section 18730, disclosing reportable investments, interests in real property, business positions, and income required to be reported under the category or categories to which the employee's position is assigned in "Exhibit A."

An investment, interest in real property or income shall be reportable, if the business entity in which the investment is held, the interest in real property, the business position, or source of income may foreseeably be affected materially by a decision made or participated in by the

Conflict of Interest Policy
Page 1 of 2

designated employee by virtue of his or her position. The specific disclosure responsibilities assigned to each position are set forth in “Exhibit B.”

Statements Filed with the Charter School. Statements of Economic Interests (Form 700) shall be filed with the Charter school’s filing officer. The filing officer shall make and retain a copy and forward the original to the County Board of Supervisors.

V. DISQUALIFICATION

No designated employee shall make, participate in making, or try to use his/her official position to influence any Charter School decision which he/she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family.

VI. MANNER OF DISQUALIFICATION

A. Non-Governing Board Member Designated Employees

When a non-Governing Board member designated employee determines that he/she should not make a decision because of a disqualifying interest, he/she should submit a written disclosure of the disqualifying interest to his/her immediate supervisor. The supervisor shall immediately reassign the matter to another employee and shall forward the disclosure notice to the Charter School Executive Director, who shall record the employee’s disqualification. In the case of a designated employee who is head of an agency, this determination and disclosure shall be made in writing to his/her appointing authority.

B. Governing Board Member Designated Employees

The Charter School shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Charter School enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Charter School’s directors are directors and have a material financial interest).

EXHIBIT A

Designated Positions

- I. Persons occupying the following positions are designated employees and must disclose financial interests in all categories defined in “Exhibit B” (i.e., categories 1, 2, and 3).
 - A. Members of the Governing Board and their alternates (if applicable)
 - B. Executive Director of Charter School
 - C. Business Director of Charter School
 - D. Assistant Director of Charter School
 - E. Academic Dean of Charter School
 - F. Consultants/New Positions¹
- II. Persons occupying the following positions are designated employees and must disclose financial interests defined in Category 1 of “Exhibit B.”
 - A. Not applicable.
- III. Persons occupying the following positions are designated employees and must disclose financial interests defined in Categories 2 and 3 of “Exhibit B.”
 - A. Contractor.

¹ Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Charter School Executive Director may determine, in writing, that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Charter School Executive Director’s determination is a public record and shall be retained for public inspection in the same manner and location of interest code.

EXHIBIT B

Disclosure Categories

Category 1 Reporting:

- A. Interest in real property which is located in whole or in part either (1) within the boundaries of the District, or (2) within two miles of the boundaries of the District, including any leasehold, beneficial or ownership interests or option to acquire such interest in real property.

(Interests in real property of an individual include a business entity's share of interest in real property of any business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly, or beneficially, a 10% interest or greater.)

- B. Investments in or income from persons or business entities which are contractors or sub-contractors which are or have been within the previous two-year period engaged in the performance of building construction or design within the District.

- C. Investments in or income from persons or business entities engaged in the acquisition or disposal of real property within the jurisdiction.

(Investment includes any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments and any partnership interest or other ownership interests.)

(Investments of any individual include a pro rata share of investments of any business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly or beneficially, a ten percent interest or greater.)

(Investment does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency.)

Category 2 Reporting:

- A. Investments in or income from business entities which manufacture or sell supplies, books, machinery or equipment of the type utilized by the department for which the designated employee is Manager or Charter School Executive Director Investments include interests described in Category 1.

Category 3 Reporting:

- A. Investments in or income from business entities which are contractors or sub-contractors engaged in the performance of work or services of the type utilized by the department for which the designated employee is Manager or Charter School Executive Director. Investments include the interests described in Category 1.